

## APPLICANT INSTRUCTIONS

Applicant will fill out all of the **APPLICANT INFORMATION** and **APPLICANT WAIVER OF RIGHTS TO ACCESS** sections below, (page 1). If you do not have a PDF editor program, you can download Adobe Fill and Sign for free. Email the form with your sections completed to three recommenders via email. Your recommender will complete the form, (pages 2 and 3), and submit it to our office at [nfranken@wtamu.edu](mailto:nfranken@wtamu.edu).

## RECOMMENDER INSTRUCTIONS

Please fill out all pages 2 and 3 on behalf of the individual you are recommending. If you do not have a PDF editor program, you can download Adobe Fill and Sign for free. Submit the completed form to [nfranken@wtamu.edu](mailto:nfranken@wtamu.edu) (preferred). If this is not an option, you may submit the form via mail to: Department of Communication, WTBox 60754, Canyon, TX 79016.

## APPLICANT INFORMATION

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

Email: \_\_\_\_\_

## APPLICANT WAIVER OF RIGHT TO ACCESS

Please check one of the following:

- I hereby waive the right to access this letter of recommendation. I acknowledge that the letter will be maintained in confidentiality as a part of my admissions file.
- I do not waive my right to access this letter of recommendation.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





**Section II**

Please give the applicants a rating on the following characteristics. Please check one of the boxes for each characteristic.

	Excellent	Good	Average	Below Average	Unable to Rate
Self-motivation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written Communication Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oral Communication Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interpersonal Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall Evaluation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**RECOMMENDER INFORMATION**

Name: \_\_\_\_\_  
Last
First
Middle

Address: \_\_\_\_\_

Email: \_\_\_\_\_