

West Texas A&M University Schedule of Classes

2011 May Intersession * 2011 Summer * 2011 Fall



Nationally Ranked by
U.S. News & World Report
and The Princeton Review

West Texas A&M University
 2011 May Intersession
 2011 Summer 1 * 2011 Summer 2
 2011 Fall Semester

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NOTE: All course information is subject to change. See Buff Advisor for up-to-date information.

New, Transfer or Former WTAMU Undergraduate Student Admission

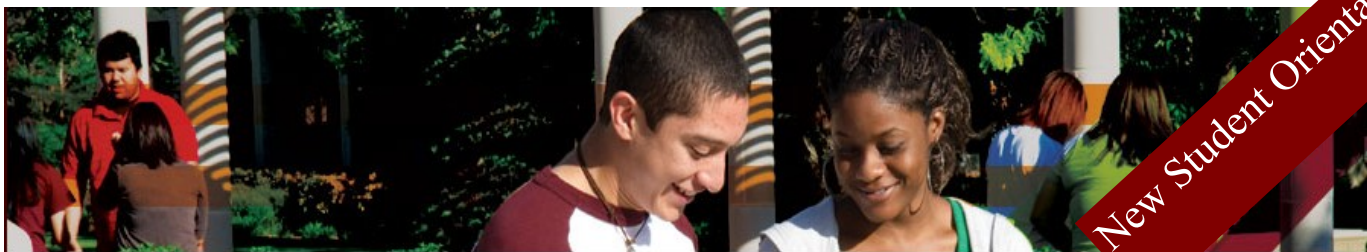
Complete/Submit the Following:

- Application for Admission* at www.wtamu.edu/admissions or www.applytexas.org
- Official transcripts—for more information see www.wtamu.edu/admissions
- Test scores (ACT or SAT and TSI approved test scores or proof of exemption)
- \$25 application fee (exception to the fee: returning WTAMU student not having completed a degree that was in process)
- For more information or questions, contact the Office of Admissions at (806) 651-2020.

*Additional applications required for teacher education and nursing.

Registration Information

- **Incoming Freshmen:** must attend New Student Orientation to register for classes for the fall semester. Information can be found at www.wtamu.edu/orientation.
- **Transfer and Returning Students:** may begin priority registration for the summer and/or fall semesters on April 25 (or later) after the admission process is complete. Confirmation of admission to the University will be sent with dates on which the student is eligible to register.



Orientation is required of all new freshmen who have been admitted and plan to enroll for the Fall 2011 semester at West Texas A&M University. A separate orientation for new Transfer Students is available also.

For more information go to www.wtamu.edu/orientation

Graduate Student Admission

Applicants must complete all requirements for admission to the Graduate School prior to the start of the semester.

Step 1: Apply to the University. Applicants for graduate study who hold bachelor's degrees from accredited institutions must first apply to the University and submit an official transcript from each institution attended. The graduate school admissions application may be found at www.applytexas.org. A \$25 application fee must be submitted (exception to the fee: returning WTAMU student not having completed a graduate degree that was in process).

Step 2: Take the GRE or the GMAT (as appropriate). All applicants must submit satisfactory scores from the appropriate standardized examination except those already holding a master's degree from an accredited college or university. Most students will take the Graduate Record Exam (GRE), but the Graduate Management Assessment Test (GMAT) is required for students in accounting, finance and economics, and business administration. Complete examinations by June 1st prior to Summer I and II and prior to October 1st for Fall. See the following sites for more information:

GRE— www.ets.org/gre
Prometric Testing Center on Bell St, Amarillo

GMAT—www.mba.com
Pearson Professional Center on Kentucky Ave, Amarillo

Step 3: Meet with an advisor in your discipline. The advisor will enroll you in appropriate courses to move you toward completion of your degree. To contact an advisor, call the department in which your major is located. If you are unsure which department to contact, call the Office of the Graduate School at (806) 651-2730.

Steps for Registration at West Texas A&M University

All Students Currently Enrolled and Newly Admitted

- ◇ **Contact your advisor.** Before being eligible for registration, students must be advised and green lighted by their academic advisor.

The following students go to the Student Success Center in the Classroom Center for advising:

- * Undecided majors
- * BAAS (Bachelor of Applied Arts & Sciences) majors
- * General Studies majors
- * Freshmen
- * Sophomores
- * TSI (Texas Success Initiative) status not completed
- * New transfers

The following students go to the academic department of their major to see an advisor:

- * Juniors
- * Seniors

If you are changing your major, you will need to go to the department of your new major to be assigned an advisor and complete a "Change of Advisor/Major" form. This form should be submitted to the Office of the Registrar to be entered into the student information system.

- ◇ **Register for classes by logging into Buff Advisor** at the designated time periods (see calendar for dates). If you have administrative holds for unpaid fines, etc. this will be indicated under "General Academic Information" and must be cleared prior to registering.

- ◇ **Other items to arrange:**

- * Buffalo Gold Card (student ID, meals, library, Buff cash debit, free admission to events)
- * Housing (be sure to check WTAMU Housing policy prior to making other arrangements)
- * Parking permit
- * Book boxing at the University Bookstore (see link on Buff Advisor under "Schedule & Reserve/Buy Books")

- ◇ **Make payment on tuition and fees** by appropriate deadlines (see calendar for dates). Bills are not mailed but are available on Buff Advisor.

