



12.04.99.W1 Faculty Advisory Council

Approved November 11, 2025

Next Scheduled Review: November 11, 2030

Rule Summary

Purpose and Scope

The Texas A&M University System (System) Board of Regents (Board) Policy is establishing a Faculty Advisory Council (FAC) at each System academic institution (effective November 1, 2025), in accordance with Texas Education Code § 51.3522 (Faculty Council Law).

The West Texas A&M University (WTAMU) FAC serves as an advisory body to the President on matters directly related to the institution's academic programs, consistent with Texas Education Code § 51.3522 and System policy. This rule establishes the FAC, defines its composition and operations, and ensures compliance with applicable law and System requirements.

The FAC is advisory and does not supersede existing academic governance bodies or procedures (e.g., curriculum committees, tenure and promotion processes). Where conflicts arise, applicable law, System policy and regulations control.

Rule

1. Membership

1.1. Each academic college will have two members. One member will be elected by the college and one will be nominated by the college dean and appointed by the President. The current academic colleges (as of September 5, 2025) are as follows.

- 1.1.1. Paul Engler College of Agriculture and Natural Sciences (PECANS)
- 1.1.2. Paul and Virginia Engler College of Business (PVECOB)
- 1.1.3. Terry B. Rogers College of Education and Social Sciences (TBRCOESS)
- 1.1.4. College of Engineering (COE)
- 1.1.5. Sybil B. Harrington College of Fine Arts and Humanities (SBHCOFAH)
- 1.1.6. College of Nursing and Health Sciences (CONHS)

- 1.2. Other academic units that will have members on the council are as follows.
 - 1.2.1. Graduate School
 - 1.2.1.1. One member is nominated by the Dean of the Graduate School and appointed by the President.
 - 1.2.2. Direct Supervisors Council
 - 1.2.2.1. One member is elected by the Direct Supervisors Council (department heads and selected associate deans).
 - 1.3. Total voting membership is determined by unit designation and the number of full-time-equivalent faculty at the university. The Executive Vice President and Provost will certify the applicable membership number annually, not later than September 15th, effective for the forthcoming academic year's FAC composition.
2. Unit Representation and Composition
 - 2.1. Each college must have two representatives on the FAC, regardless of its faculty, staff, or student population. As described in Section 1 above, the Graduate School, and Direct Supervisors Council will each have one member.
 - 2.1.1 The Dean of each college and the Graduate School will nominate two faculty members for consideration. In consultation with the Dean, the President appoints one representative from each college.
 - 2.1.2 One representative from each college selected by a vote of that unit's faculty members.
 - 2.1.3 For the Direct Supervisors Council, one representative selected by a vote of the Direct Supervisors Council.
 - 2.2. All FAC members must be full-time faculty, as defined in the Definitions Section at the end of this rule.
 3. Eligibility and Restrictions
 - 3.1. Academic members of the FAC must be classified as faculty, which includes current department heads if elected and not otherwise restricted. Other administrators (including Deans, Associate Deans, Assistant Dean, Associate Provost, Provost) are not eligible for service on the FAC.
 - 3.2. Members must maintain faculty status and employment during their term; loss of eligibility triggers a vacancy, as defined in Section 6.5.

4. Roles and Responsibilities

4.1. The FAC's advisory scope includes:

- 4.1.1. Institutional academic planning and strategic initiatives affecting academic programs;
- 4.1.2. Institutional policies affecting teaching, learning, research/creative activity, academic integrity, assessment, accreditation, course scheduling, and student success as they relate to academic programs;
- 4.1.3. Academic technology and infrastructure that materially support academic programs;
- 4.1.4. Resource and budget priorities as they pertain to academic programs (advisory input); and
- 4.1.5. Academic matters referred by the President.

4.2. The FAC does not adjudicate individual personnel matters, grievances, or student cases and does not duplicate functions already assigned to existing committees unless requested explicitly for institution-level advice.

