From the President

The world of today, and surely that of tomorrow, is characterized as one of constant change, uncertainty and greater connectivity through technology. It is also a world of great beauty and bounty; a world that has forever been impacted by the creativity of humans. Programs at West Texas A&M University have been designed to prepare individuals to thrive in this dynamic, global environment, to appreciate the creativity of humans, and to acquire the skills to contribute to ongoing creative processes.

At WTAMU, we provide a distinctive mix of faculty excellence and individualized attention to create a superb learning environment in which you can excel. By studying with us, you will learn to critically analyze issues, appropriately apply technology and effectively communicate your ideas. You will have the opportunity to study agriculture, business, education, the fine arts, nursing, political science, the natural sciences or any of the dozens of other fields we offer.

At West Texas A&M University you will be challenged to learn, to develop an appreciation of the arts, literature and different cultures, to grow intellectually and socially. At WTAMU, your intellectual and personal growth will take place not only in the classroom but also in the full array of social, athletic and extracurricular activities that are provided on campus.

I invite you to join our community of learners: West Texas A&M University.

Sincerely,

J. Patrick O’Brien, Ph.D.
President
West Texas A&M University
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### Academic Calendar

#### August 2009
1. 2009 fall semester housing cancellation deadline
2. 2009 fall semester priority registration closes at midnight
3. 2009 fall semester registration closed
4. 2009 fall semester late registration opens (continues through Aug. 27)
5. 2009 summer session II night final exams
6. 2009 summer session II last class day
7. 2009 summer session II final exams
8. Dining Hall closes at noon
9. New Student Orientation
10. Graduation 7 p.m.
11. University Faculty/Staff Meeting 4 p.m.
12. University closed—Labor Day
13. University closed—Thanksgiving
14. University closed—December
15. 2009 fall semester optional payment plan second payment due 4 p.m.
16. 2009 fall semester 25% refund if withdrawing from the University
17. 2009 fall semester last day to drop or withdraw
18. 2009 fall semester no refunds
19. 2010 spring semester green lighting available

#### September 2009
1. 2009 fall semester housing cancellation deadline
2. 2009 fall semester priority registration closes at midnight
3. 2009 fall semester registration closed
4. 2009 fall semester late registration opens (continues through Aug. 27)
5. 2009 summer session II night final exams
6. 2009 summer session II last class day
7. 2009 summer session II final exams
8. Dining Hall closes at noon
9. New Student Orientation
10. Graduation 7 p.m.
11. University Faculty/Staff Meeting 4 p.m.
12. University closed—Labor Day
13. University closed—Thanksgiving
14. University closed—December
15. 2009 fall semester optional payment plan second payment due 4 p.m.
16. 2009 fall semester 25% refund if withdrawing from the University
17. 2009 fall semester last day to drop or withdraw
18. 2009 fall semester no refunds
19. 2010 spring semester green lighting available

#### October 2009
1. 2009 fall semester December graduation application deadline
2. 2010 spring semester application deadline for international students
3. 2009 fall semester midterm—last day to drop or withdraw with guaranteed “X”
4. 2009 fall semester optional payment plan third payment due 4 p.m.
5. 2009 fall semester last day to drop or withdraw

#### November 2009
1. 2010 spring semester financial aid application priority deadline
2. 2010 spring semester/winter intersession priority registration opens by classification—grads, seniors
3. 2010 spring semester/winter intersession priority registration opens for sophomores
4. 2010 spring semester/winter intersession priority registration opens for freshmen
5. 2010 spring semester/winter intersession priority registration opens for all students
6. 2009 fall semester deadline for graduate degree candidates to submit final copy of thesis to dean
7. University closed—Thanksgiving
8. University closed—December
9. Dining Hall opens 7 a.m.
### Academic Calendar

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**University closed—New Year’s Day**

**University closed—Martin Luther King Day**

**University closed—Christmas holiday**

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**University closed—New Year’s Day**

**University closed—Martin Luther King Day**

**University closed—Christmas holiday**

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June 2010

31 No classes—Memorial Day
Residence halls open 10 a.m.

1 2010 May intersession grades due 9 a.m.
Dining Hall opens 7 a.m.
2010 summer session I day and night classes begin
2010 summer session I late registration continues

2 2010 summer session I last day to add or register
3 2010 summer session I late registration payment deadline 4 p.m.

3-4 New Student Conference
6 2010 summer session II priority registration closes at midnight
7 2010 summer session I fourth class day
2010 summer session I last day to drop (not withdraw) and be eligible for a refund
2010 summer session II registration closed
2010 summer session I last day to change meal plan

8 2010 summer session II late registration opens (continues through July 7)
15 2010 summer session II housing cancellation deadline
16 2010 summer session I last day to drop or withdraw (granted automatic “X”)
2010 summer session II priority registration payment deadline 4 p.m.

17-18 New Student Conference
24-25 New Student Conference

July 2010

1 2010 summer session I final exams
Residence halls close 5 p.m.
Dining Hall closes 1 p.m.
2010 August graduation application due

5 2010 summer session I grades due 9 a.m.
Residence halls open 10 a.m.

6 Dining Hall opens 7 a.m.
2010 summer session II day and night classes begin
2010 summer session II late registration continues
7 2010 summer session II last day to add or register
8 2010 summer session II late registration payment deadline 4 p.m.

8-9 New Student Conference
12 2010 summer session II fourth class day

2010 summer session II last day to drop (not withdraw) and be eligible for a refund
2010 summer session II last day to change meal plan

21 2010 summer session II last day to drop or withdraw (granted automatic “X”)

27 2010 summer session I online class grades due 9 a.m.

29-30 New Student Conference

August 2010

1 2010 fall semester priority registration closes at midnight
2010 fall semester housing cancellation deadline

2 2010 fall semester registration closed

3 2010 fall semester late registration opens

4 2010 summer session II night final exams
2010 summer session II last class day

5 2010 summer session II final exams
Dining Hall closes at 1 p.m.
Residence halls close 5 p.m.

5-6 New Student Conference
6 Graduation 7 p.m.

9 2010 summer session II grades due 9 a.m.
2010 fall semester priority registration payment deadline 4 p.m.

23 University Faculty/Staff Meeting 3 p.m.

25 Residence halls open 10 a.m.
Dining Hall opens 11 a.m.

26 2010 fall semester New Student Orientation 8 a.m–5 p.m.

27 2010 fall semester last day for 100% refund if withdrawing from the University

27-28 Buff Branding

30 2010 fall semester day and night classes begin
2010 fall semester late registration continues
2010 fall semester credit balance releases begin

30-31 2010 fall semester 80% refund if withdrawing from the University
West Texas A&M University Mission

West Texas A&M University, a member of The Texas A&M University System, is a student-centered, learning community dedicated to educating tomorrow's leaders through innovative academic and co-curricular undergraduate and graduate programs. The University serves as the principal academic and cultural center of a multi-state region and is a significant catalyst for economic development by expanding the frontiers of knowledge through education, research and consultation. Its faculty and staff prepare students for leadership roles both in their chosen careers and as citizens of the nation and the world. West Texas A&M University is large enough to insure diversity in lifestyles, values and backgrounds. The University is well suited for community college transfers and older students returning to college. An active campus life, with more than 125 recognized student organizations, helps keep students involved in the University beyond the classroom.

West Texas A&M University strives for excellence in every facet of its classes, activities and planning. The broad curriculum offered by the University strikes a balance between solid liberal arts education and professional programs. Within the student population, approximately 80 percent are undergraduates in 60 degree programs of study. Graduate students at the University choose from 43 master's-level and one doctoral degree programs.

West Texas A&M University is the primary source of university education, research and service for the Texas Panhandle and adjacent regions of neighboring states. The University strives to prepare students for professional careers by providing sound baccalaureate and graduate education, including foundations for good citizenship and responsible, effective leadership. As the primary university in this lightly populated and geographically remote region, WTAMU has a special mission to serve as a cultural resource and to develop ties with education, health services, agriculture and industry in order to contribute to the economic development of the region. Although the primary responsibility is teaching, WTAMU actively engages in research, particularly that which will enhance the cultural and economic environment.

West Texas A&M University is organized into five colleges and one school:

- **College of Agriculture, Science and Engineering** includes the Department of Agricultural Sciences; Department of Engineering and Computer Science; Department of Life, Earth and Environmental Sciences; and Department of Mathematics, Chemistry and Physics.
- **College of Business** offers the Department of Accounting, Economics and Finance; Department of Information and Decision Management; and Department of Management, Marketing and General Business.
- **College of Education and Social Sciences** is composed of the Department of Education; Department of Political Science and Criminal Justice; and Department of Psychology, Sociology and Social Work.
- **Sybil B. Harrington College of Fine Arts and Humanities** includes the Department of Art, Theatre and Dance; Department of Communication; Department of English, Philosophy and Modern Languages; Department of History and Geography; and Department of Music.
- **College of Nursing and Health Sciences** offers the Department of Communication Disorders; Department of Nursing; and Department of Sports and Exercise Sciences.
- **Graduate School** is responsible for administration of one doctoral degree, eight master’s degrees and 43 graduate-degree programs available in various disciplines.

Each college is administered by a dean who oversees the various degrees and programs of the institution. The Graduate School is administered by the dean of the graduate school and research.

West Texas A&M University is governed by The Texas A&M University System Board of Regents whose nine members are appointed to six-year terms by the governor of Texas. The board appoints the president who directs the operations of the University. The board is responsible for the establishment and control of the University's rules. On the recommendation of the president, the board appoints all faculty and other employees. Upon recommendation of the faculty and under authority vested by the board, the president confers all degrees.
The Campus
The University is an “oasis” on the West Texas plains with its greenery, large shade trees, buffalo-statue water feature and grassy Pedestrian Mall. With a 176-acre main campus, 205 acres adjacent and east of campus, 186-acre Horse Center and 2,310-acre Nance Ranch, the University owns and operates 2,816 total acres.

Forty-three campus buildings include residence halls, academic buildings with classrooms, laboratories and offices, as well as the Jack B. Kelley Student Center, Virgil Henson Activities Center, Panhandle-Plains Historical Museum, Joseph A. Hill Memorial Chapel and First United Bank Center. Frank Kimbrough Memorial Stadium, with a seating capacity of 20,000, is located north of the main campus, and the Amarillo Center, which occupies the 10th and 11th floors of Chase Tower, is located in downtown Amarillo. The new Classroom Center will be ready for the 2009 fall semester, and crews are currently renovating the former Palo Duro Hospital for a University research facility. University officials will break ground soon on a recreational sports complex on the north side of campus.

Phone Numbers
Inquiries may be made by calling the appropriate office or the main switchboard: (806)651-0000.

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<tr>
<th>Area</th>
<th>Office</th>
<th>Phone</th>
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<td>Academic Advising</td>
<td>STARR Center</td>
<td>(806)651-5300</td>
</tr>
<tr>
<td>Admissions</td>
<td>Admissions</td>
<td>(806)651-2020</td>
</tr>
<tr>
<td>Amarillo Center</td>
<td>Amarillo Center</td>
<td>(806)651-8200</td>
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<td>Athletics, Intercollegiate</td>
<td>Intercollegiate Athletics</td>
<td>(806)651-4400</td>
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<td>Campus Visits and Tours</td>
<td>Admissions</td>
<td>(806)651-2833</td>
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<td>Career Planning</td>
<td>Career and Counseling Services</td>
<td>(806)651-2345</td>
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<td>Commuter Services</td>
<td>Student Affairs, Jack B. Kelley Student Center</td>
<td>(806)651-2394</td>
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<td>Continuing Education</td>
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<td>(806)651-2037</td>
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<td>(806)651-2037</td>
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<td>(806)651-2340</td>
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<td>Life Services</td>
<td>(806)651-2335</td>
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<td>(806)651-2055</td>
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<td>Housing</td>
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<td>International Students</td>
<td>International Student Office</td>
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<td>Medical Services</td>
<td>Medical Services</td>
<td>(806)651-3287</td>
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<td>Operator, University</td>
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<td>(806)651-0000</td>
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<td>Payment of Tuition and Fees</td>
<td>Accounting and Business Services</td>
<td>(806)651-2080</td>
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<tr>
<td>Police</td>
<td>University Police Department</td>
<td>(806)651-2300</td>
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<td>Registration</td>
<td>Registrar</td>
<td>(806)651-4911</td>
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<td>Scholarships</td>
<td>Scholarship Services</td>
<td>(806)651-3330</td>
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<td>Student Affairs</td>
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<td>(806)651-2050</td>
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<td>Student Employment</td>
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<td>Student Support, Academic</td>
<td>TRIO/Student Support Services</td>
<td>(806)651-2350</td>
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<td>Educational Services</td>
<td>(806)651-2341</td>
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<td>(806)651-2350</td>
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<tr>
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<td>Registrar</td>
<td>(806)651-4911</td>
</tr>
</tbody>
</table>

Colleges and School
College of Agriculture, Science and Engineering ................................. (806)651-2585
College of Business ................................................................................. (806)651-2530
College of Education and Social Sciences ............................................. (806)651-2600
Sybil B. Harrington College of Fine Arts and Humanities ...................... (806)651-2777
College of Nursing and Health Sciences ................................................. (806)651-3500
Graduate School ...................................................................................... (806)651-2730

Written inquiries should be addressed to the appropriate office plus the following address:
West Texas A&M University
2501 4th Ave.
Canyon, Texas 79016-0001

Web Address: www.wtamu.edu
How to Apply for Admission to West Texas A&M University

Students who wish to be considered for admission are required to complete the application for admission and submit it with a $25 application fee. Applications are available at the Admissions Office in Old Main, Room 124, or students may apply on the Internet at www.applytexas.org. The $25 non-refundable, one-time-per-degree fee should be in the form of a check or money order payable to West Texas A&M University. Credit card payment can be made through the Internet application or by calling toll free, 1-800-99-WTAMU, or locally at (806) 651-2020. MasterCard, Visa, American Express or Discover are accepted.

