

**West Texas A&M University
Advising Services
Degree Checklist
2015-2016**

(For assistance completing this form, contact Advising Services at 806-651-5300)

NAME: _____ **WT ID:** _____ **DATE:** _____

**Management—Human Resource Management
Specialization (see note below)
Department of Management, Marketing and General
Business – CC 220 651-2525**

**Bachelor of Business Administration Degree
BBA.MGT (311)**

CORE CURRICULUM COURSES: 42 HOURS ♦		HRS
Communication (Code 10)		
ENGL 1301 Introduction to Academic Writing and Argumentation	PB	3
See University Core Requirements below		(3)
Mathematics (Code 20)		
See University Core Requirements below		(3)
Life and Physical Sciences (Code 30)		
Take two courses from (extra lab hours move to Code 90): ♦		
ANSC 1319; BIOL 1406 or 1408, 1407* or 1409*, 1411, 1413; CHEM 1405* or 1411*, 1412*; GEOL 1401 or 1403, 1402, 1404; PHYS 1401*, 1402*, 1411, 1412, 2425*, 2426*; PSES 1301, 1307		
		6
Language, Philosophy and Culture (Code 40)		
ANTH 2351, ENGL 2321*, 2326*, 2331*, 2341*, 2343*; HIST 2311, 2323, 2372; PHIL 1301, 2374; SPAN 2311*, 2312/**, 2313*, or 2315*	Choose 1	3
Creative Arts (Code 50)		
ARTS 1303, ARTS 1304; DANC 2303; HUMA 1315; MUSI 1306 or 1208 and 1209* (extra MUSI hour moves to Code 90); OR THRE 1310	Choose 1	3
American History (Code 60)		
HIST 1301, 1302, 2301, 2381	Choose 2	6
Government/Political Science (Code 70)		
POSC 2305 and 2306		6
Social and Behavioral Sciences (Code 80)		
See University Core Requirements below		(3)
Component Area Option (Code 90)		
See University Core Requirements below		(6)
MANAGEMENT – HUMAN RESOURCE MANAGEMENT SPECIALIZATION REQUIREMENTS: 84-85 HOURS		
A grade of "C" or better must be earned in all courses required for major.		
UNIVERSITY CORE REQUIREMENTS: 15 HOURS		
CORE 10		
COMM 1315 Basic Speech Communication OR COMM 1321*** Business & Professional Communication		3
CORE 20		
MATH 1324* Math for Business and Economics I	PB	3
CORE 80		
ECON 2301 Principles of Macroeconomics	PB	3
CORE 90**		
ENGL 1302* Academic Writing and Research OR ENGL 2311* Introduction to Professional and Technical Communication		3
CORE 90**		
BUSI 1304, CIDM 1301 or 1315, or FIN 1307	PB	3
BBA CORE REQUIREMENTS: 39-40 HOURS		
ACCT 2301 Principles of Financial Accounting		3
ACCT 2302* Principles of Managerial Accounting		3
MATH 1325* Math for Business and Economics II OR MATH 2413* Calculus I		3-4
CIDM 2342* Statistics for Business and Economics		3
CIDM 3330* Management Information Systems		3
ECON 2302 Principles of Microeconomics	PB	3
ADVANCED ECONOMICS ELECTIVE		3
FIN 3320* Business Finance		3
BUSI 3312* Business Law		3
MGT 3330 Principles of Management		3
MKT 3340 Principles of Marketing		3

College of Business communication component		
Take one course from:		
ACCT 4373* Accounting Communications		3
BUSI 4333 Cross-Cultural Issues in Business Comm.		
BUSI 4350 Current Issues in Management Communication		
BUSI/MGT 4380 Conflict Resolution and Negotiation		
BUSI 4382 Emerging Media Law		
CIDM 3320 Digital Communications and Collaboration		
ECON 4370* Economics of Healthcare		
FIN 3350* Personal Financial Planning		
FIN 4320* Investments		
FIN 4321* Portfolio Management		
MGT 3335* Organizational Behavior		
MKT 3342 Consumer Behavior		
MGT 4315* Strategic Management and Policy (OL)	3	
HUMAN RESOURCE MANAGEMENT SPECIALIZATION: 30 HOURS		
Take 30 hours from:		
NOTE: At least nine semester hours must come from MGT 4330, 4333, 4334, 4360, 4365, or BUSI 4330.		
MGT 3335* Organizational Behavior		30
MGT 4311* Business Ethics and Society		
MGT 4330 Critical Issues in Human Resources Mgt.		
MGT 4333* Diversity and Cross Cultural Management		
MGT 4334* Compensation Administration		
MGT 4336* Leadership Development		
MGT 4337 Leadership and Teamwork		
MGT 4360* Recruitment and Selection		
MGT 4365* Training and Development		
BUSI 4330 Employment Law		
BUSI 4333 Cross Cultural Issues in Business Communication		
BUSI 4350 Current Issues in Mgt. Communication		
BUSI/MGT 4380 Conflict Resolution and Negotiation		
ECON 4351* Economics of Labor Resources		
ELECTIVES: 8-9 HOURS		
ELECTIVES		8-9
MINIMUM HOURS REQUIRED TO COMPLETE DEGREE		120

