

**ENVIRONMENTAL HEALTH AND SAFETY
STANDARD OPERATING PROCEDURES**

SOP No. 24.01.01.W1.16AR Asbestos Management Procedure

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Environmental Health and Safety at WTAMU is composed of two distinct but integrated environmental safety departments that report to the Vice President of Research and Compliance. Academic and Research Environmental Health and Safety (AR-EHS) is responsible for research and academic related compliance, which includes laboratory and academic research and the associated compliance committees. Fire and Life Safety (FLS-EHS) is responsible for fire related compliance and conducts fire and life safety inspections of campus buildings and assists with the testing all fire detection and suppression systems.

Supplements [TAMUS Regulation 24.01.01](#)

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1. Purpose

The purpose of this program is to advise and provide guidance for compliance with regulations that apply to public buildings including, but not limited to,

- Texas Asbestos Health Protection Rules (25 TAC 295.31-73)
- EPA National Emission Standards for Hazardous Air Pollutants (40 CFR Part 61, Subpart M)
- EPA Asbestos Worker Protection (40 CFR 763, Subpart G)
- Asbestos disposal (30 TAC 330.136)

2. Scope

This procedure applies to all buildings and structures owned by West Texas A & M University, to all employees and students of the university, to all occupants of university buildings, and the external organizations who may come into

contact with or disturb asbestos-containing material in university buildings. This procedure applies to routine work during which an employee might encounter asbestos, as well as work undertaken to repair or remove asbestos-containing material.

3. Procedures

According to the Texas Asbestos Health Protection Rules published in August 2000, "any person without appropriate valid license, registration, accreditation, or approved exemption to perform any asbestos-related activity is subject to administrative or civil penalty under the Texas Asbestos Health Protection Act."

If you suspect any asbestos containing materials (ACMs) are present in any WTAMU facility, do not disturb the suspected material and contact EHS immediately. DO NOT disturb the materials.

EHS will contact the Physical Plant who will contact a licensed asbestos contractor to take samples and assess the steps needed for abatement.

4. Record Retention

No official state records may be destroyed without permission from the Texas State Library as outlined in [Texas Government Code, Section 441.187](#) and [13 Texas Administrative Code, Title 13, Part 1, Chapter 6, Subchapter A, Rule 6.7](#). The Texas State Library certifies Agency retention schedules as a means of granting permission to destroy official state records.

West Texas A & M University Records Retention Schedule is certified by the Texas State Library and Archives Commission. West Texas A & M University Environmental Health and Safety will follow [Texas A & M University Records Retention Schedule](#) as stated in the Standard Operating Procedure [61.99.01.W0.01 Records Management](#). All official state records (paper, microform, electronic, or any other media) must be retained for the minimum period designated.

5. Training

West Texas A & M University Environmental Health and Safety will follow the Texas A & M University System Policy [33.05.02 Required Employee Training](#). Staff and faculty whose required training is delinquent more than 90 days will have their access to the Internet terminated until all trainings are completed. Only Blackboard and Single Sign-on will be accessible. Internet access will be restored once training has been completed. Student workers whose required training is delinquent more than 90 days will need to be terminated by their manager through Student Employment.

6. Definitions

Asbestos-containing material (ACM): Materials or products that contain more than 1.0% of any kind of combination of asbestos, as determined by the Environmental Protection Agency (EPA) recommended methods, listed in EPA/600/R-93/116, July 1993 "Method for the Determination of Asbestos in Bulk Building Materials." This means any one material component of a structure or any layer of a material sample. Composite sample analysis is not allowed.

Asbestos-related activity: The disturbance (whether intentional or unintentional), removal, encapsulation, or enclosure of asbestos, including preparations or final clearance, the performance of asbestos surveys, the development of management plans and response actions, asbestos project design, the collection or analysis of asbestos samples, monitoring for airborne asbestos, bidding for a contract for any of these activities, or any other activity required to be licensed under the Texas Asbestos Health Protection Act.

Related Statutes, Policies, or Requirements

Contact Office

WTAMU Environmental Health and Safety
(806) 651-2270

Appendix A

§ 61.156 Cross-reference to other asbestos regulations.

In addition to this subpart, the regulations referenced in Table 1 also apply to asbestos and may be applicable to those sources specified in §§ 61.142 through 61.151, 61.154, and 61.155 of this subpart. These cross-references are presented for the reader's information and to promote compliance with the cited regulations.

Table 1--Cross-reference to Other Asbestos Regulations

| Agency | CFR citation | Comment |
|--------|-----------------------------|--|
| EPA | 40 CFR part 763, subpart E. | Requires schools to inspect for asbestos and implement response actions and submit asbestos management plans to States. Specifies use of accredited inspectors, air sampling methods, and waste disposal procedures. |
| | 40 CFR part 427 | Effluent standards for asbestos manufacturing source categories. |
| | 40 CFR part 763, subpart G. | Protects public employees performing asbestos abatement work in States not covered by OSHA asbestos standard. |
| OSHA | 29 CFR 1910.1001 | Worker protection measures--engineering controls, worker training, labeling, respiratory protection, bagging of waste, 0.2 f/cc permissible exposure level. |
| | 29 CFR 1926.58. | Worker protection measures for all construction work involving asbestos, including demolition and renovation--work practices, worker training, bagging of waste, 0.2 f/cc permissible exposure level. |
| MSHA | 30 part CFR 56, D. | subpart Specifies exposures limits, engineering controls, and respiratory protection measures for workers in surface mines. |
| | 30 CFR part 57, D. | subpart Specifies exposure limits, engineering controls, and respiratory protection measures for workers in underground mines. |
| DOT | 49 CFR parts 171 172. | and regulates the transportation of asbestos-containing waste material. |

Requires waste containment
and shipping papers.