

West Texas A & M Annual Assessment Cyclical Schedule

August 14th – (Approximate Date)

End of assessment for improvement cycle the day Summer II concludes.

Assessment Cycle

Step 1 – August 15 – All programs submit their annual reports.

Step 2 – Director of Assessment reviews the report using the Buff's Improve Matrix.

Step 3 – Once Buff's Improve Matrix has been completed, the report is emailed to the program.

Tips and suggestions are made on the form.

Step 4 – Throughout the review process, the Director is available to offer additional advice.

Step 5 – End of each semester – Coordinator gathers program data from faculty.

Step 6 – Data Analysis and writing the Improvement Narrative.