Employers are looking to hire college students and recent graduates who know how to use their talents, strengths, and interests. These students are Career Ready.

How do you become Career Ready? Mastering these Career Readiness Competencies will prepare you for a successful transition into the workplace.

**Career Management**
- Identify and articulate skills, strengths, knowledge, & experiences; navigate career options and pursue these opportunities.

**Oral/Written Communication Skills**
- Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public speaking skills.

**Professionalism/Work Ethic**
- Demonstrate personal accountability and effective work habits: punctuality, working productively with others, time management, understanding the importance of a professional work image, and demonstrating integrity.

**Teamwork/Collaboration**
- Build collaborative relationships representing diverse cultures, races, ages, gender, religions, lifestyles, and viewpoints; work within team structure; negotiate/manage conflicts.

**Leadership**
- Leverage the strengths of others to achieve common goals; organize, prioritize and delegate work; use empathetic skills to guide and motivate.

**Critical Thinking/Problem Solving**
- Exercise sound reasoning and analytical thinking; use knowledge, facts, and data to solve problems and make decisions.

**Application and Information Technology**
- Select and utilize technology to solve problems and accomplish goals.

*Adapted from the NACE Career Readiness Competencies*