For more information or questions, contact the Office of Admissions at (806) 651-2020, 1-800-99-WTAMU or www.wtamu.edu/admissions.

Admission Requirements for Undergraduate Applicants

Admission to West Texas A&M University is selective. A full-time or part-time student may obtain admission under any one of the following categories.

First-Time Freshmen

First-time freshman applicants, including students who have received college-level credit while in high school, who wish to be considered for admission should submit the following:

- Application for admission with required fee ($25) using the Texas Common Application.
- Official high school transcripts (and any college transcripts).
- Entrance exam scores on the American College Test (ACT) or Scholastic Assessment Test I (SAT I). WTAMU does not utilize the writing section of the ACT or SAT.
- Texas Success Initiative (TSI)-approved test scores or proof of exemption. (See the "Texas Success Initiative (TSI)" section of this catalog.)

High School Graduates

Freshman applications will be admitted to the University upon meeting the three conditions below:

1. A minimum 2.0 cumulative grade point average (GPA);
2. Achieve one of the following requirements:
   - Top 10 percent of high school graduating class; or
   - The next 15 percent of high school graduating class with a minimum 860 SAT or 18 ACT; or
   - The second quartile of high school graduating class with a minimum 900 SAT or 19 ACT; or
   - The third quartile of high school graduating class with a minimum 940 SAT or 20 ACT; or
   - The fourth quartile of high school graduating class with a minimum 980 SAT or 21 ACT
3. Completion (or projected completion) of the recommended Texas high school curriculum or similar college preparatory program. This includes:
   - Four credits of English
   - Three credits each of math and science
   - Three and one-half credits of social science
   - Two credits of foreign language, and
   - One credit of computer science.

Students who do not meet the above requirements will still be considered for admission. Students’ applications will be reviewed by the Office of Admissions, with considerations given to a combination of class rank, standardized test scores, and high school curriculum.

A limited number of freshman applicants who do not meet regular admission requirements, but whose academic backgrounds suggest a potential for success, may be offered provisional admission. Provisional admission may be granted for entry in the fall or spring semesters, as well as the summer term, usually with some conditions the student will be expected to complete.

Provisional admission in the summer usually includes participation in the Summer Enrichment Program. Students sign a contract and enroll in six hours of course work at WTAMU, which include three hours of the course IDS 1071. Students with less than a 2.5 GPA in the summer will be denied admission for the fall semester.

If a student is graduating from a Texas high school, he or she must take and pass all parts of the TAKS tests (or the equivalent from out-of-state or private schools) to be admitted to the University.

Re-Evaluation Request

First-time freshman applicants denied admission have the opportunity to request re-evaluation if academic performance improves. Applicants must supply either an improved ACT or SAT test score or a high school transcript with an improved class rank with a request for re-evaluation. Optional application materials not submitted with the original applications, such as a personal statement or letters of recommendation, may be included with the required documents for re-evaluation. The deadline to request re-evaluation for the fall semester is July 1.

Applicants denied admission also may appeal the decision without a submission of material reflecting changes to test scores, grade point average or class rank. This may be done in writing in the form of a personal statement, which will be reviewed by the Undergraduate Admissions Appeal Committee.

General Equivalency Diploma (GED)

Students who have obtained a general equivalency diploma (GED) will be eligible for admission to the University when the following requirements are met:

- Student’s high school class would have completed graduation.
- Student submits an ACT composite score of 20 or higher or a combined critical reading/verbal and math score of 940 or higher on the SAT I.
- Student submits GED test score.
- An official high school transcript is received stating grade level attended.

Home Schooled or Unaccredited High School Graduate

Admission requirements for students who have been homeschooled are the same as for students who have attended traditional public or private schools. A transcript with all course work, completed and in progress, is required with the application, test score and application fee or waiver.
Early Admission of High School Students

Talented high school students may take college courses through WTAMU’s Early Admission Program. To be eligible, students must:

- Submit an application for admission with required fee.
- Submit ACT/SAT I test score.
- Provide TSI-approved test scores or proof of exemption.

High school graduation is required prior to the release of credit on the student’s official WTAMU transcript.

Pre-University Program

The Pre-University Program (PUP) provides a university-based, higher-education academic experience for high school students who intend to enroll in a university following high school graduation. High school students may earn credit for both high school and university courses through their participation in the program. For more information and a list of participating school districts, contact the Office of Admissions at (806)651-2020.

Transfer Applicants

Transfer students who wish to be considered for admission should submit the following:

- Application for admission with required fee ($25) using the Texas Common Application.
- Official college transcripts from each previous institution attended.

Admission Requirements

Transfer students must:

1. Submit an official transcript from each institution attended.
2. Have completed at least 12 credit hours of non-developmental course work at a regionally accredited college or university. (If less, apply as a first-time freshman.)
3. Have a minimum cumulative grade point average (GPA) of 2.0.

Transfer Admission Guarantee

Texas public community colleges who meet certain requirements will be guaranteed admission to West Texas A&M University (WTAMU). Students must meet one of the following conditions:

- Earned an academic transfer (not vocational-technical) associate’s degree from a Texas public community college if planning to pursue a B.A., B.B.A., B.G.S or B.S. degree at WTAMU; or
- Have earned any associate’s degree from a Texas public community college if planning to pursue a B.A.A.S. degree at WTAMU; or
- Completed 24 or more academic transferable hours (non-vocational-technical) from a Texas public community college with a cumulative GPA of 2.25 or greater.

Students who wish to be considered for admission under this guarantee program must submit a transfer application for admission by June 1 for fall admission or Nov. 1 for spring admission.

Admission Requirements for Former WTAMU Students

Application materials and deadlines for former WTAMU students are available at www.wtamu.edu/admissions. Official transcripts from all institutions attended subsequent to WTAMU enrollment must be submitted by the application deadline. Students who were on probation, suspension and are returning to WTAMU should refer to the admission criteria under “Academic Probation and Suspension, Undergraduates” listed in the Procedures and Policies section of this catalog and on the website listed above. Students who left the University in good standing must have a 2.0 GPA on work taken since leaving WTAMU.

Transient and Summer Visiting Students

Undergraduate students who have been enrolled at another college or university previously may attend WTAMU as transient students for one long fall or spring term only, provided their intent is to return to their previous college or university. A summer visiting student is an undergraduate student (U.S. citizen or permanent resident alien) who enrolls at WTAMU for any summer/inter session term with the intent of returning to the home institution upon completion of the term of study. An official transcript from only the last college or university attended must be submitted with the application for admission and the application fee. The transcript must reflect that the student is in academic good standing from that institution. If a transient or summer visiting student later decides to continue at WTAMU, the transient or summer visiting status ends and all admission requirements for a beginning transfer student (see “Transfer Students” above) must be met prior to the second enrollment at WTAMU. All students previously admitted as a transient or summer visitor must first contact the Office of Admissions for clearance to re-enroll. Because of federal laws and immigration requirements, international students are not eligible to enroll at WTAMU as transient or summer visiting students.

NOTE: Transient students and summer visiting students are not eligible for financial aid.

Academic Fresh Start

Senate Bill 1321 entitles residents of Texas to seek admission to public institutions of higher education without consideration of courses taken 10 or more years prior to enrollment. The applicant who elects this option of ignoring course work completed 10 or more years prior to the starting date of the semester in which the applicant seeks to enroll will be considered for admission without regard to this earlier course work. The ignored course work will not be considered in calculation of grade point average. Admission to the University will be based on adult student criteria. A student must make application for Fresh Start at the time of application for admission.
**Graduate Student/Post-Baccalaureate Admission**

Students who seek admission for a master’s degree at West Texas A&M University must complete the University and Graduate School admission process. Students who hold a bachelor’s degree from an accredited college or university (as recognized by a regional association of colleges and universities) will qualify when all admission requirements are met and required documents are on file. Post-baccalaureate students who wish to take courses but not pursue a master’s degree are required to apply for admission to the University and may enroll in undergraduate- or graduate-level courses.

Graduate School admission and graduate entrance exams are not needed for students who do not wish to pursue a master’s degree.

Documents needed include:

- Application for admission with required fee.
- Official college transcripts from all institutions attended.
- Degree notation on official transcript as proof of Texas Success Initiative exemption.
- Graduate School admission application, if seeking a master’s degree.
- GRE/GMAT scores, if seeking a master’s degree.

An applicant seeking a master’s degree may refer to the “Graduate School” section of this catalog for more information.

**International Student Admission**

International students must have the equivalent of a high school education from their prospective country when applying to a bachelor’s degree program. International students applying to graduate programs (master’s or doctoral) must have a bachelor’s degree from their prospective country equivalent to a U.S. bachelor’s degree. Doctoral applicants have additional requirements. Check the Graduate School section of this catalog for more information.

In addition to the above requirement, international students must submit the following:

- Application for admission and $75 non-refundable application fee.
- Official transcript from each school, college or university attended with school seal (copies will not be accepted). If the transcript is not in English, an official English translation is required along with the official transcript issued in the original language.
- Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS).
  - Undergraduate students:
    - TOEFL—Paper (555); Computer (197); or Internet (71); or
    - IELTS—6.0 or greater (Academic)
  - Graduate students:
    - TOEFL—Paper (550); Computer (213); or Internet (79); or
    - IELTS—6.0 or greater (Academic)
- Proof of financial support for the period of time necessary to complete degree requirements. NOTE: Students seeking an F-20 for application of an F-1 visa must submit financial verification six months current to the date of enrollment.
- Standardized test scores: Undergraduate students—SAT or ACT scores.

<table>
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<th>ACT</th>
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<th>New SAT</th>
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<tr>
<td>20</td>
<td>1351–1410</td>
<td>940–970</td>
<td>2.0</td>
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<tr>
<td>18–19</td>
<td>1200–1350</td>
<td>860–930</td>
<td>2.5</td>
</tr>
<tr>
<td>16–17</td>
<td>1140–1210</td>
<td>760–850</td>
<td>2.9</td>
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</table>

* GPA (grade point average) is based on a 4.0 scale.

- Graduate students—GMAT or GRE. See the “Graduate School” section of this catalog for score requirement.
- A summary of educational goals and objectives.

NOTE: Waiver of the SAT/ACT test scores may be granted by transferring 12 college credit hours to the University.

**International Transfer Student**

**Within the United States**

International students seeking a transfer to WTAMU must meet admission requirements for the degree program they are applying to, have an overall 2.0 GPA for undergraduate admission or 3.0 GPA for graduate admission. An immigration transfer form (SEVIS record) along with a copy of the current I-20, I-94 card (arrival/departure record), passport information page and current visa stamp are also required to determine a student’s immigration status. These items should be submitted with educational records at the time of application for admission to the University.

**Outside the United States**

International students transferring from a foreign institution must meet admission requirements for the degree program they are applying to and have the equivalent of an overall “C” average to transfer as an undergraduate student or the equivalent of an overall “B” average as a graduate student. Course descriptions are needed to evaluate transfer credit for undergraduate transfer students. For more information, contact Kristine Combs, director, International Student Office, via email at kcombs@wtamu.edu.

