

Staff Council Meeting Minutes – February 22, 2018

Attendance – 11 meetings since June 2017.

2017-2018 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2017
Adams, Amie	2018	SSC	N	9
Allen, Thomas	2018	SSC	Y	8
Andersen, Rik	2019	EEO 3	Y	11
Bowen, Bill	2018	EEO 1	Y	10
Brown, Randy	2019	EEO 1	N	3
Buckelew, Vicky	2019	EEO 4	Y	2
Fox, Karen	2018	EEO 4	N	7
Gonzales, Charlie	2018	SSC	N	1
Haasl, Lora	2018	EEO 3	Y	8
Hampton, Nancy	2018	EEO 1	Y	9
Kopke, Kim	2018	EEO 4	Y	11
Lawson, Amanda	2019	EEO 5-7	Y	5
Lively, Darcy	2018	EEO 3	N	6
McNeill, Walter	2019	SSC	Y	1
Peacock, Nicolas	2018	EEO 5-7	N	5
Reid, Leo	2018	EEO 3	Y	6
Seymour, Max	2019	EEO 1	Y	8
Shea, Tracy	2019	EEO 1	N	7
Simmons, Shawna	2019	EEO 1	N	7
Vinyard, Michelle	2018	EEO 3	Y	10
Ward, Megan	2018	EEO 4	Y	9
Womble, Lynsee	2018	Ex Officio	Y	8

1. **Call to Order** – Megan called the meeting to order at 2:01pm
2. **Review of Minutes from previous meeting, February 8, 2018**
 - i. Michelle moved for approval and her motion was seconded by Leo
 - ii. Motion passed unanimously
3. **Treasurer’s Reports – none for this meeting**
4. **Old Business**
 - a. University Parking Committee
 - i. Filling Kina’s role on Parking Committee
 - ii. Rik agreed to serve
 - b. University Parking Committee in the future
 - i. Suggestions to leadership may be given to Dr. Wendler
 - c. Faculty/Staff ex-officio future explanation

- i. Options
 - 1. Staff Council ex-officio attend one meeting a month instead of all scheduled meetings
 - 2. Regular meetings between officers of following groups suggested by Rik
 - a. Staff Council
 - b. Student Senate
 - c. Faculty Senate
 - 3. It was suggested by Leo that discussion about this subject be tabled to a future Staff Council meeting

5. Updates from Staff Council Subcommittees

- a. Employee of the Month (Chair – Michelle Vinyard)
 - i. Beginning in 2018 there is an increase in Staff Council’s cost for the refreshments served at reception
 - 1. The delivery fee will no longer be waived
 - a. Price is \$80 now and was \$55 per reception
 - ii. Reminded group that Sam Green is Employee of the Month for February and her Presentation is scheduled for tomorrow at 10:30am
- b. Scholarship & Tuition Assistance (Chair – Lora Haasl)
 - i. Covered report of Faculty/Staff usages of Staff Council Scholarships
 - 1. Hard copy included on file
 - ii. Student Employee Appreciation Luncheon
 - 1. Held April 4th from 11:30am – 1:30pm
 - 2. Coordinated by Shawna Simmons
 - 3. Volunteers needed and sign-up sheet passed around
- c. Staff Appreciation (Chair – Karen Fox)
 - i. Amanda Lawson gave an update on “I Caught You Caring” campaign
 - 1. 400 entries and 269 people nominated
 - 2. Staff Council paid \$455
 - 3. The following offices and departments donated a total of \$850
 - a. Buffalo gold Card
 - b. Student Enrollment, Engagement, and Success
 - c. WTAMU Athletics
 - d. Academic Affairs
 - e. Strategic Relations
 - f. Information Technology
 - d. Election Committee (Chair – Lynsee Womble) – no report
 - e. Homecoming (Chair – Bill Bowen) – no report
 - f. Staff Development (Chair – Darcy Lively) – no report

6. New Business

7. Announcements

- a. Bill
 - i. A scholarship is established in Kevin Bowen’s name
 - ii. The majority of \$10,000 is raised with the goal of fund lasting in perpetuity
 - iii. Criteria
 - 1. Trombone major

2. 3.0 gpa and above
 3. Randall High School Graduate
 - b. Bill said that he has heart surgery scheduled for March 9th at Baylor Medical Center
 - i. 3-5 days hospitalization
 - ii. Several weeks of rehabilitation
8. **Adjournment** –
- a. Rik moved for adjournment and his motion seconded by Vicki
 - b. Adjourned at 2:24pm

Next meeting is scheduled for March 8, 2018 at 2pm in the JBK Buff Branding Room 12.

Respectfully submitted by Secretary, Kim Kopke