



The Division of Information Technology
University Information Security Standards

NIST CONTROL FAMILY
AWARENESS AND TRAINING CONTROLS

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVIEW DATE
AT-4	Security Training Records	P3	07/03/2017

I. STATEMENT

West Texas A&M University shall maintain information security awareness and training records.

II. APPLICABILITY

This Control applies to all West Texas A&M personnel who use University information resources.

III. IMPLEMENTATION

West Texas A&M University will document and monitor individual information security training activities and retain individual training records that are assigned throughout the year by working with the Human Resources department to track compliance and impose sanctions for violations for training assignments that have not been completed past 30 days.