International Student Office
WTAMU Box 60745
Canyon, Texas 79016-0001
Phone (806)651-2073 Fax (806)651-2071

**Texas Success Initiative (TSI)**

Effective Sept. 1, 2003, a program known as Texas Success Initiative (TSI) was implemented for all public colleges and universities. TSI is focused on using a statewide standard for assessing college-level readiness skills of all entering undergraduate students at public colleges and universities. New students are assessed on their reading, writing and math skills, then academically advised and placed in developmental level courses if necessary. Approved assessment exams are the Texas Higher Education Assessment (THEA), ACCUPLACER, ASSET or COMPASS. Approved test scores may be accepted when taken at another public college or university, if official documentation of scores is provided. Minimum passing standards for TSI are set by the legislature; however, each area assessed may have higher college-level placement standards determined by that WTAMU department. Assessment for TSI...
purposes is not required if one of the following exemption or exceptions is met.

Exemptions/Exceptions to TSI Testing
- TASP Met—A student has met requirements under TASP policies prior to Sept. 1, 2003.
- Students who meet qualifying standards on certain tests, as indicated below:
  - ACT—Composite 23; English and/or math scores of 19 within last five years.
  - SAT—Combined 1070; critical reading/verbal and/or math scores of 500 within the past five years.
  - TAKS—Math 2200 and/or 2200 on ELA with at least a 3 on the writing sample sub-score within the past three years.

NOTE: Student must meet both the ELA and writing sample to be exempt from reading and writing.
- Course Work—Students from accredited out-of-state, private or independent institutions of higher education that have satisfactorily completed designated college-level course work. Graduates with an associate or bachelor's degree from an accredited private or out-of-state institution of higher education will be exempt from all sections of TSI based on course work to earn the degree.
- Degree—A graduate from an accredited Texas institution of higher education with an associate or bachelor's degree.
- Military
  1. A student on active duty as a member of the armed forces of the United States or the Texas National Guard.
  2. A student actively serving in the reserve component of the armed forces of the United States having served at least three years prior to enrollment.
  3. A student has been honorably discharged, retired or released from active duty as a member of the armed forces of the United States, the Texas National Guard or reserve component on or after Aug. 1, 1990.
- Non-Degree Seeking—A student taking courses for their personal enrichment, not to seek a degree.
- Previously Exempted—A student has been determined to meet requirements by a college previously attended.

Previous Course Work Exception
Students from accredited institutions of higher education that have satisfactorily completed designated college-level course work with a grade of “C” or better, or have course credit based on IB, CLEP, AP, ACT or SAT exams, will be complete for TSI purposes in that subject area. This includes dual credit courses and courses taken at Texas accredited institutions of higher education prior to 1989.
- Math—MATH 1314, 1324, 1332 or a mathematics course for which one of these is prerequisite. Exceptions may be allowed for students transferring accepted course credit to WTAMU with a grade of “D” in the only required math course in their degree field.
- Writing—ENGL 1301, 1302, 2311.
- Reading—HIST 1301, 1302 or 2372; POSC 2305 or 2306; PSYC 2301; SOCI 1301; or sophomore or higher literature courses. Additional courses may be substituted on an individual basis, with approval from the related WTAMU academic department.

<table>
<thead>
<tr>
<th>Test</th>
<th>Reading</th>
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<td>220</td>
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<tr>
<td>ACCUPLACER</td>
<td>78</td>
<td>63 EAL</td>
<td>6 Essay* 80 Writing Skills</td>
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<tr>
<td>ASSET</td>
<td>41</td>
<td>38 EAL</td>
<td>6 Essay* 40 Writing Skills</td>
</tr>
<tr>
<td>COMPASS</td>
<td>81</td>
<td>39 Algebra</td>
<td>6 Essay* 59 Writing Skills</td>
</tr>
</tbody>
</table>

*Minimum passing standard for written essay portion of test is 6. An essay of 5 will meet the standard if the objective writing test standard (sentence or writing skills score) is met.

NOTE: Students seeking admission into the teacher certification program may be required to take a TSI-approved test regardless of exemption or passing scores. For more information, contact the Department of Education, Old Main, Room 416.

For more information regarding TSI requirements, go to www.wtamu.edu/advising and click on “Texas Success Initiative,” or contact the Student Advising, Registration and Retention (STARR) Center at (806)651-3300 or advisingcenter@wtamu.edu. For information regarding testing, contact the Office of Educational Services at www.wtamu.edu/testing or (806)651-2341.

Residence
The determination of residence classification for tuition purposes is governed by statutes enacted by the Texas Legislature and rules and regulations promulgated by the Texas Higher Education Coordinating Board (THECB). A student’s residence status is determined through admission records process prior to enrollment. The student is responsible to register under the proper residence classification. Any change in residence status should be reported to the Office of Admissions.

The following statutes are neither exhaustive nor complete and should not be interpreted as such. Full regulations are in the THECB publication Rules and Regulations for Determining Residence Statutes. This publication and more information are available from the Office of Admissions.

Determining Residency
If a student’s residency is not easily determined by when and where he or she attended high school, then domicile, a universally recognized and accepted legal concept, becomes the driving factor for determining residency.

Provisions for Most Texas High School Graduates
If a student resided in Texas in the three years preceding high school graduation or receipt of a General Educational Development (GED) Certificate, the student is classified as a Texas resident. Students qualifying under this provision must have lived in Texas the year proceeding the universal census date. If the student is not a citizen or permanent resident of the United States, the student must sign an affidavit declaring intent to apply for permanent residence in the United States as soon as the student is eligible to do so.
## Domicile

If a student’s residency cannot be determined by when and where he or she attended high school, domicile is used as a driving factor for determining residency. If a dependent student’s parent or an independent student lived in Texas no less than 12 consecutive months prior to the universal census date of the academic term in which the student intends to enroll and exhibited an intent to establish a domicile, the student is considered a Texas resident for tuition purposes.

### Maintaining Residency

A student’s classification as a resident will apply to all subsequent semesters at the same or another public institution without the need for the student to provide additional documentation unless (1) the student enrolls after being out of higher education for two or more regular semesters, (2) information relevant to the residency classification was changed or (3) it is discovered that the institution miscategorized a student. The residency of transfer students will be based on residency classification at the prior institution attended unless the student has been out of college for more than one year. On-going transfer students will not have to be re-classified each time they enroll at a different institution.

## Credit by Examination

Students may earn credit by examination for satisfactory scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT), College Board Advanced Placement Examinations (AP), College Level Examination Program (CLEP) and subject tests and challenge examinations. Credit is placed on the transcript the first semester the student enrolls at WTAMU. Credit by examination is exactly the same as successfully passing the equivalent WTAMU course. A letter grade of “S” is assigned if the student achieves the required scores; this grade does not figure into grade point averages.

ACT or SAT credit may be obtained for the following courses and scores.

### ACT or SAT Credit

<table>
<thead>
<tr>
<th>Course</th>
<th>ACT</th>
<th>SAT I</th>
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</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>28</td>
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<tr>
<td>MATH 1314</td>
<td>24</td>
<td>560</td>
</tr>
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</table>

## International Baccalaureate

West Texas A&M University recognizes credit for international baccalaureate scores. With a minimum exam score of four in each subject area, WTAMU will grant 24 semester hours of college credit to entering freshmen who have successfully completed the International Baccalaureate Diploma Program. Non-IB diploma holders with appropriate higher-level scores will have their courses evaluated for credit eligibility. Credit determinations are made on an individual basis. Contact the Office of Admissions for more information.

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## Advanced Placement

AP (Advanced Placement) Exam credit may be granted with the following subjects and scores. If courses are not listed in the following chart, WTAMU does not accept AP scores for those courses.

### Advanced Placement (AP)

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credit</th>
<th>Minimum</th>
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<tbody>
<tr>
<td>Studio Art/Drawing</td>
<td>ARTS 1316</td>
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<tr>
<td>Art History</td>
<td>ARTS 1303</td>
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<tr>
<td>General Biology</td>
<td>BIOL 1406*, 1407*</td>
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<tr>
<td>Calculus AB</td>
<td>MATH 1348, 2413</td>
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<td>Calculus BC</td>
<td>MATH 1348, 2413</td>
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<tr>
<td>Chemistry</td>
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<td>Computer Science AB</td>
<td>CIS [COSC] 1315</td>
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<td>ECON 2301</td>
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<td>Economics (Micro)</td>
<td>ECON 2302</td>
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<td>English Language/Literature</td>
<td>ENGL 1301, 1302</td>
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<tr>
<td>Environmental Science</td>
<td>ENVR 1000</td>
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<td>French</td>
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<tr>
<td>Human Geography</td>
<td>GEOG 1302</td>
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<tr>
<td>German</td>
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<td>Government</td>
<td>POSC [GOVT] 2305</td>
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<td>European History</td>
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<td>HIST 2321 or 2322</td>
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<tr>
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</table>

*Lecture and lab credits are awarded.

## CLEP

CLEP (College Level Examination Program) exams are open to anyone, including high school students. WTAMU grants credit for specific subject exams. WTAMU does not award credit for CLEP general exams.

- The student is responsible for completing tests for lower-level courses in a sufficient time to qualify for enrollment in higher-level courses.
- Awarding of CLEP credit to a student’s transcript will be grouped together at the beginning of the transcript.
- Credit by examination may be used to satisfy no more than six of the last 30 hours counted towards a degree.
- Six hours of appropriate science credit by examination may be used to satisfy the laboratory science requirements. (Does not satisfy the 12-hour elementary education requirement.)
- Credit by examination may not be earned for courses in which a student received a grade, including an “I.”
If a student fails to pass a CLEP test, the test may be retaken after a six-month waiting period.

### CLEP Subject Examination Program

<table>
<thead>
<tr>
<th>CLEP Subject Exam (WTAMU Course)</th>
<th>Hours of Credit</th>
<th>Required Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Government (POSC 2305) [GOVT 2305]</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>American History I (HIST 1301)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>American History II (HIST 1302)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>American Literature (ENGL 3360, 3361)</td>
<td>6</td>
<td>50</td>
</tr>
<tr>
<td>Biology (BIOL 1406*, 1407*)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>Business Law, Introductory (BUSI 3312)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>Calculus with Elementary Functions (MATH 2413, 2414)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>Chemistry, General (CHEM 1411*, 1412*)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>College Algebra (MATH 1314)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>College French, Levels I and II (FREN 1411*, 1412*)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>College German, Levels I and II (GERM 1411*, 1412*)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>College Spanish (SPAN 1411*, 1412*)</td>
<td>8</td>
<td>50</td>
</tr>
<tr>
<td>English Literature (ENGL 2332, 2333)</td>
<td>6</td>
<td>50</td>
</tr>
<tr>
<td>Freshman College Composition (ENGL 1301)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Human Growth and Development (PSYC 2314) [TECA 1354]</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Information Systems and Computer Applications (CIS 1301) [BCIS 1301]</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Macroeconomics, Principles of (ECON 2301)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Management, Principles of (MGT 3330)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Marketing, Principles of (MKT 3340)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Microeconomics, Principles of (ECON 2302)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Psychology, Introductory (PSYC 2301)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Pre-Calculus (MATH 1348)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Sociology, Introductory (SOCI 1301)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Western Civilization I (HIST 2311)</td>
<td>3</td>
<td>50</td>
</tr>
<tr>
<td>Western Civilization II</td>
<td>3</td>
<td>50</td>
</tr>
</tbody>
</table>

All CLEP-required scores and hours granted are subject to revision. *Lecture and lab credits are awarded.

### Challenge Examinations

Students enrolled at WTAMU may earn credit by taking the examinations written and scored by instructors in the department offering the course. Interested students should check with the appropriate department head.

### Transfer Credit

All students who are seeking their first baccalaureate degree at WTAMU will be provided an evaluation of completed course work from previously attended regionally accredited institutions.

### Evaluation of Credit

All course work completed at previously attended regionally accredited colleges and universities will be evaluated and total semester credit hours posted to a WTAMU transcript as part of the admission process to the University. Evaluation will be done when the admissions file is completed. (Complete application, application fee, final official transcripts from all other universities attended and Texas Success Initiative-approved test scores or proof of exemption constitute a complete file.) A transfer evaluation report will be mailed to the permanent home address. Questions regarding transfer of credit can be directed to the transfer officer in the Office of Admissions or to the appropriate academic dean for the student’s academic program of study.

Credits may be transferred to West Texas A&M University to be counted toward a degree in accordance with degree program requirements as outlined in the catalog. No grade of “D” in the program’s major requirements or major subject can transfer for credit in any degree program offered at West Texas A&M University. Any student transferring from a community college or university to WTAMU will have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the University had been the same as those of attendance at the community college or other university.

