Steps for Applying  
CISD/WTAMU Pre University Program (PUP)

Step 1. Complete the Student Approval Form obtained from high school counselor’s office.  
This form must be signed by the student, the parent or guardian, and the high  
school designee. It outlines the program and the eligibility requirements for the program.  
Note: You can complete the form in Step 1 of registration at the same time.

Step 2. Complete Application for Admission to WTAMU – Texas Common Application.  
The application for admission may be completed online at www.ApplyTexas.org .  
$25 application fee is required on the first enrollment.

Step 3. Provide WTAMU with a high school transcript and official ACT or SAT scores.  
The ACT/SAT test scores on the back of the official high school transcript are acceptable.  
WT offers local only test dates, called residual tests, for the ACT. To arrange for testing, contact  
Educational Services, located in the Student Success Center (Classroom Center, Room 106). Phone:  
651-2341.

Step 4. Provide ACCUPLACER scores as required by Texas Success Initiative (TSI), unless exempt.  
Exemptions are based on ACT, SAT and/or TAKS scores. Details at www.wtamu.edu/tsi  
To arrange for testing, contact Educational Services, located in the Student Success Center (Classroom  
Center, Room 106). Phone: 651-2341.

Registering for Classes and Other Important Steps

Step 1. Complete the PUP Student Advising & Registration Form (new form required each semester).  
On this form you will list the course(s) you plan to register for, along with alternate courses in case the  
first choices are unavailable. It must be approved and signed by you and your high school counselor prior  
to registering each semester in Advising Services (formerly STARR Center). This is how WT knows the  
course(s) are approved for dual credit, which allows WT to charge a reduced tuition and fee rate.

Step 2. Meet with WTAMU advisors to register for classes.  
Once admitted to the University, registration will be accomplished through Advising Services, according  
to registration dates posted on Buff Advisor, WT’s student information system  https://sis.wtamu.edu .  
Advising Services is located in the Student Success Center (1st floor of Classroom Center). To schedule  
an appointment at a convenient time, call 651-5300.

Step 3. Obtain Buffalo Gold Card (WTAMU student identification card).  
The Buffalo Gold Card Office is located in the Jack B. Kelley Student Center (JBK), Room 120. This  
will give you access to the library and computer lab on campus.

Step 4. Pay PUP fee.  
No billing statements will be mailed. Payment can be made at the Business Office on campus, online  
through Buff Advisor with a credit card, or by phone by calling 651-2080. Failure to pay by payment  
deadlines will result in schedule deletion. Deadlines are posted on Buff Advisor  https://sis.wtamu.edu .

Step 5. Buy books.  
The University Bookstore is located in the JBK. Phone: 651-2747. Bookstore personnel will be happy to  
assist you with selections. Books may also be purchased and reserved online at www.wtbookstore.com .

Step 6. Obtain a parking permit (if planning to park on campus).  
Parking permits are obtained through the Office of Parking Services, located in the Old SUB on the west  
side of the WTAMU campus (across the street and southeast of McDonald’s). Phone: 651-2308.

Step 7. Go to class! The key to success is showing up and participating!

For help with any questions or problems, please contact Advising Services  
Phone: (806)651-5300   Email: advisingcenter@wtamu.edu