

STUDENT RESEARCH GRANT PROGRAM

Proposal Information and Preparation Instructions

KILLGORE RESEARCH COMMITTEE MEMBERS 2009 - 2010

GRADUATE SCHOOL and RESEARCH Angela Spaulding, Chair	Ext. 2730
OFFICE OF SPONSORED RESEARCH AND ADMINISTRATION Kaaren Downey, Ex-Officio	2983
COLLEGE OF AGRICULTURE, SCIENCE and ENGINEERING Richard Kazmaier, Life, Earth and Environmental Sciences Guy Loneragan, Agricultural Sciences	5278 2287
COLLEGE OF BUSINESS Karyn Friske, Management, Accounting, Economics, and Finance Anne Macy, Management, Accounting, Economics, and Finance	2517 2523
COLLEGE OF EDUCATION and SOCIAL SCIENCES Ashley Campbell, Education Gary Byrd, Psychology	2906 2589
SYBIL B. HARRINGTON COLLEGE OF FINE ARTS and HUMANITIES Jean Stuntz, History and Geography Alex Hunt, English	2409 2457
COLLEGE OF NURSING and HEALTH SCIENCES Larry Barnes, Communication Disorders Adam Parker, Sports and Exercises Sciences	5107 2635

STUDENT RESEARCH PROPOSALS
Killgore Research Center
2009 - 2010

Goals of Student Research:

1. To educate students in the philosophies, techniques, and tools of research.
2. To discover new knowledge leading to publication, performance, or exhibition appropriate to the applicant's discipline.

Eligibility:

West Texas A&M University students who are enrolled for classes at the time of the project and are being advised in his/her research by a faculty member. Students may not apply for funding to support their own thesis or dissertation research. The research conducted for this grant must not be in association with a Faculty Research Enhancement or Killgore Research grant (please note: faculty who seek student participation on Research Enhancement or Killgore grants should include students directly on those grant applications). Termination of the student's relationship with WTAMU will result in termination of the grant.

General:

Proposals for grants will be considered on an individual basis by members of the Killgore Research Committee. Final approval of proposals is contingent on the availability of funds and is subject to approval of the Dean of Graduate School and Research and the Provost/VPAA. The maximum amount allowable for a proposal is \$500. These funds may be used for the purchase of supplies and services needed to conduct research. Please note that students are not eligible to be reimbursed for certain expenses. There is no money for travel. Proposals must be received by 5:00 p.m. on **November 1st** with decisions announced on or before **December 1st**.

Proposals must follow the format prescribed. Proposals should include what is to be studied, how it is to be accomplished, and why the study is important. State clearly the length of time needed for the project's completion. **Students are required to schedule an appointment with a Killgore Research Committee member from their college to discuss the proposal prior to submission** (a list of committee members is included in this document). **The Killgore Committee member (meeting with the student prior to submission) must sign the proposal.** Upon completion of the project, students are required to send a brief letter to the Killgore Research Office outlining the results or complete a grant status report with the Killgore Research Office. West Texas A&M University must be credited as the source of funds on any publication, presentation etc. All student grant recipients will be expected to present the results of their work at a university provided venue during the year following their grant award.

Instructions for Student, Faculty Advisor and Killgore Committee Representative:

- Faculty Advisor: please attach your supporting narrative to the proposal form. *Due to limited funds, faculty are requested to support only one proposal. Please sign the student's research proposal.*
- Student: attach your WTAMU transcript to the submission. An unofficial copy printed from Buff Advisor will be sufficient. Submit **the original signed** proposal and transcript **AND** e-mail **an electronic copy** of the proposal to April Swindell at aswindell@wtamu.edu.
- Killgore Committee Member: Meeting with the student prior to submission for advisement and support. Killgore Committee member must sign the proposal.

ALL PROPOSALS THAT DEAL WITH HUMAN OR ANIMALS MUST GO BEFORE THE INSTITUTIONAL REVIEW BOARD (IRB) FOR HUMAN SUBJECTS OR INSTITUTIONAL ANIMAL CARE AND USE COMMITTEES (IACUC).

Use the following statement to determine if your proposal must go before the Institutional Review Board for Human Subjects:

Human beings may be studied in many ways and under a vast variety of circumstances and conditions. All research involving human subjects shall be subject to review by the Institutional Review Board (IRB). This includes interviews, tests, observations, and inquiries designed to elicit or obtain non-public information about individuals and groups; a trial or special observation which aims to test a hypothesis to discover some unknown principle or effect; systematic studies in which any substance or stimulus is administered to a subject by any route or method; and studies which involve changes in physical or psychological state or environment, changes in diet, and to the pertinent methods for studying alterations in body functions and behavior under such conditions.

Any questions about whether a particular proposal must be approved by the IRB should be referred to the chair of the IRB: Dr. Kris Drumheller, FAC 192, Tele. 651-2816, or kdrumheller@mail.wtamu.edu. All proposals involving vertebrate animals must have approval from the Institutional Animal Care and Use Committee (IACUC). Contact Dr. Angela Spaulding, chair of the IACUC committee for additional information. Research projects requiring IACUC or IRB approval need not be submitted to the respective committee prior to proposal submission. However, approval must be received on approved grant prior to receipt of funding.

2009-2010 TimeTable:

Sept. 16-Oct 1, 2009 – Killgore Committee organizational meeting

October 1, 2009 – Call goes forth to the WTAMU university community

November 1, 2009 – Deadline for submissions

November 15, 2009 – Committee deliberates and makes selections/recommendations

December 1, 2009 – Notification of awards

August 31, 2010 – All budget expenditures completed; research completed

November 1, 2010 – Final research report submitted to the Dean of Graduate School and Research

Note: All Killgore student grant recipients will be expected to present the results of their research

at a university provided venue during the year following their grant award.