### Completion of Core Requirements at Other Texas Public Institutions

West Texas A&M University evaluates transfer of core curriculum in accordance with rules mandated by the Texas Legislature concerning the transfer of core curriculum.

Section 5.402, d. If a student successfully completes the 42 semester credit hour core curriculum at an institution of higher education, that block of courses may be transferred to any other institution of higher education and must be substituted for the receiving institution’s core curriculum. A student shall receive academic credit for each of the core courses transferred and may not be required to take additional core curriculum courses at the receiving institution unless the board has approved a larger core curriculum at that institution.

WTAMU’s core curriculum of 42 hours has been approved by the Texas Higher Education Coordinating Board. WTAMU will accept course credits earned by any student transferring from another accredited Texas public community college or university provided such credits are within the approved transfer curriculum of the student’s declared major field at WTAMU. In the event that a credit transfer dispute arises involving lower-division courses, the following procedure shall be followed.

1. If WTAMU does not accept course credit earned by a student at another institution of higher education in the state, WTAMU shall give written notice to the student and to the sending institution that transfer credit is denied;
2. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with the Texas Higher Education Coordinating Board;
3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution whose credit for transfer is denied shall notify the commissioner of higher education of the denial.
4. The commissioner of higher education or the commissioner’s designee shall make the final determination about the dispute concerning transfer of course credit and give written notice of determination to the involved student and institution(s).

**Associate of Arts in Teaching (A.A.T.) Degree**

Associate of arts in teaching (A.A.T.) degrees approved by the Texas Higher Education Coordinating Board (July 15, 2004) do not allow students to count both TECA and EDUC courses on the same A.A.T. degree. Students transferring from a community/junior college to West Texas A&M University will be held to the same standard. Specifically, this means that a student will be allowed to transfer TECA (1311, 1303, 1318 and 1354) or EDUC (1302 and 2301) and count them toward an appropriate degree program at WTAMU. Exceptions may be granted for transferring students who entered a field-of-study program and took TECA courses prior to fall 2005.

**ACE (American Council of Education) Recommended Experiences in the Armed Services**

Transfer credit may be granted from the military on recommendation of the ACE publication for an undergraduate baccalaureate degree program WTAMU offers. Vocational credit recommendations may be accepted into the bachelor of applied arts and sciences (B.A.A.S.) degree only.

**Equivalency Guides**

Local community colleges, regional and state college and university equivalency guides are available on the Internet at www.wtamu.edu/registrar, in the Office of Admissions or Office of the Registrar.

**Document Retention**

Official transcripts, mark-sheets, grade reports, test scores or other admission/enrollment-related documents submitted to the University via any office or representative become the property of the University upon receipt and will not usually be returned to the applicant/student. Students have the right to inspect and review their education records and to request that the University correct records which are believed to be inaccurate or misleading. Documents are retained according to State of Texas and The Texas A&M University System policies.
Fees, Expenses and Financial Assistance

Estimated Tuition and Fees

Costs are estimated for 15 semester credit hours. Costs are subject to change without notice by the Texas Legislature and/or The Texas A&M University System Board of Regents.

Tuition
- Resident ($50/semester credit hour) ..................... $750.00
- Border State ($80/semester credit hour) .............. $1,200.00
- Out-of-State ($331/semester credit hour) ............... $4,905.00
- Designated Tuition ............................................... $1,414.00
- Student Service Fee ............................................ $198.00
- Student Center Complex Fee .......................... $30.00
- Technology Fee .................................................. $150.00
- Health Fee ......................................................... $41.80
- Records Fee ....................................................... $15.00
- Recreational Sports Fee .................................... $70.00
- Traffic Administration Fee ................................. $1.00
- International Education Fee ............................... $4.00
- Washington, D.C., Internship Fee ..................... $1.00
- Library Fee ......................................................... $60.00
- Athletic Fee ......................................................... $180.00
- Advising Fee ....................................................... $30.00
- Course Fees (estimated) ..................................... $35.00
- Books and Supplies (estimated) ......................... $350.00
- Housing*
  - Double Room ($1,300–$1,550) ......................... $1,425.00
  - Private Room ($1,850–$2,100) ......................... $1,975.00
  - Buff Hall *** ............................................... $3,100.00
- Meals ** ($1,313–$1,460) .................................... $1,386.00
- Total Estimated Average Semester Costs
  - In-State Average ............................................... $6,081.40
  - Border State Average ..................................... $6,331.40
  - Out-of-State Average ...................................... $10,236.40

*Room rates vary with choice of residence hall; cost is estimated.
**Meal rates depend upon the block plan selected.
***Based on semester rate (annual lease—$7,500)

Graduate Class Tuition

Students enrolled in 5000- and higher-level classes pay an additional $20 per semester credit hour. Thesis Only—resident students pay $70 per semester credit hour (six hour maximum), and non-resident students pay $357 per semester credit hour (six-hour maximum). Thesis/Dissertation-only students pay tuition only and are exempt from payment of fees.

Special Fees
- Application Fee ........................................... $25/degree
- Audit Fee ....................................................... $20/semester credit hour
- Distance Learning Fee .................................. $40/semester credit hour
- General Property Deposit* ........................... $10/first-time student
- ID Card—Lost Card Fee ..................................... $10/lost card
- ID Card—Reactivation Fee ............................... $3/reactivation
- International Student Fee ......................... $75/semester; $37.50 summer
- Late Fee ......................................................... $15/installment paid late

Late Registration Non-Payment/Enrollment Fee ............................. $100/semester
Parking Fee ..................................................................... $40 fall; $30 spring
Payment Plan Fee ................................................. $25/semester
Post Census Enrollment Tuition ........................................ $25/reinstatement
Returned Check ...................................................... $30/returned check

*The general property deposit is a deposit to insure the University against losses, damages, and breakage in libraries and laboratories. The deposit may be returned by written request on the withdrawal or graduation of the student, less an amount necessary to cover any loss, damage, breakage caused or balance owed by the student. The deposit may not be withdrawn until the student has graduated or has apparently withdrawn from school and is subject to forfeiture. Any general property deposit that remains without request for refund for a period of four years from the date of last attendance of the student shall be forfeited and become a part of the scholarship fund of the University.

Course Repeat Fee

Students are charged a fee for any course attempted for a third or subsequent time at WTAMU other than a non-degree credit developmental course. Courses exempted from the fee are:
- Thesis and dissertation courses;
- Courses that may be repeated for credit because they involve different or more advanced content each time they are taken, including but not limited to, individual music lessons, theatre practicum, music performance, ensembles, certain physical education and kinesiology courses, and studio art;
- Independent study courses, except when the independent study course has the same content as a course the student has already taken two or more times;
- Special topics courses that may be repeated for credit with different content, except when a special topics course has the same content as a course the student has already taken two or more times;
- Continuing education courses that must be repeated to retain professional certification.

Payment of Tuition and Fees

Payment Responsibility

It is the student’s responsibility to ensure payment is made in accordance with state mandated payment schedules. Payment should be received in the Office of Accounting and Business by the deadline dates published in the Schedule of Classes. Students whose accounts are not paid as mandated by the University payment schedule will have their enrollment cancelled.

Billing Procedures

Students who priority register by the date published in the Schedule of Classes for the current semester will receive a notice at their University-assigned email address that their bill and other payment information is available on Buff Advisor. Students registering after that date will receive reminders via email that payment is due.
Methods of Payment

- Cash—In person only.
- Credit card—MasterCard, Visa, Discover and American Express
  - By Internet—www.wtamu.edu.
  - In person.
  - By mail—return form located on Buff Advisor.
  - By telephone—(806)651-2080 8 a.m.–5 p.m. Monday through Friday.
- Cashier’s check or money order.
- Check—made payable to West Texas A&M University. Indicate student name, student ID number and account holder’s driver’s license number on the check.

Payment Plans

The Texas Education Code provides two options for payment of tuition and fees.

Option 1—Payment of total tuition and fees plus room and board by payment deadline published in the Schedule of Classes.

Option 2—Payment of 25 percent of all tuition and fees by payment deadline published in the Schedule of Classes. The balance is paid in three equal installments (dates are published in the Schedule of Classes). An administrative fee of $25 is added for Option 2. Option 2 is subject to a late fee of $15 for payments not received by specified due dates.

Financial Restrictions/Holds

A restriction/hold will be placed on a student’s academic record if the student has an outstanding account that is past due to the University. A financial hold will prevent the student from receiving or accessing academic records, transcripts or diplomas, and will not allow future registrations. When the student pays the account in full, financial holds will be removed.

Emergency Loans

If payment cannot be made by published due dates, students can apply for an emergency loan for tuition and fees through Buff Advisor. There is also a loan program for books up to $300. Other arrangements will have to be made for charges such as room/board, parking and some fees. These loans are short-term loans (due in 90 days, 45 days in summer sessions).

Texas Tomorrow Fund

A student who is a beneficiary of the Texas Tomorrow Fund should notify the Office of Accounting and Business by presenting their identification card. After the 12th class day, the University will bill the fund for tuition and required fees covered by the contract. The fund does not pay for room/board, books, course fees and any other expenses.

Hope Tax Credit

The Hope Tax Credit can be claimed for the qualified tuition and related fees (does not include books, supplies, room or board) of each eligible student in the taxpayer’s family who is enrolled at least half time in one of the first two years of post-secondary education in a program leading to a degree or certificate. The amount that may be claimed as a credit is generally equal to 100 percent of the first $1,000 of tuition and eligible fees and 50 percent on the second $1,000, for a total maximum benefit per student of $1,500. The credit is deducted directly from the amount of federal income tax owed.

Graduate Assistantships

Graduate teaching assistantships are available to students pursuing graduate degrees. Interested students should contact the head of the department in which they plan to pursue the graduate degree.

Veterans’ Exemptions

Exemptions are offered for some veterans under the Hazelwood Act. To be eligible, a veteran must demonstrate that he or she:
- At the time he or she entered the service,
  - Resided in Texas as indicated by his or her place of entry on a Certificate of Release or Discharge from Active Duty (DD214); or
  - Was a resident of Texas, as determined in accordance with state law in Determining Residency Status for Tuition Purposes.
- Is classified as a current resident by West Texas A&M University for the term or semester for which the veteran applies for Hazelwood Act Exemption.
- Has an honorable discharge from service, general discharge from service under honorable conditions or an honorable separation from service.
- Has served at least 181 days of active duty beyond basic training.
- Is not in default on an education loan made or guaranteed by the federal government or by the state of Texas.
- Has attempted fewer than 150 credit hours using the Hazelwood Act Exemption beginning with fall 1995.

To obtain Hazelwood benefits, a qualified veteran must:
- File a copy of his or her DD214 (discharge document) with the registrar.
- Sign a Hazelwood affidavit by 12th class day.
- Obtain a letter from the Veteran’s Affairs Office in Muskogee, Okla., stating status of federal benefits.
- Provide documentation of Texas residency at the time the veteran entered the service.

Vocational Rehabilitation

The Texas Rehabilitation Commission offers payment of tuition and other services to students who have qualifying physical or emotional handicaps. The vocational rehabilitation counselor must approve the student’s major field of study and any additional services needed in advance. Information about this program is available through the Texas Rehabilitation Commission, 5809 S. Western Street, Amarillo, Texas 79110 or call (806)353-7491.

Tuition Rates and Definitions

Resident Tuition—State tuition for Texas residents is $50 per semester credit hour with a minimum of $120 per semester and $60 in summer sessions.

Border State Tuition—State tuition for nonresident undergraduate students living in New Mexico, Oklahoma, Kansas and Colorado is $80 per semester credit hour.
Border County Tuition—State tuition for nonresident undergraduate students living in counties adjacent to Texas who are legal residents of New Mexico and Oklahoma is $50 per semester credit hour with a minimum of $120 per semester and $60 in summer sessions.

Nonresident Tuition—Tuition for nonresident students is $331 per semester credit hour.

For residency status information, contact the Office of Admissions at (806)651-2020.

Fee Rates and Definitions

Advising Fee—A mandatory fee ($30 per semester; $15 per summer session) to be used for advising activities of all students at the University.

Designated Tuition—A mandatory fee ($101 per semester credit hour) to be used for building renovations, equipment, improvements and general operations.

Health Fee—A mandatory fee ($41.80 per semester, $20.90 per summer session) used for operation of the student clinic on campus.

International Education Fee—A mandatory fee of $4 to be used for international student exchanges and study abroad programs.

Intercollegiate Athletic Fee—A mandatory fee ($15 per semester credit hour, minimum or $180 per semester) used for operations of intercollegiate athletic programs at the University.

Library Use Fee—A mandatory fee ($4 per semester credit hour) to be used for operational expenses of Cornette Library.

