

Travel Itinerary

Name: _____

Program: _____ Period of study: _____

Use the following sample to complete the chart below. Begin with the initial city and end with arrival at your final destination. Please be certain to mark whether you will be travelling on a group flight.

****EXAMPLE****

	Departure City/ Arrival	Group Flight	Departure/ Arrival Time	Airline	Flight Number	Date
From: To:	Dallas NY Kennedy	yes	6:00am 12:00 noon	American Airlines	6310	8-25-05
From: To:	NY Kennedy London Gatwick	no	6:00pm 8:00am	British Airways	210	8-25-05

Departure Plans:

	Departure City/ Arrival	Group Flight	Departure/ Arrival Time	Airline	Flight Number	Date

*****Be certain to notify us of your return plans as soon as they are confirmed**

Passport Information

NAME _____

PROGRAM _____ PERIOD OF STUDY _____

SEX (M) _____ (F) _____ STATUS (single) _____ (married) _____

FATHER'S NAME _____ MOTHER'S NAME _____

DATE AND PLACE OF BIRTH _____

NATIONALITY _____ PROFESSION (Student, Lawyer, etc.) _____

PASSPORT NUMBER _____ PLACE PASSPORT ISSUED _____

DATE PASSPORT ISSUED _____ EXPIRATION DATE _____

**** Please attach a copy of the passport data page with your picture on it as well as the visa page (if applicable)**

IMPORTANT: Be sure that the inside cover of the passport is completed and that you have signed your passport before you attempt to use it.