



# West Texas A&M University

## Half-Time Status Designation Request

For Thesis, Dissertation, Practicum, or Intern Only

Name: \_\_\_\_\_

Buffalo Gold Card Number: \_\_\_\_\_

Semester and Year: \_\_\_\_\_

Justification: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have read and accept the terms of this Half-Time Status Request below.

### Half-Time Status Designation Request Agreement

For graduate students enrolled in less than 6 hours, half-time status designation:

- May be awarded to students who are enrolled in Thesis, Dissertation Only, or equivalent (i.e. BUSI 6105, thesis courses numbered 6301, 6302 or ARTS 7302, AGRI 8000, EDLD 6000), or students enrolled in Practicum or Internship Only which are required for discipline-specific degree plans.
- May be awarded *for no more than **one** academic year.*
- Must be turned in by the twelfth (12<sup>th</sup>) class day for long terms (Spring and Fall) **OR** must be turned in by the fourth (4<sup>th</sup>) class day for summer terms **OR** must be turned in by the second (2<sup>nd</sup>) class day for intersession terms.

See the university calendar or the registrar's official calendar for the specific dates.

Student Printed Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Printed Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit form to the Financial Aid office at [financial@wtamu.edu](mailto:financial@wtamu.edu)