

Spring 2009
Section 70
Meeting Time: Online course

DEPARTMENTAL SYLLABUS
English 1302 – Composition and Reading

Professor: Dr. Monica Smith Email: msmith@wtamu.edu
Office: FAC 115 Office Phone: 651-2477
Office Hours: Tuesday 10:00 a.m. – 12:00 p.m. and 1:30 p.m.-2:30 p.m. CST
 Thursday 1:30 p.m.- 3:30 p.m. CST

REQUIRED TEXTS

Eggers, Dave. *What Is The What*. McSweeney's: San Francisco, 2006.

Kolln, Martha. *Rhetorical Grammar 5th Ed.* New York: Pearson/Longman, 2007.

Ramage, John D., John C. Bean and June Johnson. *Writing Arguments: A Rhetoric With Readings 7th ed.* New York: Pearson/Longman, 2007.

DOCUMENT PURPOSE

This syllabus sets forth the policies, procedures, materials and assignments that are common to all sections of English 1302 offered at West Texas A&M University (WTAMU). Individual instructors may promulgate further guidance and expectations that apply only to the specific sections of English 1302 that they teach. This syllabus does not set forth schedules for lectures, readings and assignments. These schedules will be established and promulgated separately by the instructors of individual sections.

CURRICULUM OVERVIEW, ASSUMPTIONS AND EXPECTATIONS

WTAMU's common curriculum for English 1302 addresses the following topics

- Claim types
- The research process
- Documentation, plagiarism and academic integrity
- Rhetorical grammar

WTAMU's common curriculum for English 1302 assumes that students have successfully completed the course of study offered by WTAMU's common curriculum for English 1301. As such, students are expected to have gained familiarity with:

- Fundamentals of rhetoric and argumentation
- Aspects of rhetorical grammar discussed in Chapters 1 – 6 of Martha Kolln's *Rhetorical Grammar*

EXEMPLARY EDUCATIONAL OBJECTIVES

English 1302 promotes attainment of the following Exemplary Education Objectives for communication as defined by the Texas Higher Education Coordinating Board:

1. To understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.
2. To understand the importance of specifying audience and purpose and to select appropriate communication choices.
3. To understand and appropriately apply modes of expression, i.e., descriptive, expository, narrative, scientific, and self-expressive, in written, visual, and oral communication.
4. To participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
5. To understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
6. To develop the ability to research and write a documented paper.

LEARNING OBJECTIVES

Upon successful completion of English 1302, a student will be able to:

- comprehend and critically analyze readings from a variety of sources such as arguments, position papers, political theses, articles, and editorials
- analyze text structure, word choice, and intended audience in a variety of print and non-print sources
- evaluate logical arguments to determine mode of reasoning such as induction, deduction
- demonstrate through written processes, the common techniques of argument and reasoning
- demonstrate the use and rhetorical purposes of logical fallacies
- generate relevant, interesting, and researchable questions
- research self-selected and assigned topics
- demonstrate effective use of library resources to aid in research
- locate appropriate print and non-print information using texts and technical resources, periodicals and book indices, including databases and the Internet
- demonstrate proficiency in convention of mechanics, punctuation, grammar
- demonstrate the correct use of style manuals for specific academic disciplines
- demonstrate an understanding of the relationship between effective communication and professional development

ATTENDANCE AND ABSENCES

You are expected to attend class on a regular basis. Doing so greatly increases your chance for success in the course. In accordance with university policy set forth in the *Code of Student Life*, individual instructors will establish the specific expectations regarding attendance for their sections of English 1302. Note that excessive absence may result in the lowering of your final grade for or an outright failure of the class.

DRAFT REQUIREMENTS

English 1302 promotes a process-based approach to writing. As such, for all papers, you are required to submit at least one rough draft of your essay to your instructor for review and comment. No final version of a paper will be accepted for grading until your rough draft has been returned to you. Instructors require sufficient time to respond to rough drafts. If you are late in submitting the final version of your paper because your rough draft was late, you may pay a grade penalty.

FORMAT REQUIREMENTS

Unless specified otherwise, final drafts of all work must be typed or word processed in 12pt font, double-spaced, in a standard serif font such as: Times New Roman typeface.

Approved citation formats include: Modern Language Association (MLA), Chicago Style Manual (CSM), the American Psychological Association (APA), Council of Science Editors (CSE), Turabian, or the Institute of Electrical and Electronics Engineers, Inc. (IEEE). All other fonts and formats must be pre-approved by your instructor.

GRADING SCALE

Grade Equivalents for English 1301

A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% or below

MAJOR ASSIGNMENTS

| Brief Assignment Description | Page Length | % of Final Grade |
|----------------------------------|-------------------|------------------|
| Researched Argument | | |
| Research Paper | 1500 – 1750 words | 20% |
| Source-Focused Argument | | |
| Annotated bibliography | 750-1000 words | 10% |
| Correspondence Argument | | |
| Research proposal memo | 250 – 500 words | 10% |
| Other Written Assignments | | |
| Rogerian Argument | 500 – 750 words | 15% |
| Visual Argument | TBA | 15% |
| Daily Work | | 20% |
| Final Exam | | 10% |
| Totals | | 100% |

UNIVERSITY WRITING CENTER (UWC)

All English 1302 students are strongly encouraged to schedule regular time each week in the University Writing Center. The UWC is located adjacent to the Hastings Electronic Learning Center (HELC) in room 39 of the Cornette Library.

Tutors are available to assist writers from all disciplines and at any level of writing. Take a copy of your assignment with you and be prepared to state what problem you would like to address. For best results, email for an appointment: writingcenter@wtamu.edu.

CHEATING & PLAGIARISM

Appendix XVII—Academic Integrity Code

<http://www.wtamu.edu/administrative/ss/code/appendix1.htm>

Assignments containing misrepresented work as outlined in the Academic Integrity Code will receive zero credit for the assignment with no opportunity to make up the missed grade. Further violations may result in an “F” for the course. A “Statement of Fact and Resolution” will be filed in the Provost’s Office for any violation of the Academic Integrity Code.

STUDENT DISABILITY SERVICES

West Texas A&M University seeks to provide reasonable accommodations for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student’s responsibility to register with the Student Disability Services (SDS) and to contact the faculty member in a timely fashion to arrange for suitable accommodations. The SDS Office is located in the Activity Center, Room 218; their phone number is (651-2335).