West Texas A&M University
Office of Alternative Teacher Certification

COLLABORATION TIME LOG

Due May 1

(completed collaboratively by intern and mentor; submitted by intern)

Intern: Mentor:

Please print names.

Please use the following log to document twenty (20) clock hours of collaboration throughout the year. This time may include pre-service planning, ongoing lesson planning, advising, etc., and up to four hours for completion of online mentor training collaborative activities (one hour/module). However, please do not include the formal classroom observation hours required each semester.

Date	Time	Activity
	1 hour	Online Mentor Training Module I "Goals" Activity
	1 hour	Online Mentor Training Module II "Roles and Phases" Activity
	1 hour	Online Mentor Training Module III "Scenarios 1-4" Activities
	1 hour	Online Mentor Training Module IV "Goals Review/Reflection" Activity
Total Hours		

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Intern's signature Mentor's signature Date

Please submit this form to the OAC by May 1.