

## Application Process/Checklist for Field Practicum

Turn in application (**due 03/22/2010**) by 5:00 pm to Melody \_\_\_\_\_

- Read the fine print – attach a current official transcript and a degree plan that you have updated by checking off the courses you have had! (And yes, you have to figure your Social Work GPA using all courses with a SOCW prefix)

Attend field fair March 26<sup>th</sup> - VHAC Ballroom- 11:30 – 12:45 \_\_\_\_\_

- This is during the Social Work Program Conference
- Schedule at least **two** interviews with agencies
- You can complete as many interviews as you like.

Complete at least two interviews by April 9<sup>th</sup> \_\_\_\_\_

- Take an interview verification form to each interview for your field instructors to return to Melody.

Schedule an appointment with Melody to discuss options \_\_\_\_\_  
(*Must be completed by April 22<sup>nd</sup> – you will be registered for field after all of these things are done*)

Things to consider:

- **If you are applying for summer field at WTFCS, then you must ALSO interview with an additional agency(ies) that would accept you in the fall. Summer field is limited, and may be very competitive. You will have to interview with Sara Northrup, who will select the students (up to four) for summer placement.**
- Some agencies conduct background investigations. If this might be an issue you might want to talk with Melody prior to scheduling interviews.
- Think outside the box. It might be more beneficial to you to work with a population that you need exposure to or cannot imagine yourself working with, than with the population that you feel most drawn to.
- Working during a block placement is **HARD** and interferes with your ability to learn and synthesize everything.
- Taking more than one course during a block placement is **NOT** allowed.
- You **MUST** finish your correspondence courses (including final exam) prior to the beginning of the semester – **you will be dropped from field if correspondence courses are not completed! Being dropped from field means re-registering (if you are allowed to re-enroll) and paying the associated extra fees.**