- * Avoid late registration fee of \$4 per credit hour by registering during priority registration.
- * Avoid reinstatement fee of \$100 by paying your bill on time.
- * Emergency loans are available on Buff Advisor if you are waiting on funds.



Once admitted, students are provided computer access to MY BUFF PORTAL. The portal can be accessed from the WTAMU Homepage at www.wtamu.edu

Students are assigned a username using the following format:

WT Username:

- * First letter of your first name
- * First letter of your last name
- * the rightmost digits (without leading zeros) of your WTAMU ID Number (the number on your Buffalo Gold Card)

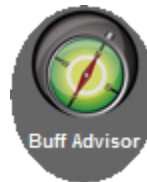
To get a temporary password to initiate your account, call the IT Service Center at (806)651-4357. IT will verify your identity and provide a unique password good for 24 hours.

MY BUFF PORTAL provides single sign on access to Campus Announcements, WTClass, Buff Advisor and Student Email.



WTClass

Find the syllabus for all of your classes, access lessons, chat, etc. It opens to you 5 days prior to the start of each term.



Buff Advisor

Watch for notices posted on the front page. You can register, pay your bill, accept financial aid, etc.



Student Email

This is the only official means of communication from the University. Be sure to check it regularly.

Students can also customize certain areas of their Profile page in MY BUFF to use the calendar feature, get the local weather, login into their Facebook account, as well as a number of other entertainment portlets.

Key Dates for 2011 May Intersession

See the link "Academic Calendar" on the Buff Advisor homepage (<https://sis.wtamu.edu>) for the full academic calendar.

NOTE: Calendar information is subject to change.

Priority Registration.....	April 1 - May 8
	Opens April 1: currently enrolled graduates and seniors
	Opens April 6: currently enrolled juniors
	Opens April 11: currently enrolled sophomores
	Opens April 19: currently enrolled freshmen
	Opens April 25: newly admitted students
Bills Available on Buff Advisor.....	Friday, April 22
Registration Closed.....	Monday, May 9
Late Registration Opens.....	Tuesday, May 10
	(Cost increases \$4 per semester credit hour during this time)
Classes Begin.....	Monday, May 16
Registration Payment Due for both priority and late.....	Tuesday, May 17 by 4 PM
	Schedules will be deleted if payment not received on time.
Last Day to Late Register/Add.....	Tuesday, May 17
Last Day to Drop or Withdraw.....	Monday, May 23
Last Class Day.....	Monday, May 30
Final Exams.....	Tuesday, May 31
Grades Due from Faculty.....	Wednesday, June 1 by 9 AM

Students may enroll for no more than 3 hours during the 2011 May Intersession.



Keep this copy of the Schedule of Classes for future reference.



Planning to Graduate in August or December?

Applications for graduation are available online at <http://www.wtamu.edu/administration/registrar-forms.aspx>

Print the form, complete it and submit it to your Dean's office.

The deadline to apply for August graduation is July 1, 2011.

The deadline to apply for December graduation is October 1, 2011.

Key Dates for 2011 Summer 1 Semester

See the link "Academic Calendar" on the Buff Advisor homepage (<https://sis.wtamu.edu>) for the full academic calendar.

NOTE: Calendar information is subject to change.

Priority Registration.....	April 1 - May 8
	Opens April 1: currently enrolled graduates and seniors
	Opens April 6: currently enrolled juniors
	Opens April 11: currently enrolled sophomores
	Opens April 18: currently enrolled freshmen
	Opens April 25: newly admitted students
Bills Available on Buff Advisor.....	Friday, April 22
Registration Closed.....	Monday, May 9
Late Registration Opens.....	Tuesday, May 10
	(Cost increases \$4 per semester credit hour during this time)
Registration Payment Due for priority registration.....	Tuesday, May 17 by 4 PM
	Schedules will be deleted if payment not received on time.
Classes Begin.....	Wednesday, June 1
Last Day to Late Register/Add.....	Thursday, June 2
Registration Payment Due for late registration.....	Monday, June 6 by 4 PM
	Schedules will be deleted if payment not received on time.
Last Day to Drop or Withdraw.....	Thursday, June 16
Last Class Day.....	Wednesday, July 6
Final Exams.....	Thursday, July 7
Grades Due from Faculty.....	Monday, July 11 by 9 AM

Key Dates for 2011 Summer 2 Semester

See the link "Academic Calendar" on the Buff Advisor homepage (<https://sis.wtamu.edu>) for the full academic calendar.

NOTE: Calendar information is subject to change.

