

Potential sources of job information:

- Job posting / description from organization
- Company website – values / mission / etc.
- Other organizations who hire this same position – find similar job postings / descriptions
- Search online at Google / Glassdoor / etc.
- Job shadowing experience
- Go OFF-LINE and connect with others in similar roles through informational interviewing*
 - People in your network who do the same (or similar) jobs at this company or another
 - Folks who you know who know someone who holds this type of position – ask for an introduction, then follow through and contact this person
- Use LinkedIn to find others who work at the organization or in similar roles at other organizations ... then reach out to them using either mutual connections or other things you have in common with the person, i.e., WT grad, from your hometown, etc. – conduct an informational interview*
- Research through the U.S., DOL website, the O*NET Online (onetonline.org) using the "Occupation Quick Search" box at the top right.

Remember that, while online resources are terrific, you want to be sure your statements are all in your own words. **To copy is to plagiarize!**

**Informational Interviewing information is on our website under Students/Alumni → Interviewing Info.*

Are YOU Career Ready?

Employers are looking to hire college students and recent graduates that know how to use their strengths and talents in their career field. This is being Career Ready with Marketable Skills. By mastering these competencies, you will be prepared for a successful transition into the workplace with marketable skills.