Records Fee—A mandatory fee ($15 per semester, $7.50 per summer session) to combine drop/add fees, transcript fees, graduation fee and ID card fees, and to support the offices providing those functions.

Recreational Sports Fee—A mandatory fee ($70 per semester, $35 per summer session) to finance, construct, operate, maintain, and improve recreational sports facilities and programs.

Student Center Complex Fee—A mandatory fee ($3 per semester credit hour—maximum of $30 per semester, $15 per summer session) to be used for operation and maintenance of student centers.

Student Service Fee—A mandatory fee ($16 per semester credit hour—maximum of $198 per semester, $99 per summer session) to be distributed by the Campus Student Fee Committee for various campus services and organizations.

Technology Fee—A mandatory fee ($10 per semester credit hour) used to provide, operate, maintain, and staff facilities and equipment to promote computer literacy among the entire student body.

Traffic Safety Fee—A mandatory fee ($1 per semester) to maintain and repair campus traffic safety controls.

Washington, D.C., Intern Fee—A mandatory fee ($1 per semester) to be used to assist students who participate in approved internships in Washington, D.C.

Tuition/Fee Exemptions and Waivers

AFDC/TANF—Exemption from payment of tuition/fees for one year; must start using exemption within one year of high school graduation.

Blind/Deaf—Exemption from payment of tuition and all fees.

Border County—Waiver of non-resident tuition.

Border State—Reduction of non-resident tuition.

Children of Disabled Firemen/Peace Officers—Exemption from payment of tuition/fees other than room/meals and property deposit.

Competitive Scholarship—Waiver of non-resident tuition for student receiving competitive scholarship of at least $1,000.

Distance Education—Waiver of certain fees for student not reasonably able to participate in activity.

Early High School Graduate—Reimbursed from Texas Higher Education Coordinating Board for payment of tuition only.

Educational Aid Exemption—Reimbursed from Texas Higher Education Coordinating Board for payment of tuition and mandatory fees other than course fees; based on financial need.

Faculty/Dependent—Waiver of non-resident tuition.

Foster Care—Exemption from payment of tuition/fees.

Good Neighbor—Exemption from payment of tuition by students from other nations of the Western Hemisphere (other than Cuba).

Hazelwood Act—Exemption from payment of tuition/fees except student service fee, property deposit and room/meals.

Mexico Student Pilot Program—Waiver of nonresident tuition.

Military Personnel and Dependents—Waiver of nonresident tuition.

Senior Citizens (Golden Ager)—Exemption from payment of tuition only, up to six hours; must be 65 or older.

Teaching Assistant/Graduate Assistant—Waiver of non-resident tuition.

Valedictorian—Exemption from payment of tuition only during the first two regular semesters following graduation from an accredited Texas high school.

For more information, contact the Office of Admissions at (806)651-2020.

Refund of Tuition and Fees Schedule

Fall and Spring Semesters

<table>
<thead>
<tr>
<th></th>
<th>Drops:</th>
<th>Withdrawals:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>100%—on or before 12th class day.</td>
<td>100%—(less 10% matriculation fee or $15, whichever is less) before the first class day.</td>
</tr>
<tr>
<td></td>
<td>80%—during the first five class days.</td>
<td>80%—during the first five class days.</td>
</tr>
<tr>
<td></td>
<td>70%—during the second five class days.</td>
<td>70%—during the second five class days.</td>
</tr>
<tr>
<td></td>
<td>50%—during the third five class days.</td>
<td>50%—during the third five class days.</td>
</tr>
<tr>
<td></td>
<td>25%—during the fourth five class days.</td>
<td>25%—during the fourth five class days.</td>
</tr>
<tr>
<td></td>
<td>No refund thereafter.</td>
<td>No refund thereafter.</td>
</tr>
</tbody>
</table>
### Scholarships

The Office of Scholarship Services, located in Old Main, Room 105, oversees scholarship processes at West Texas A&M University. The University’s scholarship program is designed to provide tangible encouragement and public recognition to students with outstanding academic qualifications and skills. Although most University scholarships are awarded based on an applicant’s academic record and overall achievements, some are based on demonstration of leadership, campus and community involvement, and financial need.

The scholarship application and award processes occur each spring semester for the following academic year. There are several levels of awards and students who are in the top 25 percent of their high school graduating class are guaranteed $1,000 in scholarship funds if they submit their application by the Feb. 1 priority date. The application for scholarships for all students is available on the scholarship website at www.wtamu.edu/scholarships. Prior to submission of the scholarship application, new freshman, transfer, and graduate students must first complete the application for admission at www.applytexas.org.

New freshman applicants who complete and submit the scholarship application by the “Early Action” date of Dec. 1 of each year are given first consideration for review and will receive notification of award decisions by Feb. 1; new freshman applicants who complete and submit the scholarship application by the “Priority” date of Feb. 1 will receive notification of awards by May 1 or earlier.

All other students who complete and submit the scholarship application by the Feb. 1 priority date will be given first consideration and receive notification of award decisions by July 1 or earlier; applications received after Feb. 1 will be given consideration until scholarship funds are exhausted. New students who apply for scholarships must provide requested documentation and complete their application by March 30; scholarship offers that are accepted require that the student enroll as a new, full-time student at WTAMU in summer session or fall semester of the current year.

Scholarships are made possible through the generous support of individuals, businesses, and organizations that recognize outstanding contributions made by the University and its alumni. General information is available in the “Financial Aid and Scholarships” section of this catalog or from the University’s scholarships website. For more information, contact the Office of Scholarship Services, Old Main, Room 105, at (806)651-3330.

### Financial Aid

The Office of Financial Aid, located in Old Main, Room 108, advises students and their families about federal and state financial aid programs and awards monetary assistance to eligible students. The Office of Financial Aid acts as the institutional connection between the student and various government agencies in the application, awarding and delivering of financial aid. West Texas A&M University provides a comprehensive program of loans, grants and work opportunities to assist students in their academic pursuits.

For more information, call (806)651-2055 or access the website at www.wtamu.edu/financialaid. Questions may be emailed to financial@wtamu.edu.

### Application Process

The application process is electronic using the Free Application for Federal Student Aid (FAFSA). The student and his or her parent or spouse should complete this application as early as possible after Jan. 1 each year. Every effort should be made to provide the most accurate and current information at the time of filing. Financial aid application priority dates are April 15 for
the fall semester, Nov. 1 for the spring semester, and April 1 for summer sessions.

Grants

Grants are provided by both the federal and state government as well as by West Texas A&M University. These awards are generally made according to the student’s need based on the information provided by the federal application. Generally, grants do not have to be repaid unless students fail to meet their obligations.

Numerous grant programs are available to students at WTAMU.

- Federal Pell Grant Program is available to all undergraduate students who can prove financial need. Application is made via the FAFSA.
- Federal Supplemental Educational Opportunity Grant provides financial assistance to eligible students from families with low incomes.
- Toward Excellence Access and Success (TETAS) Grant Program provides grant money to enable well-prepared eligible students to attend public and private nonprofit institutions of higher education in Texas. Eligible students compete who are Texas residents, who graduated from a public or accredited private high school in Texas no earlier than fall 1998, who have completed the recommended or advanced high school curriculum, who have financial need as determined by completing the Free Application for Federal Student Aid, who enroll at least three-fourths time in an undergraduate program, and who have not been convicted of a felony or crime involving a controlled substance.
- Federal Academic Competitiveness Grant (ACG) is awarded to freshman and sophomore students who are Pell eligible and graduated from high school under their state’s federally approved rigorous course of study (in Texas, the recommended or distinguished diploma) after January 2006.
- Federal National SMART Grants are awarded to Pell-eligible junior and senior students who are majoring in a specific group of fields defined by the Department of Education, generally in math and science areas.
- Texas Public Education Grant is a state-funded program which provides grants to eligible students who demonstrate need.
- Leveraging Educational Assistance Partnership/Student Incentive Grant (LEAP/SIG) is a state/federal program created to provide grants to needy students.
- Student Deposits Scholarship is a state-funded program which provides need-based scholarship funds to students who are bona fide Texas residents.

Loans

Student loans allow many students a way to finance their education. Federal loans are low-interest or variable rate loans with an established interest cap and are very accessible.

- Federal Stafford Loan Program permits students to obtain low-interest loans from participating lending agencies. A list of participating lenders is provided by Texas Guaranteed Loan Corporation’s “Loans by Web.”
- Federal Parent Loan for Undergraduate Students (PLUS) is available to parent borrowers through local lenders and is designed to assist students and parents in meeting education costs.
- Federal Perkins Loan Program provides low-interest loans which students repay after graduation.
- College Access Loan is a state-funded program designed to assist full-time students who have proven to be ineligible for other types of federal and state aid.
- B-On-Time Loan is a state-sponsored loan with similar criteria to the Texas Grant Program. Repayment begins after graduation. Students must be enrolled full time, and amounts parallel Texas Grant eligibility. Contact the WTAMU Office of Financial Aid for eligibility.

Other Loans

- Emergency Tuition and Fee Loan is a state program established to provide students short-term emergency assistance with tuition and fee payments. With an interest rate of five percent per annum, payment is due within 90 days. Applicants should contact the Office of Accounting and Business.
- Friends of Nursing is a short-term, low-interest emergency loan program for nursing majors. Students are expected to repay the loans no later than two months following graduation. Applicants should contact the head of the Department of Nursing.
- Consolidated Loan Fund is a short-term, emergency loan program with an interest rate of 12 percent per annum. Students are expected to repay the loan within 90 days.

Employment

Student employment falls under two broad categories: work-study and regular employment.

- Federal College Work-Study Program and Texas College Work-Study Program are employment programs for students who demonstrate financial need. The Free Application for Federal Student Aid must be completed in order to determine eligibility. Students receiving work-study funding work for departments on the WTAMU campus. A student receiving $3,000 per school year will attempt to find employment for all students who desire regular employment depending on the student’s eligibility and the employing department’s budget/needs.
- Regular Employment—Student Employment Services attempts to find employment for all students who desire to work while they attend WTAMU. Jobs are on the WTAMU campus and the Canyon/Amarillo area. Students do not need to qualify for work-study for this employment.

If working is a financial necessity, students are encouraged to work no more than 20 hours per week. Working 20 hours per week affords students the time and energy to focus on their studies, to participate in campus activities and still get the rest they need.
Fees, Expenses and Financial Assistance

Eligibility
The Office of Financial Aid monitors eligibility for financial aid. Students must make satisfactory academic progress, which requires both qualitative (grade point average) and quantitative (hours attempted/completed) progress. Failure to attain the standard will result in loss of eligibility, until the student meets or exceeds the standard. Satisfactory progress will be reviewed at the end of the spring semester for the academic year.

Return of Title IV Funds
Students receiving funds from various federal programs are subject to this refund policy placed in effect in fall 2000 by the U.S. Department of Education. The policy states that students withdrawing or ceasing to attend classes on or before the 60-percent point of the semester has been completed will be required to return the calculated unused portions of the funds received, including loan funds. Failure to do so could result in ineligibility for further aid consideration at any school as well as being prevented from returning to West Texas A&M University.

Students receiving all “F”s, incompletes or a combination of the two, will be calculated as withdrawn at the 50-percent point of the semester, or last date of attendance, as prescribed by the U.S. Department of Education unless other documentation is provided.

Institutions are required to perform the calculations and to determine that the necessary funds are returned to the proper entities. Programs included are Federal Pell Grant; Federal Supplemental Opportunity Grant (FSEOG); Federal Leveraging Educational Assistance Program (LEAP); Federal Perkins Loan; Federal Subsidized Stafford Loan; Federal Unsubsidized Stafford Loan; and Federal Parent Loan for Undergraduate Students (PLUS).
On-Campus Housing

The University offers nine on-campus residence halls. Each residence hall offers a unique and comfortable environment for students. More than 1,200 students live on campus each semester and take advantage of all that living on campus offers. Rooms are equipped with cable TV and Internet connections, as well as a combination refrigerator/freezer with a microwave unit. Each hall offers laundry facilities and a hall desk to assist students. Hall staff is available to provide students with the assistance they need to succeed socially and academically. Housing and meal-plan agreements should be read carefully.

Housing Application

Housing applications are available from the Office of Residential Living or the Office of Admissions. Applications are also available on the Residential Living website. A $100 deposit must be submitted with all applications. Applications are processed in order of the date they are received. Contact the Office of Residential Living or visit the website at www.wtamu.edu/student-life/residential-living for more information related to residence halls or the application process.