Priority Registration.....	April 1 - June 12
	Opens April 1: currently enrolled graduates and seniors
	Opens April 6: currently enrolled juniors
	Opens April 11: currently enrolled sophomores
	Opens April 18: currently enrolled freshmen
	Opens April 25: newly admitted students
Registration Closed.....	Monday, June 13
Late Registration Opens.....	Tuesday, June 14
	(Cost increases \$4 per semester credit hour during this time)
Bills Available on Buff Advisor.....	Wednesday, June 15
Registration Payment Due for priority registration.....	Thursday, June 22 by 4 PM
	Schedules will be deleted if payment not received on time.
Classes Begin.....	Monday, July 11
Last Day to Late Register/Add.....	Tuesday, July 12
Registration Payment Due for late registration.....	Wednesday, July 13 by 4 PM
	Schedules will be deleted if payment not received on time.
Last Day to Drop or Withdraw.....	Tuesday, July 26
Last Class Day.....	Monday, August 15
Final Exams.....	Tuesday, August 16
Graduation.....	Wednesday, August 17 at 7 PM
Grades Due from Faculty.....	Thursday, Aug 18 by 9 AM

Key Dates for 2011 Fall Semester

See the link "Academic Calendar" on the Buff Advisor homepage
(<https://sis.wtamu.edu>) for the full academic calendar.

NOTE: Calendar information is subject to change.

Priority Registration.....	April 1 - August 7
	Opens April 1: currently enrolled graduates and seniors
	Opens April 6: currently enrolled juniors
	Opens April 11: currently enrolled sophomores
	Opens April 18: currently enrolled freshmen
	Opens April 25: newly admitted students
Bills Available on Buff Advisor.....	Monday, July 25
Registration Closed.....	Monday, August 8
Late Registration Opens.....	Tuesday, August 9
	(Cost increases \$4 per semester credit hour during this time)
Priority Registration Payment Due.....	Monday, August 15 by 4 PM
	Schedules deleted if not paid. Subject to \$25 reinstatement fee and \$4 per semester credit hours late fees to re-register.
Classes Begin.....	Monday, August 29
Last Day to Late Register/Add.....	Thursday, September 1
Labor Day, No classes.....	Monday, September 5
Late Registration Payment Due.....	Tuesday, September 6 by 4 PM
	Schedules deleted if not paid. Subject to \$100 reinstatement fee to re-register.
Optional Payment Plan Second Payment Due.....	Tuesday, September 20 by 4 PM
Midterm Course Drop Date (guaranteed grade of X).....	Friday, October 14
Optional Payment Plan Third Payment Due.....	Friday, October 14 by 4 PM
Final Course Drop Date (grade of X or XF assigned by instructor).....	Monday, October 31
Optional Payment Plan Fourth Payment Due.....	Tuesday, November 15 by 4 PM
Thanksgiving Holiday.....	Wednesday, November 23 dismiss at noon
	Thursday - Friday, November 24-25 closed
Last Class Day.....	Wednesday, December 7
Dead Day.....	Thursday, December 8
Final Exams.....	Friday - Thursday, December 9-15
Graduation.....	Friday, December 16
	First United Bank Center
	3 PM and 7 PM (Colleges TBA)
Grades Due from Faculty.....	Monday, December 19 by 9 AM

FERPA and Student Education Records

Annually, West Texas A&M University informs students of the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended. This act, with which the institution intends to comply fully, was designated to protect the privacy of education records, to establish the right of students to inspect and review their education records, to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings, and to submit an explanatory statement for inclusion in the education record if the outcome of the hearing is unsatisfactory.

Students have the right to file complaints with the Family Educational Rights and Privacy Act Office of the Department of Education in Washington, D.C., concerning alleged failures by the University to comply with the act. Written complaints should be directed to Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave. SW, Washington, D.C., 10101-4605.

Local policy explains in detail the procedures to be used by the institution for compliance with provisions of the act. Copies of the policy may be obtained at the Office of the Registrar, located in Old Main, Room 103, on the WTAMU campus. Questions concerning FERPA may be referred to the Office of the Registrar.

Under provisions of FERPA, as amended, students have the right to withhold disclosure of directory information as listed. Directory information consists of student's name, local and permanent address, telephone number, date and place of birth, marital status, major field of study, classification, participation in officially recognized activities and sports, height and weight if a member of an athletic team, date of attendance, degrees, awards and honors received, enrollment status (part-time, full-time, undergraduate, graduate), the most recent educational institution attended.

Directory information may be disclosed unless students request in writing that directory information not be divulged. Requests must be filed with the Office of the Registrar by the 12th class day of each long semester or the fourth class day of a summer semester.

Buff Advisor
Tips for Using Search for Classes

You have two options for using Search for Classes on Buff Advisor. You can click on Prospective Students and use the link there without logging into Buff Advisor or you can log in, choose Students and then Search for Classes listed under Registration. You must enter at least two pieces of information for your search. Keep in mind that the more criteria you enter, the more narrow your search. If you want a larger selection to view, choose the fewest possible pieces of information.

Buff Advisor provides up-to-the-minute information on courses that are available for registration and what is open or closed. It is much more accurate than any printed information you may have received.

Choose the term from the drop down menu:
2011MAY, 2011SU1,
2011SU2 or 2011FA

If you are looking for a specific topic of course, choose from the drop down menu.

If you only want courses that meet on a certain day or days, you can check the appropriate boxes.

If you only want courses that meet in certain locations you can specify here. For example:
023—Web-based
100— On campus
300— Amarillo campus

You can enter a specific course number

Once you have your selections entered, click SUBMIT

Form fields include: Term, Starting On/After Date, Ending By Date, Subjects, Course Levels, Course Number, Section, Sections Meeting After, Sections Ending Before, Mon, Tue, Wed, Thu, Fri, Sat, Sun, Course Title Keyword(s), Location, Academic Level, Instructor's Last Name, and a SUBMIT button.

