

**West Texas A&M University**  
**STUDENT PRIVACY NOTICE**

As a student you have certain rights provided by the federal Family Educational Rights and Privacy Act (FERPA). According to FERPA, educational entities have the right to disclose certain "directory information." This "directory information" includes student's name, local and permanent address, telephone number, date and place of birth, major field of study, classification, participation in officially recognized activities and sports, height and weight if a member of an athletic team, date of attendance, degrees, awards and honors received, enrollment status (full-time, part-time, undergraduate, graduate), and the most recent educational institution attended.

FERPA also allows, with your consent, for the Texas Higher Education Coordinating Board (the State of Texas educational governing entity) to disclose student information, including the number of credit hours taken at other institutions, to a variety of parties including other educational institutions. This information is typically used to gather demographic statistics aimed at improving educational programs.

YOU as a student have the right to request this information not be released

**Please indicate your preference to West Texas A & M University regarding releasing your directory information by checking one of the following:**

\_\_\_\_\_ WTAMU has my permission to release "directory information" as described in the above paragraph to prospective employers, scholarship programs, credit card companies or other interested parties.

\_\_\_\_\_ I do not want my "directory information" as described in the above paragraph to be released to any parties.

**Please indicate your preference to the Texas Higher Education Coordinating Board regarding releasing information by checking one of the following:**

\_\_\_\_\_ The Texas Higher Education Coordinating Board has my permission to report the number of credit hours that I have taken at other institutions.

\_\_\_\_\_ The Texas Higher Education Coordinating Board does NOT have my permission to report the number of credit hours that I have taken at other institutions.

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(WT ID #/ Buff Gold Card #)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**IMPORTANT NOTE:**

***If you request that your directory information be private, no information will be released to a third party. This means that your information will be blocked from ALL requestors, including:***

***-Third party scholarship sponsors***

***-Employers certifying attendance & degrees***

***-Printed graduation programs***

***-State tuition rebates, Texas Grant awards, &***

***-Published honor rolls***

***other state scholarships***

***-National & state student honors programs***

***(Phi Theta Kappa, Who's Who, American scholars, etc.)***