

Academic Probation Procedure West Texas A&M University

Students with a cumulative GPA below 2.0 are placed on Academic Probation at West Texas A&M University (WTAMU). As a probationary student, you will be required to complete the following process in order to continue attendance at WTAMU. All students placed on probation are required to be re-advised, then re-green lighted for future semesters in order to complete the conditions of probation and make required schedule changes. Failure to be re-advised will result in your future classes being deleted one week prior to the beginning of the next semester.

Please complete the following steps.

- Print out a copy of the [Probation Conditions and Plan for Improvement Form](#)

- Log in to your Buff Advisor account and print out:
 - Copy of your schedule for next semester(s), if enrolled
 - Copy of your Academic History Report
 - Copy of the Degree Checklist for the major you are planning to pursue, or degree plan if filed in the Dean's Office

- Contact your advisor to be re-advised and re-green lighted. (If between semesters, follow the directions in your probation letter from the Registrar's Office.)

Who is my advisor?

- **29 semester credit hours or less** - Contact Advising Services at 806.651.5300 to make an appointment.
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- **30-59 semester credit hours** - Contact either a faculty advisor in the academic department of your major or Advising Services at 806.651.5300 to make an appointment.

- **60 or more semester credit hours** – Contact a faculty advisor in the academic department of your major.

Local students should come in person to be re-advised. Out of town students may make a phone appointment. Please have all paperwork available for all appointments.