Navigation links: LOG OUT, MAIN MENU, STUDENTS MENU, WT HOME PAGE, CONTACT US. WTAMU Discover the BUFF in You.

Search and Register for Classes

The “Search and Register for Classes” can only be accessed when logged into your Buff Advisor account. It works much the same way that Search for Classes does except when it shows your search results, it provides a checkbox to “Select” the sections of the course you want to register for. When you have chosen the section, it then allows you to take an “Action” and from the drop down box choose “RG Register.” If there is a problem, it will give you an alert message across the top of the resulting screen. If not, it will verify the registration for the class(es) you chose.

What if I can't register for a class on Buff Advisor?

Students may petition departments for an add to any course blocked by Buff Advisor due to maximum enrollment, prerequisites or required departmental consent. The faculty member for the course will complete and sign a “blue card” for the course. This card must be turned in to the Office of the Registrar for it to be entered into the student information system. Cards received after registration deadlines have passed will not be entered.

Sectioning (dividing or combining classes) may be required after classes begin.

Payment Procedures and Deadlines

NOTE: Consequences of not making payment by deadline: deletion of schedule, subject to a re-enrollment fee.

Payment Arrangements

Students With Financial Aid (Aid does not apply to intersession semesters.)

The award of aid/scholarships/loans applied to the AR (accounts receivable) balance is only one step in payment arrangements. Students must complete one of the following steps by the appropriate deadline:

- If the award is more than 25% of the AR balance, the student must pay the balance or complete a Payment Plan through Buff Advisor for the balance.
- If the award is less than 25% of the AR balance, the student must pay the remaining AR balance or pay the difference, up to 25% of the AR balance, and complete a Payment Plan through Buff Advisor for the balance.

NOTE: Having applied for financial aid does not constitute payment. The aid must be awarded and accepted by the appropriate deadline.

Students Without Financial Aid

Payment must be made by cash, check or credit card (VISA, MasterCard or Discover). Students **must** complete one of the following steps by the appropriate deadline:

- Pay AR (accounts receivable) balance.
- Pay 25% of AR balance and complete Payment Plan for the balance .

Payment Responsibility

It is the student's responsibility to ensure payment is made in accordance with the state-mandated payment schedules. Payment should be received in the Office of Accounting and Business by the deadline dates. Students whose accounts are not paid will have their enrollment cancelled.

Billing Procedures

Students who take advantage of priority registration will receive an email at the University-assigned address notifying them that their bill is available on Buff Advisor.

Method of Payment

- Credit Card - MasterCard, Visa and Discover
 - * By Web - Pay through Buff Advisor at <https://sis.wtamu.edu>. Once logged in, choose "Make a Credit Card Payment"
 - * In Person - 9 a.m. to 4 p.m. Monday through Friday
 - * By Mail - see instructions on Buff Advisor
 - * By telephone - (806)651-2080 8 a.m. to 5 p.m. Monday through Friday
- Cash - in person only - 9 a.m. to 4 p.m. Monday through Friday
- Cashier's check or money order.
- Check - Made payable to West Texas A&M University. Indicate student name and ID number (on student's Buffalo Gold Card), and account holder's driver license number on the check. See Buff Advisor and click on "Payment by Check" for specific instructions.

AR (Accounts Receivable) Balance

Contains tuition and all fees. May include fees for drop/adds, late processing, parking permits, residential living, meal plans and books.

Payment Plan

Available only after student has paid at least 25% of the bill by the payment due date. The amount covered by the plan requires three equal payments during the semester. Late payment on the installments will have fees assessed in accordance with University policy. Late or nonpayment may block further enrollment and/or credit for work done that semester. Payment Plans are not available for intersession or summer semesters. Payment Plan information is available on Buff Advisor.

Emergency Loan

If payment cannot be made by published due dates, students can apply for an emergency loan for tuition and fees through Buff Advisor, <https://sis.wtamu.edu>. These loans are short-term loans due in 90 days (45 days in summer semesters). For more information, contact the Office of Accounting and Business at (806)651-2080.

Refund of Tuition and Fees Schedules

2011 May Intersession Regularly Scheduled Classes

For details, contact the Office of Accounting and Business, located in Old Main, Room 104, at (806) 651-2080.

2011 Summer 1 Semester Regularly Scheduled Classes

Change in Class Schedule (Drop/Add)

First Class day through 4th class day (on or before June 7).....100%
 After 4th class day.....none

Withdrawal (Dropping all classes on schedule for the semester)***

Percent refund	Date of Withdrawal
100%.....	On or before May 31, less \$15 matriculation fee
80%.....	June 1 - June 6
50%.....	June 7 - 9
No refunds.....	after June 9

***Withdrawing from the University cannot be done on Buff Advisor. You must contact the Office of the Registrar in writing. Keep in mind Registrar Office hours are Monday—Wednesday, 8 am to 5 pm and Thursday-Friday, 9 am to 5 pm.

