

SEVIS RELEASE FORM



Address: 2403 Russell Long Boulevard, Canyon, TX 79015
Phone: (806) 651-2073
Website: <http://wtamu.edu/international>

International students in F-1 or J-1 VISA status planning to transfer to another institution in the United States after attending WT will need to have their SEVIS records transferred to the new institution.

DIRECTION:

- After receiving admission from another SEVP-Approved institution, please submit a copy of your admission Letter to the ISS.
- Please complete and submit this SEVIS Release Form to the ISS.

These documents **must** be submitted before the ISS at West Texas A&M University can release your records to the new institution.

PLEASE NOTE:

SEVIS records can **only** be released to **one** institution. Please only complete the form for the institution you plan to attend.

PERSONAL DATA

Name: _____
Family Name *First Name* *Last Name*

Buff ID#: _____ **SEVIS ID#:** _____
(Please check the top left corner of your I-20)

Phone: _____ **E-mail:** _____

Current/Last semester at WT: Fall Spring Summer I Summer II Year: _____

Are you currently authorized for Optional Practical Training [OPT]? Yes No
If yes, what is your OPT End Date? _____/_____/_____

Start date at the new institution: _____/_____/_____

NEW INSTITUTION INFORMATION

Name of Institution: _____

SEVIS School Code: _____
(Please ask your new institution for this information)

City: _____ **State:** _____

*****PLEASE CAREFULLY READ THE FOLLOWING ITEMS BEFORE SIGNING*****

I authorized the ISS at West Texas A&M University to release my SEVIS Records to the institution named above. **I understand that:**

- My records will **not** be released until the completion of my current semester at West Texas A&M University.
- If my semester has already ended, my records will be released immediately.
- If **60 days** have passed since the last day of my **final** semester at WT, my records can no longer be released.
- If I am on OPT, the transfer of my SEVIS records will void all my work authorizations.
- Once released, the ISS will no longer have access to my SEVIS records and that the ISS cannot cancel my transfer.
- If I am leaving the U.S. while my transfer is still pending, I must re-enter the U.S. with the new I-20 from the new institution.
- Once my SEVIS records have been released, I can no longer use the I-20 issued by WT.

Signature: _____ Date: _____/_____/_____

THIS SECTION TO BE COMPLETED BY THE INTERNATIONAL STUDENT SERVICES [ISS]

Determine the student's eligibility, approve, enter ISS Info, and keep a copy on file (in 38 SEVIS Records)

Admission Letter received by: _____/_____/_____ SEVIS Release date: _____/_____/_____

Approved by the ISS: _____ Date: _____/_____/_____