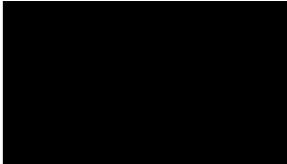


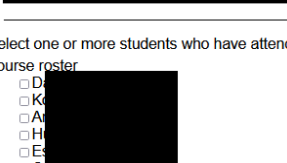
# Bulk Submission Early Alert vs. Normal Early Alert

# When Bulk Submission is open it is best for:

- When you have multiple students for which you wish to report a concern and do not have further information or comments regarding the alert.
  - Attendance bulk submissions are open after the 4th class day and before the 12th class day – message sent states they need to contact their instructor regarding their attendance in the course
  - Grade bulk submissions are open 1-2 weeks prior to midterms – message sent states they need to contact their instructor regarding their academic standing in the course, with a link to info on academic resources.
  - Drop date bulk submissions are open ~2 weeks prior to drop date – message sent states drop is recommended by the instructor
- This allows instructors to submit the form one time with multiple students' information for Advising Services to contact.
- These students are sent an email and a text letting them know the Alert was received the next working day.

# Bulk Submission Form View

26. 

27. 

Select one or more students who have attendance problems

Course roster

- D
- K
- A
- H
- E
- C
- I
- H
- C
- C
- G
- T
- M
- G
- B
- E
- E
- L
- C
- S
- G
- T
- R
- J
- K
- K
- E








# Normal Early Alerts are best:

- When you have a concern regarding an individual student, along with additional information or comments that are important for Advising Services to know.
- These students are sent an email to notify them of the alert. Advising Services will make several attempts to contact the student via phone, email, text, and other means in an attempt to ensure your message is delivered.
- After the student is contacted, you will receive an email with a brief summary of our conversation with the student.
  - After ~6 contact attempts, the alert is closed out and you will be sent a follow up notification.

# Normal Early Alert Roster View

[Log out](#) [Home](#) [Open blank early alert form](#)

### Roster for 2022FA AGRI 2300 10

1.		[REDACTED]	<a href="#">3145)</a>
2.		[REDACTED]	<a href="#">665)</a>
3.		[REDACTED]	<a href="#">7237)</a>
4.		[REDACTED]	<a href="#">79)</a>
5.		[REDACTED]	<a href="#">485)</a>
6.		[REDACTED]	<a href="#">09)</a>
		[REDACTED]	