2011 Summer 2 Semester Regularly Scheduled Classes

Change in Class Schedule (Drop/Add)

First Class day through 4th class day (on or before July 14).....100%
 After 4th class day.....none

Withdrawal (Dropping all classes on schedule for the semester)***

Percent refund	Date of Withdrawal
100%.....	On or before July 8, less \$15 matriculation fee
80%.....	July 11 - 13
50%.....	July 14 - 19
No refunds.....	after July 19

Corrected dates 6/10/11

***Withdrawing from the University cannot be done on Buff Advisor. You must contact the Office of the Registrar in writing. Keep in mind Registrar Office hours are Monday—Wednesday, 8 am to 5 pm and Thursday-Friday, 9 am to 5 pm.

2011 Fall Semester Regularly Scheduled Classes

Change in Class Schedule (Drop/Add)

First Class day through 12th class day (on or before September 14).....100%
 After 12th class day.....none

Withdrawal (Dropping all classes on schedule for the semester)***

Percent refund	Date of Withdrawal
100%.....	On or before August 26, less \$15 matriculation fee
80%.....	August 29 - September 2
70%.....	September 6 - September 12
50%.....	September 13 - 19
25%.....	September 20 - 26
No refunds.....	after September 26

***Withdrawing from the University cannot be done on Buff Advisor. You must contact the Office of the Registrar in writing. Keep in mind Registrar Office hours are Monday—Wednesday, 8 am to 5 pm and Thursday-Friday, 9 am to 5 pm.

Legislation to Consider When Registering or Dropping Classes

150% Rule for Federal Financial Aid

Students who have not received a bachelor's degree but have attempted 150% of the hours required to receive a degree will no longer be eligible for Federal Financial Aid. This is a federal requirement meant to limit a student receiving excess credit hours without progress to completing a degree.

6 Drop Limit

The 80th Texas Legislature passed SB 1231 in Spring 2007, which added section 51.907— limitations on number of courses that may be dropped under certain circumstances - to the Texas Education Code. The legislation states that “an institution of higher education may not permit an undergraduate student a total of more than six dropped courses, including any course a transfer student dropped at another (public) institution of higher education” in Texas with certain stipulations and exceptions. This legislation impacts students enrolling as entering freshmen or first-time-in-college (FTIC) students during Fall 2007 or any subsequent semester.

Excessive Undergraduate Hours (30/45 hour rules)

The state of Texas will not provide funds to state institutions of higher education for excess semester credit hours attempted by a resident student. Because funding will not be provided by the state, and as permitted by state law, West Texas A&M University will charge tuition at the non-resident rate to all students who exceed the semester credit hour limit for their program. Excess credit hours are those which accrue after the student exceeds the allowable number of semester credit hours required for completion of the degree program in which the student is enrolled. Students may accumulate up to the allowable hours beyond the degree requirements and not exceed the limitation.

Allowable excess credit hours beyond degree requirements are:

- For students who began fall 1999 through summer 2006, 45 semester credit hours.
- For students who began fall 2006 and after, 30 semester credit hours.

Repeated Courses

Students are charged a fee (\$106 per semester credit hour above regulation tuition) for any course attempted for a third or subsequent time at WTAMU other than a non-degree credit developmental course or exempted courses.

Courses exempted from the fee include thesis or dissertation courses, approved repeatable courses, independent study or special topics courses where the content is different each time, continuing education courses taken to retain professional certification.

Tuition Rebate

The purpose of the Tuition Rebate Program is to provide rebates of up to \$1000 as a financial incentive for students to complete their baccalaureate studies with as few extra courses as possible. The program is available for Texas resident students who have enrolled for the first time in an institution of higher education since 1997.

To be eligible, the student must graduate in 4 years if their first enrollment was fall 2005 or later; be working on a first baccalaureate degree; have been a resident of Texas eligible to pay Texas resident tuition; have attempted no more than 3 hours in excess of those required for their degree; request consideration for the rebate at the time they apply for graduation by submitting the Tuition Rebate Application (found on the Registrar website as a part of the graduation application).

More information on the 150% rule for federal financial aid and Satisfactory Academic Progress may be found at: <http://www.wtamu.edu/student-support/financial-satisfactory-academic-progress.aspx>

**More information on the other policies may be found at:
<http://www.wtamu.edu/administration/registrar-policies.aspx>**

Final Exam Schedule

2011 Fall Semester

Exam Date: Friday December 9

<u>Class Days</u>	<u>Class Times</u>	<u>Exam Times</u>
MWF, F	8:00 or 8:30 AM	8:00 AM
MWF, F	9:00 or 9:30 AM	10:15 AM
MWF, F	10:30 AM	1:00 PM
MWF	1:00 PM	3:15 PM

Exam Date: Saturday, December 10

All MATH 0302 classes	10:00 AM
All MATH 0303 and MATH 1314 classes	1:00 PM
See instructor for room location	

Exam Date: Monday, December 12

<u>Class Days</u>	<u>Class Times</u>	<u>Exam Times</u>
MW, MTWTH, M	7:30 AM	8:00 AM
MW, MTWTH	10:30 AM	10:15 AM
MW, MWF, W	2:00 or 2:30 PM	1:00 PM
M	4:00 PM	3:15 PM
M, MW	5:00 PM or later	Normal class time