5. Elections and Presidential Appointments

5.1. Elections (Unit-Elected Seats)

- 5.1.1. Voter eligibility: All full-time faculty members in the academic unit, as defined by unit bylaws and university rule, are eligible to vote.
- 5.1.2. Candidate eligibility: As defined in Section 3.
- 5.1.3. The unit may use self-nominations and/or peer nominations; final ballots or equivalent will list eligible nominees.
- 5.1.4. Elections will be conducted by a secure and clear countable method (ballots, in-person show of hand vote, etc.) administered by the college dean in coordination with the Office of the Executive Vice President and Provost; plurality elects unless unit bylaws specify majority/instant-runoff.

5.2. Presidential Appointments

- 5.2.1. The President appoints one eligible faculty member per academic unit from the list of two nominees after consultation with the unit's Dean and considering representation across ranks and disciplines. This member will serve on the College Executive Committee administrative meetings or equivalent.

5.2.2. The President may rescind a pending appointment prior to the member's service start date and name a replacement consistent with this rule.

5.3. Election and Appointment Calendar

5.3.1. Elections and appointments will take place on an annual cycle and updated on the university website no later than September 15th each academic year.

5.3.2. New appointments for the forthcoming academic year should be completed by April 15th to allow positive transition.

6. Terms

6.1. Term Length

6.1.1. The standard term of service on the FAC is two years for faculty elected by the member's respective college or school, and one year for faculty appointed by the President.

6.1.2. Terms are staggered within each unit to promote continuity.

6.2. Term Limits

6.2.1. Members selected through an election process cannot serve consecutive two-year terms in the same seat. Members selected through an administrative appointment by the President cannot serve more than four successive one-year terms in the same seat. After a two-year break in either an elected or appointed seat, a faculty member may be eligible to serve again.

6.2.2. Service in a partial term of 12 months or more counts as a full term.

6.3. Term Timeframe

6.3.1. Terms begin on August 1st and end on July 31st, unless otherwise specified during the initial transition.

6.4. Attendance, Participation, and Meeting Procedures

6.4.1. Members must attend at least 75% of regular meetings annually, unless otherwise excused. The Chair, in consultation with the President, may address failure to meet participation expectations.

6.4.2. The FAC Chair will distribute a meeting agenda and proposals for curriculum changes at least seven days before a scheduled meeting. The FAC Secretary will create meeting minutes or equivalent, which are

available to other faculty members or interested parties. Meeting agendas, proposals, minutes, and related information will be posted and publicly available on the University website with a dedicated webpage to the FAC.

6.4.3. The committee will broadcast a live video and audio of open meetings over the internet if more than 50% of members are in attendance. Quorum is defined as having more than 50% of members in attendance.

6.4.4. Consistent with Tex. Educ. Code sec. 51.3522 and Policy 12.04, the public can attend open meetings.

6.5. Vacancies

6.5.1. Vacancies for elected seats are filled by a special election within the unit for the remainder of the term.

6.5.2. Vacancies for presidential appointee seats are filled by presidential appointment for the remainder of the term.

7. Officers

7.1. Presiding Officers

7.1.1. Chair, Vice Chair, and Secretary/Parliamentarian will serve as presiding officers.

7.2. Selection and Terms

7.2.1. The FAC recommends officers from among its voting members at the first regular academic year meeting, subject to approval by the President.

Related Statutes, Policies, or Requirements

[Texas Education Code § 51.3522 \(as enacted by S.B. 37, § 2.02 effective September 1, 2025\)](#)

[System Policy 12.04, Faculty Advisory Council](#)

Definitions

Academic Unit: A WTAMU college or school recognized by the University for academic and administrative purposes. The Executive Vice President and Provost will publish the official list of academic units for FAC representation annually.

Faculty Member: A WTAMU full-time employee with a faculty appointment, as defined by the University's rules (including tenured, tenure-track, and professional/instructional-track ranks).

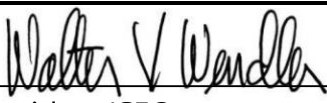
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Approval Signature



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October 6, 2025

Date

System Approvals*

Approved for Legal Sufficiency:

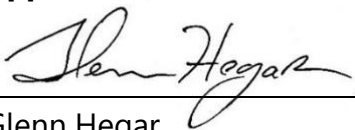


R. Brooks Moore
General Counsel

11/04/2025

Date

Approved:



Glenn Hegar
Chancellor

11/11/25

Date

***System approvals are contingent upon incorporation of any and all System-required changes in the rule's final posting.**