On-Campus Housing Requirement

West Texas A&M University is committed to the success of each student. Due to the fact that the University believes that living on campus plays a significant role in the success of students, the University requires all students to live in University housing, unless the student:

1. Has reached the age of 21 prior to the first day of class each fall or spring semester
or
2. Has accumulated 60 or more credit hours by the first day of each fall or spring semester
or
3. Is enrolled in fewer than nine credit hours for the fall or spring semester.

Students may file for an exemption to this requirement for the following reasons:

- Living with parents (no more than 50 miles from campus).
- Married or have a dependent child.
- Medical reasons.
- Extreme financial hardship.
- Residing in a recognized fraternity house.

It is recommended that students not arrange to live off campus until their request for exemption has been approved through the Office of Residential Living. Exemptions are granted for one academic year and must be renewed if still applicable. Contact the Office of Residential Living or visit the website at www.wtamu.edu/student-life/residential-living.aspx for more information related to the housing requirement.

Meal Plan Requirement

The University offers various meal plans specifically designed to meet the needs of students. All plans offer meals in the Dining Hall and also Dining Dollars that can be used at various locations on campus. The University requires all students residing on campus to purchase a meal plan, unless the student:

1. Has reached the age of 21 prior to the first day of class each fall or spring semester
or
2. Has accumulated 45 or more credit hours by the first day of each fall or spring semester

A student may file for an exemption to this requirement for the following reasons:

- Eating meals with parents or grandparents.
- Work hours conflicting with Dining Hall hours.
- Medical reasons.
- Extreme financial hardship.

Contact the Office of Residential Living or visit the website at www.wtamu.edu/student-life/residential-living for more information related to the meal-plan requirement.

Meal Plan Options

Complete meal services are available in the University Dining Hall through ARAMARK Corporation. Students have four meal plan options to choose from during fall and spring semesters:

- 175 meals/semester with $175 Dining Dollars.
- 200 meals/semester with $150 Dining Dollars.
- Unlimited meals/semester with $85 Dining Dollars.
- 75 meals/plan with $75 Dining Dollars (does not meet meal-plan requirement).

Depending upon the needs of the student, the appropriate meal plan is selected each semester. There are no refunds for meals the student chooses not to eat, and unused Dining Dollars are not refunded.

Off-Campus Housing

For students not affected by the housing requirement, Canyon and Amarillo offer multiple housing options ranging from rental homes to apartments. It is recommended that students who are under the housing requirement not arrange to live off campus until the student’s request for exemption has been approved. Refer to “Commuter Programs” in the “Student Services and Support” section of this catalog for additional off-campus housing information.
Campus Life

Activities Center—Virgil Henson
The Virgil Henson Activities Center is a 270,000-square-foot facility which houses a weight room, recreational pool, a newly renovated eight-lane bowling alley, 10 racquetball courts, and a 38,000-square-foot all-purpose gymnasium for volleyball and basketball. The renovated weight room has free weights, plate-loaded weight machines, pin-select machines, a cardio area with treadmills, stationary bikes, elliptical machines and StairMasters. The Activities Center houses the offices of the Department of Sports and Exercise Sciences, Recreational Sports, Department of Communication Disorders and Office of Intercollegiate Athletics. For more information, access the website at www.wtamu.edu/vhac.

Alumni Association
The WTAMU Alumni Association, located in Buffalo Courts Alumni Center, serves as a positive liaison between the University and its graduates and former students. The Alumni Association represents the alumni constituency in the daily life of the University. The Alumni Association is the exclusive source for the official WTAMU series ring, a tradition unique to West Texas A&M University and its graduates. For more information, call (806)651-2311 or access the website at www.buffalum.com.

Athletics
WTAMU is a member of the National Collegiate Athletic Association (NCAA), Division II, Lone Star Conference and offers 12 men’s and women’s programs. For more information regarding athletics, access the website at www.gobuffsgo.com.

Buff Branding
Buff Branding is a new-student orientation program designed to help first-year students get the most out of their college experience by learning about the WTAMU campus culture and traditions, developing a network of support, understanding the differences between high school and college, and successfully making the transition into university life. The program, a campus tradition for more than 25 years, takes place the weekend prior to the first class day of the fall semester.

For more information, contact the CORE Center at (806)651-2313 or access the website at www.wtamu.edu/buffbranding.

Campus Media
The campus newspaper, The Prairie, is published weekly and informs readers of student activities and voices student opinion. The editor and staff of The Prairie are students interested in journalism and work under supervision of mass communications faculty. For more information, access the website at www.wtamu.edu/prairie.

The year-in-review publication, Eternal Flame, is a student-staffed magazine that replaces the traditional college yearbook. Students coordinate the writing, photography, graphic design and advertising aspects of the magazine. The magazine is published at the end of the spring semester and provides a yearlong overview of campus events and activities.

WTAMU owns and operates a non-commercial educational radio station, KWTS-FM 91.1, which allows students hands-on experience in the radio field. The student-operated station provides the opportunity for on-air announcing. KWTS prepares daily newscasts as well as broadcasting of WTAMU sporting events. Access the website for more information at www.wtamu.edu/kwts.

Chapel—Joseph A. Hill
Dedicated to the first faculty of the University, the chapel is available as a place of individual worship, from 8 a.m.–6 p.m. Monday through Friday, and to religious student groups for group worship. Facilities of the chapel are also available for weddings and other appropriate services. Arrangements for use of the chapel are made with the Office of Recreational Sports, Virgil Henson Activities Center.

Cultural Opportunities
The Formal Art Gallery, located in Mary Moody Northen Hall, has frequent shows of art created by both students and professional artists. Hundreds of open-to-the-public concerts, recitals, exhibits and theatre performances are staged on campus each year, most free to students. The University boasts its own fully endowed Harrington String Quartet. Qualified students are invited to participate in performance ensembles, including band, jazz band, choir, orchestra, instrumental and vocal ensembles.

For more information, contact the Sybil B. Harrington College of Fine Arts and Humanities at (806)651-2777 or access the website at www.wtamu.edu/academic/fah.

Diversity Programs
Diversity Programs provides culturally diverse student programs that promote a strong sense of campus community and an appreciation of diversity. Monthly programs expose students to a variety of cultures and cultural issues. Events show that diversity is more than just ethnicity. For more information, access the website at www.wtamu.edu/diversity.

Convocation
Convocation is a special event to welcome new students, introduce them to the traditions of the University, encourage students to become engaged members of the student body and provide suggestions for successfully completing a degree.

Greek Life
WTAMU hosts nine national fraternities and sororities, groups of women or men who join together for a common purpose or goal. Membership into these organizations is mutually selective. For more information or to register for sorority or fraternity recruitment, contact the CORE Center at (806)651-2313, located in the Jack B. Kelley Student Center, Suite 103, or access the website at www.wtamu.edu/greeklife.

Peer Education
The Peer Education group, PULSE (Peers, Understanding, Listening, Speaking, Educating), receives special training in social issues that affect today's students. PULSE educates the student body on issues such as alcohol awareness and sexual responsibility to help students make healthy choices. Access the website for more information at www.wtamu.edu/peered.
Recreational Sports

The purpose of recreational sports at West Texas A&M University is to provide a comprehensive and varied program of competitive recreational experiences designed to meet the needs and interests of regularly enrolled undergraduate students, graduate students and faculty/staff members. The program includes intramurals, special events, sport clubs, Camp Tatanka, fitness, outdoor pursuits and the Virgil Henson Activities Center.

- Intramurals is competition offered in sports for women, men, and where men and women are combined on teams (co-rec). Competition is provided in the form of leagues, tournaments and/or special events each semester. Programs offered are based upon student interest and availability of resources and facilities.
- Special events are offered at certain times during the school year for all students and faculty/staff. These activities allow students the opportunity to engage in wholesome activities on campus. Some activities offered are preseason tournaments and Saturday Night Alternative Programming (SNAP). One of the most popular special events is Trash Eastern Night, sponsored by the Office of Recreational Sports and CORE.
- Sport clubs provide opportunities for students to engage in wholesome competitive sports beyond the intramural level and in sports not part of the intercollegiate athletic program. Sport clubs at WTAMU include the Bowling Club, Rodeo Club, Wrestling Club, Tennis Club, Rifle Club and Swimming Club.
- Fitness Services, located in Virgil Henson Activities Center, is dedicated to building and encouraging personal health excellence. Services offered include group exercise and special events. Group exercise classes include, but are not limited to, step aerobics, water aerobics and yoga. For more information, contact the Office of Fitness Services at (806)651-2323 or www.wtamu.edu/administrative/recsports.

The Office of Recreational Sports, located in the Virgil Henson Activities Center, can be contacted at (806)651-2400 or www.wtamu.edu/recsports.

Religious Activities

Opportunity for continued religious growth and development is provided by student centers supported by Faith Chapel, Islamic Center, and Baptist, Catholic, Christian, Church of Christ, Episcopal, Lutheran, Methodist and Presbyterian churches.

Student religious organizations provide opportunities for religious fellowship.

Student Activities

Student Activities provides social, cultural, intellectual, and recreational programs to all on-campus and commuter students. Activities include comedy clubs, free movie nights, concerts and novelty events. For more information, contact the CORE Center at (806)651-2313, located in the Jack B. Kelley Student Center, Room 103, or access the website at www.wtamu.edu/core.

Student Center—Jack B. Kelley

The Jack B. Kelley Student Center provides a convenient, central location for students to grab a snack, meet a friend or study. The building provides students with conveniences, including a study area, meeting rooms, large-screen televisions, wireless Internet connections, Food Court, University Bookstore, post office, Office of Student Affairs, Student Government offices and CORE Center. The building is named in memory of former Amarillo businessman Jack B. Kelley, whose family provided an endowment to be used for the facility. The Jack B. Kelley Student Center Food Court and C Store offer burgers, pizza, Mexican food, deli sandwiches, salads, soups, snacks or specialty coffees. Access the website for more information at www.wtamu.edu/GBK.

Student Government

Student Government’s purpose is to voice the beliefs and concerns of the entire student population within the West Texas A&M University community and The Texas A&M University System. Student Government consists of three branches: legislative, executive and judicial. The executive branch consists of the student body president, student body vice president and chief justice. The judicial branch consists of the chief justice and members of the Student Judicial Board. The legislative branch is overseen by the vice president and consists of approximately 40 senators who represent each college, graduate and freshman students. Membership of Student Senate is comprised of a ratio of one senator for every 200 students within each college. Freshman and graduate senators are elected in the fall general election.

For more information, call (806)651-2385 or access the website at www.wtamu.edu/studentgovernment.

Student Organizations

More than 100 organizations are available that students can join at West Texas A&M University. Quality education is preparation for a lifetime of learning. The University fully supports a well-rounded approach to education and encourages involvement in student organizations. While experiences in the classroom are vital, the vast majority of education goes beyond the classroom. Opportunities for involvement include departmental and professional, honorary, mutual interest, recreation/sport, religious, residence halls, social service and student services organizations. All welcome new members. Student organizations have freedom of choice in membership selection. Although organizations are free to develop standards for membership, these standards may not include provisions for denying membership on any basis that violates the law.

For more information, access the website at www.wtamu.edu/core.
Bookstore

Owned and operated by the University, the University Bookstore is located in the Jack B. Kelley Student Center. The bookstore stocks all texts and supplies required for class work, as well as personal and specialty items such as WTAMU clothing.

For more information, access the website at www.wtbookstore.com.

Buffalo Gold Card

Buffalo Gold Card is the ID card system at WTAMU. All students receive an ID card their first semester at the University. Buffalo Gold Card works in the following ways:

- Photo identification.
- Virgil Henson Activities Center (VHAC) access card.
- Hastings Electronic Learning Center (HELC) access card.
- Library card.
- Copy card.
- Meal card.
- Access card to residence halls (currently Cross Hall, Jones Hall and Shirley Hall only).
- Athletic privilege card—Each student receives one ticket to all athletic events (except playoffs).
- Debit card for use on and off campus—BuffCASH.

For more information, access the website at www.BuffaloGoldCard.com.

Career Services

Career Services, located in the Student Success Center of the Classroom Center, provides guidance to undergraduate students, graduate students and alumni who seek help in formulating and implementing career plans. Students deciding on a major or needing to know what careers are available for particular majors are encouraged to visit Career Services.

Career Services offers graduate job-search assistance, workshops on résumé development, interviewing and job-search strategies, mock interviews, on-campus interviewing, job fairs and job announcements.

For more information, call (806)651-2345, email wtcareer@wtamu.edu or go online at www.wtamu.edu/career.