Exam Date: Tuesday, December 13

<u>Class Days</u>	<u>Class Times</u>	<u>Exam Times</u>
TTH	7:30, 8:00 or 8:30 AM	8:00 AM
TTH	10:00, 10:30 or 11:00 AM	10:15 AM
TH	8:30, or 9:00 AM	1:00 PM
TTH, TH, MTWTH	1:00 or 1:30 PM	3:15 PM
T, TTH	5:00 PM or later	Normal class time

Exam Date: Wednesday, December 14

<u>Class Days</u>	<u>Class Times</u>	<u>Exam Times</u>
MW, MTWTH, W	9:00 AM	8:00 AM
MW, MWF, M	12:00 or 1:00 PM	10:15 AM
MW, MTWTH, W	4:00 PM	1:00 PM
W	5 PM or later	Normal class time

Exam Date: Thursday, December 15

<u>Class Days</u>	<u>Class Times</u>	<u>Exam Times</u>
TTH, T, MTWTH	9:00 AM	8:00 AM
TTH, T, MTWTH	2:30 PM	10:15 AM
TTH, T	4:00 PM	1:00 PM
TH	4:00 PM	3:15 PM
TH	5 PM or later	Normal class time

Lab classes will have the final exam the last official class meeting date prior to dead day and finals beginning.

Online courses will have a final/project that must be submitted during the time finals are under way and must close submission by 10 pm the last day of finals.

In some cases, students may find minor time overlaps for evening finals. In this instance they should consult with their faculty.

NOTE TO FACULTY: If you do not see your class day/time listed please contact the Registrar for direction. Classes are allotted 2 hours for final exams. Anything beyond that time frame must have approval from the Provost's Office and be scheduled so as not to conflict with other scheduled exams which are complying with the 2 hour limit.

Other Options for Learning

Amarillo Center

In the fall of 2008, WTAMU celebrated the opening of the Amarillo Center on the 10th and 11th floors of the Chase Building at 600 S. Tyler, 806-651-8200. Select upper-level and graduate classes are offered face-to-face and through ITV. These courses are noted in Buff Advisor with a location code of 300-Amarillo Campus and with a building code of WTA.

Auditing a course

With permission of the instructor and approval of the department head, certain courses may be audited for non-credit. Individuals must be at least 19 years of age and have a high school diploma or its equivalent to audit a course. An audit fee of \$20 per semester credit hour, or a maximum of \$60, will be charged.

Auditing status provides the privilege of class attendance only and does not include taking examinations, submitting papers or participating in laboratories, clinicals or performance activities (e.g., fitness and recreational activity courses, studio art, applied music, dance). If a course is filled with credit students, no audits will be allowed. No official University record is kept of auditing courses.

Audit approval forms are available in the Office of Accounting and Business in Old Main.

Independent/Correspondence Study

The WTAMU Independent/Correspondence Program enables students to take and complete courses at their own pace. From the date of enrollment, students have one calendar year to complete a course. Registration can be at any time. For more information contact the Continuing Education Center at (806)651-2037 or check out the site at <http://www.wtamu.edu/academics/continuing-ed-independent-study.aspx>

Distance Learning

Interactive Television Courses

Take courses live without leaving your hometown. WTAMU provides live courses in various Texas Panhandle communities via interactive television (ITV). Area public school ITV Classrooms are linked to WTAMU through the Region 16 Education Service Center Network. Courses offered via ITV will be listed in the course schedule as sections 90-98, section 90 being Canyon campus, and sections 91-98 identifying each location other than Canyon campus. Section 99 identifies courses received through the Texas Electronic Coalition for Physics. Students will need to enroll in the section that identifies the location the student plans to attend.

Online Courses

WTAMU offers an extensive variety of internet-based courses through WTClass. These courses are identified as sections 70-89. For more information, contact the Office of the Registrar at (806)651-4911 or registrar@wtamu.edu

Attebury Honors Program

Enrollment in Honors courses, identified by a section 45, is granted by membership in the William H. and Joyce Attebury Honors Program. Standard admission requirements include one of the following: 26 or better ACT, 1200 or better SAT (math/critical thinking), OR 3.5 overall GPA on 18 hours at WTAMU. Community college transfer students may apply with a 3.5 or better cumulative GPA on transfer hours. Students not meeting one of these criteria may request special consideration. Interested students are encouraged to learn more about the program and apply online at www.wtamu.edu/honors.

To graduate with distinction as an Attebury Honors Scholar, students must meet special requirements. A list of these requirements can be found on the Honors website. Students meeting the requirements will receive special recognition at graduation, an Honors medallion and notation on their transcript as having graduated with Honors.

Inquiries should be directed to the Attebury Honors Program leadership at (806)651-2734, (806)651-2736 or via email at honors.program@wtamu.edu. The Attebury Honors Program is located in Killgore Research Center, Suite 119.

Campus Security

A *West Texas A&M University Campus Security Report* is published each fall semester and is available to the University community. For a copy of the report, access www.wtamu.edu/security or call the Office of the Vice President for Student Affairs at (806)651-2050.

Change of Address

Students are responsible for keeping the Office of the Registrar informed of their correct local and permanent addresses and telephone numbers. Contact the Office of the Registrar to update information.



