

West Texas A&M University Attebury Honors Program

CAPSTONE PROPOSAL

The Attebury Honors Capstone Project must be completed prior to graduated to be designated an Honors Scholar and successfully complete the program. The Honors Capstone is a culminating experience, scholarly or creative, that displays the students interests, serves to achieve a goal, and demonstrates an understanding of the topic, issue, or field. The capstone should be connected to the student's academic major or a discipline of particular interest to the student. Your capstone may be completed the same semester you graduate, but it is advised that you do not begin your capstone in the final semester. Please work with your faculty mentor to complete this proposal.

Name BUFF ID Phone

Email Address Expected Graduation Date

Mentor's Name Mentor's Department

Working Title

Semester Start Date

In what form do you expect to present your capstone?

Performance

Art Object or Series of Objects

Conference Poster or Oral Presentation

Other

Honors Capstone Presentations

Video/Film

Instructions:

- Complete each of the following with your faculty mentor.
- Expect the review and approval process to take 1 to 2 weeks.
- The completed form, including all signatures must be returned to the Attebury Honors Office for the Director's approval. Incomplete proposals will be returned and approval will be delayed.
- If a proposal is denied, student will be contacted and provided an opportunity to meet with Director to discuss needed changes for re-submission
- Students must secure the approval of the Director prior to beginning their capstone project.
- Please note this is a proposal, once approved you will be enrolled in the selected course / semester you have indicated. Any substantive changes must be approved by the Director. Only upon successful completion, as deemed by your faculty mentor, is the capstone requirement fulfilled.

Check here if IRB Required

Capstone Overview (The WHAT, 500 word Max): In the space below briefly describe your project. Describe the basics of your project, including the ways in which the capstone is focused on your personal, academic, or career goals and why you have decided this as your capstone.

Procedures, Timeline, Resources, and Evaluation (The HOW, 500 word Max): In the space below, address the following: Methods/Procedures, Ethical Considerations, Resources needed, schedule/timeline/mentor meetings, and final deliverable product.

Project Goals (The WHY, 100 word Max): In the space below, discuss the ways in which your capstone will meet your personal, academic, and/or professional goals, including the importance of your project to you as well as it's contributions to the larger community.

Evaluation: In the space below, explain how your capstone will be evaluated by your mentor. Once the capstone is complete, your mentor will be responsible for posting a letter grade for the course based on the below evaluation standards.

Additional Capstone Requirement: Upon completion of your capstone and before the end of your final semester, you must submit a 500-750 word reflection to the Attebury Honors Program. This reflection should incorporate the honors curriculum, peer leadership, and experiences in the honors program. Particularly, discuss how these impacted your general educational experience at WTAMU as well as your future personal, professional, and community roles. Additionally, you may use this opportunity to suggest improvements or highlight areas of particular excellence within the program.

Check here acknowledging this reflection requirement

Student Signature

Date

Mentor Signature

Date

Office Use Only:

Date Received: ___/___/___

Approved

Needs Revisions

Director's Signature

Date