Child Care

Kids Kollege, located in the Virgil Henson Activities Center, Room 110, is a state-licensed child-care facility that serves the University and surrounding communities year-round. Children between the ages of 18 months and five years are eligible to register. Kids Kollege is made up of four classrooms: 18 months to 2 years, 2-year-old children, 3-year-old children and pre-kindergarten (ages 4 and 5). Scheduling options are flexible and discounted rates are available for University students.

For more information regarding availability and registration, call (806)651-2974 or access the website at www.wtamu.edu/administrative/ss/ls/kid/index.htm.

Commuter Programs

The purpose of commuter programs is to provide assistance to the unique needs of commuter students. Services and events include carpool programs, temporary emergency housing, and an Off-Campus Housing Guide that introduces students to the community and contains information on leases, security deposits, expense estimates and more. Other programs such as popcorn breaks, donut breaks, and lunch-and-learning programs are held multiple times during the semester and allow commuter students to receive updates of future programs and services.

For more information, contact the Jack B. Kelley Student Center Information Desk at (806)651-2394 or access the website at www.wtamu.edu/commuter.

Computer Labs

The Open Access Computer Lab, located in Hastings Electronic Learning Center, is available to all WTAMU students 24 hours per day, five days a week. Weekends and University holiday schedules are different; check with the computer lab for availability. A valid WTAMU ID is required to use the Open Access Lab. The lab contains IBM-compatible and Macintosh computers. Students are assigned a log-in ID and default password on their first visit to the lab. As they log in the first time, students must change their password and use the new password for each subsequent visit. Other services available to students include access to color scanners, color printers, copier and email.

Experiential Education and Internships

The Experiential Education Program, located in the Student Success Center of the Classroom Center, combines traditional on-campus academic work with practical on-the-job training or experience in a student’s major prior to graduation. Students who qualify for the program are placed in paid internship positions, when possible, which are either full or part-time, that provide hands-on applications of classroom experiences. Academic credit may be available for some work experiences.

For more information, call (806)651-2345, email wtcareer@wtamu.edu or access the website at www.wtamu.edu/career.

English as a Second Language

International (ESLI) Language Center

The ESLI University Language Center, located in the Old SUB, prepares students in intensive English training for entrance to the University. Students may enroll and begin study in ESLI courses at any time during fall/spring semesters or summer sessions. One I-20 for both intensive English and the University degree program of choice is issued. Students without a TOEFL score have a better chance of obtaining an F1 student visa, because the intensive English program and the degree program are continuous. Upon successful completion of the ESLI program, the student is admitted to the University and does not need a TOEFL score.

The ESLI program is intensive with 25 hours of instruction each week in reading, writing, listening, speaking, grammar and vocabulary. ESLI techniques include cultural context students need by involving them in academic excursions, conversation partners, friendship families and recreational activities. ESLI
has caring, empathetic directors and teachers who provide a friendly, professional and individualized learning environment. They also assist students in airport pick up, banking procedures and general orientation. All activities are part of the interactive immersion in the ESLI program. Prospective students should contact the International Student Office for more information and an application. Additional information is available online at www.esli-intl.com/wtamu.htm.

**Judicial Affairs**

Due process for students involved in judicial/disciplinary situations is provided through the Office of Judicial Affairs. Hearings are assigned to various hearing bodies, such as the Student Judicial Board, the University Judicial Officer and area coordinators. The Code of Student Life includes rules and procedures for students and is available on the website at www.wtamu.edu/codeofstudentlife, (on the right side of the web page, select “Code of Student Life”) or hard copies are available in the Office of Student Affairs, located in the Jack B. Kelley Student Center, Room 102.

**Labs—Writing and Math**

To aid in academic success, labs are available in writing and mathematics. Each lab is operated by its academic department and staffed with graduate teaching assistants and upperclassmen who have excelled in their work. The labs are designed to assist students who are having difficulty with class assignments in any classes taught in the department. A combination of computer software, textbooks and one-on-one assistance is used to help students. Hours of operation vary each semester due to teaching and class schedules.

**Labs and Locations**

- Writing Center—Department of English and Modern Languages, Classroom Center.
- Mathematics Lab—Department of Mathematics, Physical Sciences and Engineering Technology, Classroom Center, Room 411.

**Leadership Programs**

Leadership skills are essential to career success and are skills that will last long after the college experience. WTAMU offers various leadership programs to assist students in developing these critical skills. The entry program for leadership, ELI (Emerging Leaders Institute), is a four-week program designed to give an overview of four critical areas in leadership. Following this program, students are invited to join Leadership Board, an organization devoted to promoting the value of leadership on campus. This goal is accomplished through programs and retreats designed to encourage discussion and education about leadership principles. Typically, a leadership retreat is planned for each fall and spring semester, with the spring retreat usually consisting of a snow-skiing trip.

For more information, call (806)651-2313 or check our website at www.wtamu.edu/leadership.

**Medical Services**

Students are covered for general primary outpatient medical care at the Office of Medical Services, located in the Virgil Henson Activities Center, Suite 104. Medical Services is staffed with a board-certified family physician, two nurse practitioners, two registered nurses and a registered X-ray technician. The clinic is open Monday through Friday; appointments are required. There are minimal charges for lab, X-ray, pharmacy, colposcopy, cryotherapy and minor procedures; however, no charge for office visits. Emergency care is available 24 hours a day to students at the student’s expense through the Family Medicine Center of Canyon.

Student health insurance is available for students at a moderate cost. Information is available through the Office of Medical Services. For more information, access the website at www.wtamu.edu/medicalservices.

**Parking**

Any car parked on campus must have a parking permit or risk being ticketed. Parking is enforced 24 hours a day, seven days a week. Permits are good for an entire academic year ending in August. The Office of Parking Services is located in the Old SUB on the west side of the WTAMU campus on 23rd Street.

**Police**

The University Police Department (UPD) is a full-service police department dedicated to serving the needs of the University community. Highly trained police officers investigate all offenses occurring on University property and have jurisdiction throughout Potter and Randall counties. UPD officers are available to assist with any problem 24 hours a day, seven days a week. Students, faculty and staff members are required to register their vehicles and obtain a parking permit at which time they will be furnished a copy of the University’s traffic rules. The Uniform Traffic Act is strictly enforced at WTAMU and blatant moving violations will be issued state citations and handled by courts.

UPD may be contacted 24 hours a day at (806)651-2300.

**Post Office**

The WTAMU Post Office is located in the area between the Jack B. Kelley Student Center Food Court and the University Bookstore. It is a full service post office.

**Student Counseling Services**

Student Counseling Services, located in the Student Success Center of the Classroom Center, is staffed with licensed mental health professionals who are available for appointments and crisis intervention. Any student who is experiencing academic or emotional difficulties, such as test anxiety, grief or any other mental health issue, is eligible for 10 free sessions per year. Student Counseling Services offers career, individual, couples and group counseling, and psychological and learning disability assessment.

For more information, call (806)651-2340 or access the website at www.wtamu.edu/career.
Student Disability Services

Students with documented special needs or disabilities should contact the Office of Student Disability Services for assistance. Accommodations are determined on an individual basis. Accommodations provided may include:

- Books read to tape.
- Sign-language interpreters.
- Distraction-reduced location for tests.
- Extended time on tests.
- Reading of tests.
- Arrangement for appropriate desks/chairs.

For more information, contact the Office of Student Disability Services at (806)651-2335, located in the Student Success Center of the Classroom Center, or www.wtamu.edu/sdservices.

Student Employment Services

Student Employment Services, located in the Student Success Center of the Classroom Center, is designed to assist students with finding part-time jobs. Student Employment Services provides electronic listings of available jobs, both on and off campus, as well as volunteer opportunities.

For more information or inquiries, contact (806)651-2397, email part-timejobs@wtamu.edu or access the website at www.wtamu.edu/career.

Student Support Services

As a Department of Education grant-funded program, the Office of Student Support Services is designed to assist students who meet one of the following criteria:

- Income eligible.
- Documented disability.

In addition, a student must be a U.S. citizen or resident alien and an undergraduate to qualify. Services provided include free tutoring, academic advising and other academic support activities. The program office and tutoring classrooms are located in the Student Success Center of the Classroom Center. For more information, call (806)651-2350 or access the website at www.wtamu.edu/sss.

Supplemental Instruction

Supplemental Instruction (SI) is an academic assistance program designed to increase student grades through the use of group study techniques. SI is offered primarily with history, political science, accounting, Spanish, biology and chemistry core classes. Attendance at SI sessions is open to all students in the class but is strictly voluntary.

SI leaders are students who have previously, and successfully, taken the same course under the same professor. These student leaders go through intensive training, attend the course again with the student, take notes, meet regularly with the professor, read the assigned material, and then meet with the student and the student’s classmates who are interested in SI. Meeting times are scheduled at least three times a week at times convenient to the majority of students involved. Past experience suggests that regular attendance in SI sessions greatly reduces out-of-class study time, improves study techniques and may increase the final grade from 0.5 to one full grade point.

For more information, contact the Office of Educational Services, located in the Student Success Center of the Classroom Center, at (806)651-2341 or www.wtamu.edu/SI.

Testing Services

Testing Services is responsible for coordination and administration of standardized tests. Registration materials for many standardized tests are available in the Office of Educational Services. Tests include ACCUPLACER, ACT, CLEP, DANTES, GRE, LSAT, THEA, Residual ACT, Practice TeXES, TeXES and TOEFL. The Residual ACT is offered at the beginning of each semester to serve students who have not taken the examination or need to improve previous scores for admission purposes. Correspondence examinations are administered through the department for WTAMU students and students needing to take correspondence examinations from other universities.

For more information, contact the Office of Educational Services, located in the Student Success Center of the Classroom Center, at (806)651-2341 or access the website at www.wtamu.edu/testing.

Tutoring

Tutoring is available free of charge through the Office of Educational Services and the Office of Student Support Services. Tutors are generally juniors, seniors or graduate students who have demonstrated exceptional knowledge in their subject area. Tutoring is available primarily in core curriculum courses. Placement with a tutor is not guaranteed, as placement is dependent upon tutor availability.

To apply for tutoring, contact one of the following offices:

- Educational Services, Student Success Center, Classroom Center, (806)651-2341, www.wtamu.edu/tutoring.
- Student Support Services, Student Success Center, Classroom Center, (806)651-2350.
Registration and Enrollment

The way and time a student registers vary according to the student’s enrollment status: continuing, freshman or transfer student. Registration dates are on the academic calendar on Buff Advisor, in the Schedule of Classes and in the University Calendar online at www.wtamu.edu. The University offers two opportunities for registration each semester: priority registration and late registration.

Priority Registration

Priority registration is the early period when students register and make payment prior to classes beginning. Students who priority register save $4 per semester-credit hour.

Late Registration

Late registration begins immediately after priority registration closes (two to three weeks prior to classes beginning) and extends through the fourth class day in the fall and spring semesters, or second class day of summer sessions, and is billed at $4 per semester-credit hour more than priority registration.

Continuing Students Priority Registration

Priority is offered beginning April 1 for summer sessions and the fall semester, and Nov. 1 for the spring semester. Currently enrolled students are encouraged to register at this time. Priority registration will occur by student classification:

- First—graduate and senior students only
- Second—sophomore and junior
- Third—freshmen

New Freshman Students

In order for students who recently graduated from high school to priority register for the fall semester, they are required to attend one of the New Student Orientations (NSO) offered throughout the summer. The Office of Admissions sends invitations for students to attend a NSO when they have met requirements to be fully admitted. Students unable to attend a NSO must late register the week prior to the fall semester starting. Any student registering during late registration will be charged a late fee. New freshmen starting college any semester other than fall will be notified by letter when to register.

Transfer Students

West Texas A&M University promotes opportunities for admission and enrollment of undergraduate transfer students through a series of resources aimed at providing support, encouragement and information to earn a four-year degree at WTAMU. The following are the most frequent resources utilized and beneficial to prospective transfer students:

1. WTAMU offers articulation agreements with two-year institutions that assist students with course selections and course transferability; transfer plans help students understand the course work they may complete at community colleges toward an associate degree, as well as the bachelor’s degree at WTAMU.
2. Transfer students from Texas public community colleges who meet certain requirements are notified of guaranteed admission to WTAMU. Students must meet one of the following conditions and apply by June 1 for fall semester admission or by Nov. 1 for spring semester admission:
   - Earned an academic transfer (not vocational-technical) associate’s degree from a Texas public community college, or
   - Completed 24 or more academic transferable hours (non vocational-technical) from a Texas Public Community college with a cumulative GPA of 2.25 or greater.