Discover the **BUFF** in You.

Schedule of Classes Key

Building Codes

AC.....	Virgil Henson Activities Center
AEB.....	Agriculture Education Building
ANS.....	Agriculture and Natural Sciences Building
CC.....	Classroom Center
ET.....	Engineering Technology Building
FAC.....	Fine Arts Complex
HC.....	Horse Center
HLC.....	Hastings Electronic Learning Center
KRC.....	Kilgore Research Center
ML.....	Meat Lab
N.....	Mary Moody Northen Hall
OFF CAMP.....	Off Campus Location
OM.....	Old Main
RNCH.....	Nance Ranch
TBA.....	To Be Announced
WEB.....	Online class delivered via WTClass (distance learning)
WTA.....	West Texas Amarillo Center at the Chase Building

NOTE: When "TBA" appears in course information, the student should contact the department during the first week of classes for directions/instructions.

WEST TEXAS A&M UNIVERSITY

TUITION AND FEE SCHEDULE *

Summer Intersession 2011

HOURS	TUITION			DESIGNATED TUITION	ADVISING FEE	ATHLETIC		INTER-NATIONAL		LIBRARY FEE	RECORDS FEE	STUDENT CENTER		TECHNOLOGY ACCESS	TRAFFIC SAFETY	WASHINGTON DC INTERN FEE	TOTAL			
	RESIDENT AND BORDER COUNTY	NON-RESIDENT				FEE	FEE	ED FEE	COMPLEX			SERVICE	RESIDENT AND BORDER COUNTY				BORDER STATES	BORDER STATES	OTHER	
		BORDER STATES	OTHER																	
1	60.00	80.00	360.00	102.51	17.50	20.00	4.00	4.00	4.00	4.00	7.50	4.00	16.00	11.00	2.50	1.00	250.01	270.01	550.01	
2	100.00	160.00	720.00	205.02	17.50	40.00	4.00	4.00	4.00	8.00	7.50	8.00	32.00	22.00	2.50	1.00	447.52	507.52	1,067.52	
3	150.00	240.00	1,080.00	307.53	17.50	60.00	4.00	4.00	4.00	12.00	7.50	12.00	48.00	33.00	2.50	1.00	655.03	745.03	1,585.03	
4	200.00	320.00	1,440.00	410.04	17.50	80.00	4.00	4.00	4.00	16.00	7.50	16.00	64.00	44.00	2.50	1.00	862.54	982.54	2,102.54	
5	250.00	400.00	1,800.00	512.55	17.50	100.00	4.00	4.00	4.00	20.00	7.50	20.00	80.00	55.00	2.50	1.00	1,070.05	1,220.05	2,620.05	
6	300.00	480.00	2,160.00	615.06	17.50	120.00	4.00	4.00	4.00	24.00	7.50	24.00	96.00	66.00	2.50	1.00	1,277.56	1,457.56	3,137.56	
7	350.00	560.00	2,520.00	717.57	17.50	140.00	4.00	4.00	4.00	28.00	7.50	28.00	99.00	77.00	2.50	1.00	1,472.07	1,682.07	3,642.07	
8	400.00	640.00	2,880.00	820.08	17.50	160.00	4.00	4.00	4.00	32.00	7.50	32.00	99.00	88.00	2.50	1.00	1,663.58	1,903.58	4,143.58	
9	450.00	720.00	3,240.00	922.59	17.50	180.00	4.00	4.00	4.00	36.00	7.50	36.00	99.00	99.00	2.50	1.00	1,855.09	2,125.09	4,645.09	
10	500.00	800.00	3,600.00	1,025.10	17.50	200.00	4.00	4.00	4.00	40.00	7.50	40.00	99.00	110.00	2.50	1.00	2,046.60	2,346.60	5,146.60	
11	550.00	880.00	3,960.00	1,127.61	17.50	220.00	4.00	4.00	4.00	44.00	7.50	44.00	99.00	121.00	2.50	1.00	2,238.11	2,568.11	5,648.11	
12	600.00	960.00	4,320.00	1,435.14	17.50	240.00	4.00	4.00	4.00	48.00	7.50	48.00	99.00	132.00	2.50	1.00	2,634.64	2,994.64	6,354.64	
13	650.00	1,040.00	4,680.00	1,435.14	17.50	240.00	4.00	4.00	4.00	52.00	7.50	48.00	99.00	143.00	2.50	1.00	2,699.64	3,089.64	6,729.64	
14	700.00	1,120.00	5,040.00	1,435.14	17.50	240.00	4.00	4.00	4.00	56.00	7.50	48.00	99.00	154.00	2.50	1.00	2,764.64	3,184.64	7,104.64	
15	750.00	1,200.00	5,400.00	1,435.14	17.50	240.00	4.00	4.00	4.00	60.00	7.50	48.00	99.00	165.00	2.50	1.00	2,829.64	3,279.64	7,479.64	

* Does not include applicable lab fees.

GRADUATE CLASS TUITION = Students enrolled in 5000 and higher level classes pay an additional \$40 per semester credit hour

Thesis Only:

Resident \$ 90 per semester credit hour - maximum of 6 hours
 Non-Resident \$400 per semester credit hour - maximum of 6 hours

Students enrolled in online courses pay an additional \$40.00 per semester credit hour.

