

# International Student Office

## Academic Advisor's Request (Program Extension)

Upon transcript review for \_\_\_\_\_ (student's name), \_\_\_\_\_ (Buff ID#), I have determined that the student needs the following courses to complete degree requirements:

List course

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Based on this review, I have determined that the student should complete degree requirements by \_\_\_\_\_ (estimated graduation date)

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### Reason for Delay:

I would like to request a program extension for this student based on the following academic reasons:

\_\_\_\_\_ Student changed his/her major and needs additional time to complete course work in his/her current major.

\_\_\_\_\_ The student is a graduate student who has had research difficulties, change in research topics, or unexpected research problems.

\_\_\_\_\_ The student had problems with course rotation schedules.

\_\_\_\_\_ The student had extensive leveling course work to complete prior to beginning academic degree program.

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_