

**SAMPLE BANK LETTER**  
**to certify that**  
**INCOMING RECIPROCAL EXCHANGE STUDENT**  
**has sufficient funds to support her/himself**  
**while studying at West Texas A&M University**

*[The letter must be IN ENGLISH on OFFICIAL BANK STATIONARY (official letterhead) with dollar amounts in US dollars.]*

DATE

This is to certify that \_\_\_\_\_ (*name of the **PERSON WITH THE BANK ACCOUNT***) has the total amount of \$ \_\_\_\_\_ USD (*amount should meet or exceed total amount listed on the appropriate "Declaration and Certification of Finances" form*) in his/her account at this bank to cover expenses for (NAME OF STUDENT) while s/he is studying at West Texas A&M University.

Sincerely,

[signature]

Name

Title of person signing letter