Tuition and fee rates are for budget purposes only and are subject to change without notice by the Legislature or TAMUS Board of Regents.

Revised 10/12/10

WEST TEXAS A&M UNIVERSITY

TUITION AND FEE SCHEDULE *

Summer 2011

HOURS	TUITION		INTER-										STUDENT			TECHNOLOGY			TRANS-			TOTAL				
	RESIDENT AND BORDER	NON-RESIDENT	HEALTH	ATHLETIC	ADVISING	DESIGNATED	ADVISING	ATHLETIC	HEALTH	ED	LIBRARY	REC	RECORDS	CENTER	STUDENT	TECHNOLOGY	TRAFIC	PORTATION	WASHINGTON	DC	RESIDENT	NON-RESIDENT	BORDER	STATE	OTHER	
1	80.00	360.00	19.00	20.00	17.50	102.51	17.50	20.00	19.00	4.00	4.00	35.00	7.50	4.00	16.00	11.00	2.50	10.00	1.00	334.01	614.01	511.52	1,331.52	1,331.52	1,331.52	1,331.52
2	100.00	720.00	19.00	40.00	17.50	205.02	17.50	40.00	19.00	4.00	8.00	35.00	7.50	8.00	32.00	22.00	2.50	10.00	1.00	571.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
3	150.00	1,080.00	19.00	60.00	17.50	307.53	17.50	60.00	19.00	4.00	12.00	35.00	7.50	12.00	48.00	33.00	2.50	10.00	1.00	809.03	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
4	200.00	1,440.00	19.00	80.00	17.50	410.04	17.50	80.00	19.00	4.00	16.00	35.00	7.50	16.00	64.00	44.00	2.50	10.00	1.00	1,046.54	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
5	250.00	1,800.00	19.00	100.00	17.50	512.55	17.50	100.00	19.00	4.00	20.00	35.00	7.50	20.00	80.00	55.00	2.50	10.00	1.00	1,284.05	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
6	300.00	2,160.00	19.00	120.00	17.50	615.06	17.50	120.00	19.00	4.00	24.00	35.00	7.50	24.00	96.00	66.00	2.50	10.00	1.00	1,521.56	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
7	350.00	2,520.00	19.00	140.00	17.50	717.57	17.50	140.00	19.00	4.00	28.00	35.00	7.50	28.00	99.00	77.00	2.50	10.00	1.00	1,746.07	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
8	400.00	2,880.00	19.00	160.00	17.50	820.08	17.50	160.00	19.00	4.00	32.00	35.00	7.50	32.00	99.00	88.00	2.50	10.00	1.00	1,967.58	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
9	450.00	3,240.00	19.00	180.00	17.50	922.59	17.50	180.00	19.00	4.00	36.00	35.00	7.50	36.00	99.00	99.00	2.50	10.00	1.00	2,189.09	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
10	500.00	3,600.00	19.00	200.00	17.50	1,025.10	17.50	200.00	19.00	4.00	40.00	35.00	7.50	40.00	99.00	110.00	2.50	10.00	1.00	2,410.60	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
11	550.00	3,960.00	19.00	220.00	17.50	1,127.61	17.50	220.00	19.00	4.00	44.00	35.00	7.50	44.00	99.00	121.00	2.50	10.00	1.00	2,632.11	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
12	600.00	4,320.00	19.00	240.00	17.50	1,230.12	17.50	240.00	19.00	4.00	48.00	35.00	7.50	48.00	99.00	132.00	2.50	10.00	1.00	2,853.62	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
13	650.00	4,680.00	19.00	260.00	17.50	1,332.63	17.50	260.00	19.00	4.00	52.00	35.00	7.50	52.00	99.00	143.00	2.50	10.00	1.00	3,075.13	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
14	700.00	5,040.00	19.00	280.00	17.50	1,435.14	17.50	280.00	19.00	4.00	56.00	35.00	7.50	56.00	99.00	154.00	2.50	10.00	1.00	3,296.64	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52
15	750.00	5,400.00	19.00	300.00	17.50	1,537.65	17.50	300.00	19.00	4.00	60.00	35.00	7.50	60.00	99.00	165.00	2.50	10.00	1.00	3,518.15	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52	1,331.52

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Revised 10/12/10

NOT YET AVAILABLE

IMPORTANT PHONE NUMBERS

Admissions, 806-651-2020

Business Office, 806-651-2080

Financial Aid, 806-651-2055

IT Service Center (Help Desk), 806-651-4357

Registrar, 806-651-4911

Advising Services, 806-651-5300



Do you know...

..what the badger, the buffalo, the chaparral, the coyote and the prairie dog all have in common? When the student body was selecting a mascot in 1921, all of these animals were nominated.

An old T-Anchor cowboy spoke up that he and another cowboy had roped two buffalo calves about where the main building stood and he thought the buffalo would be an appropriate mascot. The student body approved the buffalo as mascot (with the prairie dog as a strong runner-up - Go Prairie Dogs???)

Lowes, R. and Jones, W.M. (1984); *We'll Remember Thee*