



## Steps for Applying CISD/WTAMU Pre University Program (PUP)



- Step 1. Complete the Student Approval Form obtained from high school counselor's office.**  
This form must be signed by the student, the parent or guardian, and the high school designee. It outlines the program and the eligibility requirements for the program.  
*Note: You can complete the form in Step 1 of registration at the same time.*
- Step 2. Complete Application for Admission to WTAMU – Texas Common Application.**  
The application for admission may be completed online at [www.ApplyTexas.org](http://www.ApplyTexas.org).  
\$25 application fee is required on the first enrollment.
- Step 3. Provide WTAMU with a high school transcript and official ACT or SAT scores.**  
The ACT/SAT test scores on the back of the official high school transcript are acceptable.  
WT offers local only test dates, called residual tests, for the ACT. To arrange for testing, contact Educational Services, located in the Activities Center, Room 126. Phone: 651-2341
- Step 4. Provide ACCUPLACER scores as required by Texas Success Initiative (TSI), unless exempt.**  
Exemptions are based on ACT, SAT and/or TAKS scores. [Details at www.wtamu.edu/tsi](http://www.wtamu.edu/tsi)  
To arrange for testing, contact Educational Services, located in the Virgil Henson Activities Center, Room 126. Phone: 651-2341.

### Registering for Classes and Other Important Steps

- Step 1. Complete the PUP Student Advising & Registration Form (new form required each semester).**  
On this form you will list the course(s) you plan to register for, along with alternate courses in case the first choices are unavailable. It must be approved and signed by you and your high school counselor prior to registering each semester in the STARR Center. This is how WT knows the course/s are approved for dual credit, which allows WT to charge a reduced tuition and fee rate.
- Step 2. Meet with WTAMU advisors to register for classes.**  
Once admitted to the University, registration will be accomplished through the Student Advising, Registration and Retention (STARR) Center, according to registration dates posted on Buff Advisor, WT's student information system <https://sis.wtamu.edu>. The STARR Center is located in the JBK Student Center, Room 116. To schedule an appointment at a convenient time, call 651-5300.
- Step 3. Obtain Buffalo Gold Card (WTAMU student identification card).**  
The Buffalo Gold Card Office is located next to the STARR Center (Classroom Center, Room 114). This will give you access to the library and computer lab on campus.
- Step 4. Pay PUP fee.**  
*No billing statements will be mailed.* Payment can be made at the Business Office on campus, online through Buff Advisor with a credit card, or by phone by calling 651-2080. Failure to pay by payment deadlines will result in **schedule deletion**. *Deadlines are posted on Buff Advisor* <https://sis.wtamu.edu>.
- Step 5. Buy books.**  
The University Bookstore is located in the Jack B. Kelley Student Center (JBK). Phone: 651-2747.  
Bookstore personnel will be happy to assist you with selections. Books may also be purchased and reserved online at [www.wtbookstore.com](http://www.wtbookstore.com).
- Step 6. Obtain a parking permit (if planning to park on campus).**  
Parking permits are obtained through the Office of Parking Services, located in the Old SUB on the west side of the WTAMU campus (across the street and southeast of McDonald's). Phone: 651-2308.
- Step 7. Go to class! The key to success is showing up and participating!**

*For help with any questions or problems, please contact the STARR Center*  
Phone: (806)651-5300 Email: [advisingcenter@wtamu.edu](mailto:advisingcenter@wtamu.edu)