Once students are admitted to West Texas A&M University, they can gain admittance to the College of Business by satisfactorily completing a set of pre-admission courses (see PB note below) and completing 30 credit hours of undergraduate course work. Students seeking admission to the business program that have completed 30 or more credit hours in a different major or as a transfer student may be admitted to the business program with a 2.5 cumulative GPA or approval by the associate dean of undergraduate business programs. (See catalog or Pre-Business checklist for more details.)

NOTE: The core curriculum must total **exactly 42 hours**; excess hours must be moved to the major as an elective or a major requirement and stay within the 120-hour requirement or approved total submitted to the Coordinating Board for degree requirements.

PB The pre-business courses include 12 credit hours from the following: ECON 2301 or ECON 2302; MATH 1324 (or equivalent); ENGL 1301; BUSI 1304, CIDM 1301 or 1315, FIN 1307, or University Core 90 equivalent.

** Or University Core 90 equivalent. Note: only six hours are required for Code 90; extra hours from 4-hour Core 30 courses (if taken) will count towards Core 90 (or as elective hours if the two 3-hour courses indicated are taken for Core 90.

* Prerequisites—see catalog for more information.

** Or an equivalent course (second year, second semester) in a foreign language.

*** Preferred.

NOTE: At least 39 hours of advanced work (3000- or 4000-level courses) for which tuition is paid must be earned at WTAMU, and 30 of the final 36 hours counted toward the degree must be earned at WTAMU. A maximum of six semester hours in religion and six semester hours in physical education (PHED) courses can count toward a baccalaureate degree.

Note: This is NOT a degree plan. After completing 30 hours, students are encouraged to request an official degree plan in the office of the dean of the College of Business, located in the Classroom Center, Room 216 (or call 806-651-2526). Students who have completed 45 hours will not be allowed to progress without requesting a degree plan.



First Year					
Fall		Spring			
H o u r s 15	CORE 10	3	H o u r s 15	CORE 90	3
	ENGL 1301 (PB)			ENGL 1302* or 2311* (PB)	
	CORE 20	3		MATH 1325*	3
	MATH 1324 (PB)				
	ECON 2301 (PB)	3		ECON 2302 (PB)	3
	(Required for CORE 80)				
	CORE 10	3		CORE 60	3
	COMM 1315 or 1321			HIST 1301, 1302, 2301, 2381	
	CORE 90	3		CORE 70	3
	Business Course*** (PB)			POSC 2305	

Second Year					
Fall		Spring			
H o u r s 15	ACCT 2301	3	H o u r s 15	ACCT 2302*	3
	CIDM 2342*	3		CIDM 3330*	3
	CORE 40	3		FIN 3320*	3
	See Checklist for Options				
	CORE 60	3		MGT 3330	3
	HIST 1301, 1302, 2301, 2381				
CORE 70	3	MKT 3340	3		
POSC 2306					

Third Year					
Fall		Spring			
H o u r s 16	HR MGT REQ.	3	H o u r s 16	HR MGT REQ.	3
	See Checklist for Options			See Checklist for Options	
	HR MGT REQ.	3		HR MGT REQ.	3
	See Checklist for Options			See Checklist for Options	
	HR MGT REQ.	3		HR MGT REQ.	3
	See Checklist for Options			See Checklist for Options	
	BUSI 3312*	3		ADV. ECON ELECTIVE*	3
				3000- or 4000-level ECON	
CORE 30	4	CORE 30	4		
See Checklist for Options		See Checklist for Options			

Fourth Year					
Fall		Spring			
H o u r s 15	HR MGT REQ.	3	H o u r s 13	MGT 4315*	3
	See Checklist for Options				
	HR MGT REQ.	3		HR MGT REQ.	3
	See Checklist for Options			See Checklist for Options	
	COB COMM COMP*	3		HR MGT REQ.	3
	See Checklist for Options			See Checklist for Options	
	CORE 50	3		ELECTIVE	3
	See Checklist for Options				
ELECTIVE	3	ELECTIVE	1		

Notes:

*Indicates prerequisites required--see University Catalog.

(PB) Pre-Business. Students must complete these courses with a "C" or better before declaring a Business major.

(F) Fall ONLY**

(S) Spring ONLY**

**Course rotations are not definitive and should be used for general planning purposes. A number of factors can influence when courses are offered.

Students should always consult with their academic adviser before scheduling classes.

*** BUSI 1304, CIDM 1301, CIDM 1315, FIN 1307 or University Core 90 Equivalent