



**WT** Office of Residential Living  
 WEST TEXAS A&M UNIVERSITY™  
**Summer Staff & Summer RA Application**

**Application Checklist (please place in this order):**

- Completed Residential Living Application
- One (1) copy of your Summer Class Schedule *(if applicable)*
- Handshake online application(s) completed** *(no copy needed)*

**\*Incomplete applications will not be considered**

EE? \_\_\_\_\_ Buff Gold ID# \_\_\_\_\_

Present Address *(WTAMU Box if living on campus)* \_\_\_\_\_

Cell Phone \_\_\_\_\_ WTAMU Email Address \_\_\_\_\_  
*(email will be our official mode of communication regarding the position)*

**I am applying for a:** Summer Staff (Job #**4577948**)  
*(you may select both)* Summer Resident Assistant (Job #**4578005**)

**See the position summaries on the first page of this application for details.**

College Major \_\_\_\_\_

Classification \_\_\_\_\_ # of semesters at WTAMU \_\_\_\_\_ Graduation Date \_\_\_\_\_

Total Hours Accumulated \_\_\_\_\_ Last Semester GPA \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

**WTAMU Residence Hall Living Experience (if any)**

<u>Year/Semester</u>	<u>Residence Hall</u>	<u>Hall Director</u>	<u>Resident Assistant</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Have you worked for Residential Living before?**  No  Yes *(please explain below)*

What position did you hold with Residential Living? *(Title & Hall)* \_\_\_\_\_

When did you work for Residential Living? \_\_\_\_\_

**What is your Summer Class Schedule?** *(You are required to include a copy of your schedule with the Summer application; if you do not yet have one, include your anticipated schedule below, if applicable)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Professional References:**

Please provide three (3) professional references that would be able to attest to your work ethic, leadership, integrity, and ability. **ONE** reference should be from a **current** residence hall staff member; other references can be a University faculty/staff member, a current/former employer (paid or volunteer), former teacher, etc. References should **not** be completed by other students or family members.

**Reference #1:** \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

**Reference #2:** \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

**Reference #3:** \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

If you are planning on working another job this summer, please list your summer work schedule or plans for work, including place of employment (if known):

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Please list any other activities you have planned for the summer (i.e. vacation, volunteer, student organizations, etc.):

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I hereby authorize investigation of all statements made in this application. I further certify that the facts set forth in the above job application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. I further agree that my employment is for no definite period and may, regardless of the date of payment of my wages, be terminated at any time.

**I further understand that some positions may be considered security sensitive and before any offer of employment is made, the University may conduct a pre-employment background investigation that includes a criminal background check.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*With few exceptions, state law gives you the right to request, receive, and correct information about yourself collected by this form.*

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**Please regularly visit [wtamu.edu/Be-an-RA](http://wtamu.edu/Be-an-RA) for updates on the Summer Staff & Summer RA positions, including important dates and times.**

**Email your completed application to [jdotson@wtamu.edu](mailto:jdotson@wtamu.edu) or submit a physical copy to the Residential Living Office before April 14, at 4:59pm.**