   Students who wish to be considered for admission under this guarantee program must submit a transfer application for admission by June 1 for fall semester admission or by Nov. 1 for spring semester admission.
3. More information about transferring to WTAMU may be found on the Office of Undergraduate Admissions website, www.wtamu.edu/admissions, or by calling 1-800-99-WTAMU.

Schedule of Classes

The best source of registration information is Buff Advisor, sis.wtamu.edu. Links to information related to key dates for semesters, classes offered and payment dates can be found on the main page. This information, along with the ability to search for classes is open to the general public. Specific information for a student can be accessed using a University-assigned username and password once a student has been admitted to the University.

Another source of information is the Schedule of Classes, available in PDF format on the main page of Buff Advisor.

Math Placement

All students registering for college-level math will be required to take the ACCUPLACER elementary algebra exam for math placement, even if they are TSI exempt.

Course Placement

85 or higher........MATH 1314, 1324 or 1332
63–84.................MATH 0303
Below 63..............MATH 0302

Exemptions to Placement Testing

- Prior ACCUPLACER elementary algebra score within last year of 85 or higher.
- College algebra credit with grade of “C” or higher.
- Credit for college algebra from test scores (i.e., ACT, SAT, AP, CLEP). For scores, see the “Credit by Examination” section of this catalog.
- THEA score within last year of 270 or higher.

Academic Advising

In the first semester of enrollment, academic advising and placement is done based on ACT/SAT scores, ACCUPLACER or THEA scores, high school transcripts and previous college credit. Students who have met TSI requirements may still be required to take an assessment for placement purposes. All undergraduate students with less than 60 hours are required to be advised each semester by the STARR Center; undergraduate students with 60 or more hours are required to be advised by their assigned academic adviser. The purpose of advising each semester is to guide students in their course selection and progression. It is the student’s responsibility to know what courses they have completed and to make sure they do not enroll in the same course again.
Restrictions

Students should be sure to check and remove all restrictions from their record prior to attempting to register. Most restrictions will block students from registering for classes. Restrictions should indicate the office involved so the student will know who to contact for more information.

Registration Options

Buff Advisor

The World Wide Web registration system, Buff Advisor, is accessible through the home page of the WTAMU website: www.wtamu.edu. Directions are available through the help screen. To be eligible to web register, students must have attended the long semester prior or completed admission to the University, completed a Change of Adviser/Major form with their academic adviser, been “green lighted,” met requirements of TSI and cleared their record of any restrictions.

Academic Adviser

All students, including those who have not passed all sections of TSI, are required to visit with their academic adviser to be green lighted each semester. Students who have not met TSI requirements are required to register in the STARR Center. Students who have met TSI requirements and have a major should register through Buff Advisor; however, some courses require special override permission. Faculty may add them during the advising process.

Schedule Changes

Refer to the calendar on Buff Advisor for the last day to add or drop courses. Students wishing to drop all classes for a semester need to follow the withdrawal process. Classes dropped on or before the 12th class day in regular semesters (fourth class day in summer sessions) will not be reflected on the student transcript. Classes dropped prior to midterm will reflect a grade of “X” (drop passing). After midterm, classes dropped will reflect “X” (drop passing) or “XF” (drop failure), depending on whether the student was passing or failing at the time of dropping or withdrawing. Restrictions will prevent dropping classes on Buff Advisor.

Withdrawal from the University

Withdrawal is the dropping of all classes in a semester. In order to withdraw from classes, a student must notify the Office of the Registrar of that intent in person, by mail or by fax. Withdrawals cannot be done on Buff Advisor. Students who withdraw on or before the 12th class day (fourth class day in summer sessions) will have no record of the semester on their transcript except a notation, “Student withdrew without earning credit (date).” Students withdrawing after the 12th class day, but before midterm, will receive a grade of “X” (withdraw passing). If a student withdraws after midterm, a grade of “X” (withdraw passing) or “XF” (withdraw failing) will be recorded. Students leaving the University without making arrangements to withdraw through the Office of the Registrar will automatically receive an “F” in all classes. The deadline to withdraw is noted each semester in the academic calendar online or in the Schedule of Classes.

Student Advising, Registration and Retention (STARR) Center

Undecided majors and general studies or B.A.A.S. degree majors with fewer than 60 hours credit are advised and green lighted through the STARR Center. Students with 60 or more hours, who have not passed a section of TSI, must first be advised and green lighted by their department academic adviser; then they will be advised regarding TSI compliance and registered in the STARR Center. Students who have not met TSI requirements are not eligible to use Buff Advisor (for registration only) until TSI is completed.

Developmental Education

Students with 60 or more hours, who have not passed a section of TSI, must first be advised and green lighted by their department academic adviser; then they will be advised regarding TSI compliance and registered in the STARR Center, where a plan for academic success will be discussed, outlined in writing and placed on file in the STARR Center. The plan for academic success will include a description of developmental course work necessary to ensure readiness for college-level course work.

All students who have not passed or met TSI requirements are required to enroll in developmental education in those areas needing remediation until such time as they pass the developmental course, or pass one of the TSI-approved assessments. Students who have met TSI requirements in all areas, but who according to the developmental education and placement guidelines must complete developmental education to move into the college-level course, may decide what semester they wish to enroll in developmental courses, although they are strongly advised to take the courses early in their academic career.

Students who drop (any time after the 12th class day) or fail the same developmental education course for the third time will be developmentally suspended from the University for future semesters. Students who have been developmentally suspended are encouraged to reapply to WTAMU, once they have successfully completed the required developmental course or course sequence at another college or university. Reinstatement after being developmentally suspended may occur by appeal only.
The University may cancel enrollment of a student for reasons, including, but not limited to, the following:

- Failure to comply with TSI and/or the Developmental Education Policy.
- Disciplinary reasons.
- Failure to make timely payment of tuition and fees.
- Failure to remove administrative restrictions from student records (prior to the first class day of the semester).
- Other reasons as deemed appropriate by the University.

**Explanation of Course Offerings**

**Semester Credit Hours**

Students receive semester hours of credit for all courses taken at WTAMU. A semester credit hour generally equals one hour of lecture or two to four hours of laboratory per week for 15 weeks.

**Course Numbering System**

- 0001–0999 — developmental courses, do not apply toward a degree.
- 1000–2999 — primarily freshman and sophomore level.
- 3000–4999 — open to students who have completed more than 30 hours and the departmental prerequisite.
- 5000 — graduate stacked with undergraduate.
- 6000 — master’s level.
- 7000 — master’s/doctoral level.
- 8000 — doctoral students only.

**Prerequisites**

Prerequisites are requirements which must be met before a course can be taken. Individual course descriptions and prerequisites are listed in the “Course Descriptions” section of this catalog. Prerequisite exemptions can be made if approved in advance in writing by the appropriate department head.

**Course Availability**

Not all courses are offered each semester, summer session or intersession.

**Student Classification**

A student’s class standing is not measured by the number of years attended but by the number of college-level hours completed.

- 0–29 hours — Freshman
- 30–59 hours — Sophomore
- 60–89 hours — Junior
- 90–plus hours — Senior

**Student Course Load**

**Undergraduate**

**Fall/Spring Semesters**

Full-time enrollment is a minimum of 12 semester hours. A normal semester for freshmen and students with at least a “C” average in college work is 16–17 hours. Sports and exercise science activity courses are considered part of the course load. Fewer semester hours should be taken by students with less than a “C” average. Enrollment in more than 18 hours requires approval from the student’s academic dean.

**Summer Sessions**

Normal course load is six to seven semester hours per summer session. Full-time enrollment is six hours. Registration of more hours must be approved by the student’s dean before registration. A total of 15 hours for both summer sessions is the maximum load.

**Graduate**

Maximum semester load for graduate students is 15 hours per semester, seven hours during summer sessions. Course loads above the maximum may be approved by the candidate’s academic dean. Nine hours per semester is considered a minimum full-time load, five hours minimum per semester to receive financial aid.

**Class Attendance**

Students are responsible for attending classes in which they have registered. While the University does not have a standard requirement on attendance, individual instructors have the right to set reasonable and clearly explained attendance standards for their classes. For more detailed information, see the Code of Student Life.

Students who miss classes for reasons of official University business will be given the opportunity to make up the missed work without penalty. However, students and/or the sponsor/coach of the official University activity must inform individual instructors prior to absence.

Students who miss three or more consecutive days due to illness or emergency should contact the Office of Student Affairs for assistance. Upon receipt of documentation detailing the illness or emergency, the Office of Student Affairs will contact individual instructors, in writing, explaining the nature of the absence and requesting consideration in making up missed work without penalty. It will be the student’s responsibility to follow-up with the individual instructor on missed work. Documents may be sent to the Office of Student Affairs at WTAMU Box 60775, Canyon, Texas 79016 or fax to (806)651-2926. Call (806)651-2050 for more information.

**Residence Credit**

Residence credit is granted for all scheduled classes offered by the University for which tuition is paid.

**Continuing Student Status**

Students who enroll, pay fees and attend classes at WTAMU are in a continuing student status for the current and subsequent semesters. Reapplication to the University is required if a student fails to return for one long (fall or spring) semester. This includes students who enroll, pay registration fees and then withdraw prior to the 12th class day.

**Auditing Courses**

With permission of the instructor and approval of the department head, certain courses may be audited for non-credit. Individuals must be at least 19 years of age and have a high school diploma or its equivalent to audit a course. An audit fee of $20 per semester credit hour, or a maximum of $60, will be charged. Auditing status provides the privilege of class attendance only and does not include taking examinations, submitting papers or participating in laboratories, clinicals or performance activities (e.g., fitness and recreational activity courses, studio art, applied music, dance). If a course is filled with credit students, no audits will be allowed. No official University
Procedures and Policies

record is kept of audited courses. Information about courses for audit is available in the Office of the Registrar. Audit approval forms are available in the Office of Accounting and Business.

Changing Majors

Students with 60 or more hours wishing to change majors should make an appointment with a faculty adviser in the department of their new major. Students with less than 60 hours who wish to change majors should contact the STARR Center. The adviser will visit with the student about the new major and complete a new change of adviser/major form. A copy of the change of adviser/major form will be sent to the Office of the Registrar to enter the new major and faculty adviser.

Intersession

Intersession is a mini-term of approximately 12–14 days typically offered immediately following the fall and spring semesters. Courses taken during intersession are considered part of the semester they precede for financial aid, grading and registration purposes. Students may take only one course during an intersession. Any student who has not met TSI requirements will not be eligible for intersession classes.

Continuing Education

The Continuing Education Program extends resources of the University to meet specialized needs of a group of people not generally identified as traditional college students. This is accomplished through credit and non-credit seminars, workshops, institutes, short courses, contract training, independent study (correspondence) and other specialized means of delivery. For non-credit activities, continuing education units (CEUs) are awarded, one unit for every 10 contact hours of participation. For more information, call (806)651-2037 or visit the Office of Continuing Education, located in the Old Student Union Building.

Distance Education

The University is committed to providing learning opportunities to students beyond the conventional classroom.

WTClass

WTClass is a web interface that enables students to search for syllabi by course, instructor or department. Access to syllabi for University courses is unsecured and available to anyone; however, access to additional course information is password protected and available only to students currently enrolled in the course.

WTClass also serves as the virtual learning environment supported by West Texas A&M University. It is the cornerstone for courses offered at a distance. University courses are delivered and completed via the Internet. Students access course work and interact with their professors and other students in the online classroom. The WTClass site is located at https://wtclass.wtamu.edu.

Study by Correspondence

Correspondence courses are available through the Continuing Education Center for students unable to enroll in residence courses. A maximum of 18 semester hours of any curriculum leading to a bachelor’s degree or certificate may be completed by correspondence. A student in residence must have approval from his or her dean to begin or complete correspondence work. Correspondence courses are counted as part of the student’s load for the initial semester in which the enrollment was processed. These courses do not count as residence credit in meeting degree requirements. A student may not repeat by correspondence a course completed at WTAMU for which a grade of “D” or “F” is recorded. Correspondence work will be considered for aid deferments, insurance, athletics, etc.

For a catalog of correspondence courses available, call (806)651-2037 or visit the Office of Continuing Education, located in the Old Student Union Building.

Email Address

All currently enrolled students will be given a West Texas A&M University email address. The address will consist of the first letter of the student’s name, first letter of the student’s middle name, the student’s full last name, plus a number beginning with 1@buffs.wtamu.edu. This will be the student’s email address for life. This email address will be deemed the official means of communication with the student.

Foreign Study

Students interested in studying outside the United States should contact their academic dean for more information.

Student Directory Information

Under provisions of the Family Education Rights and Privacy Act of 1974 (FERPA), as amended, students have the right to withhold disclosure of directory information as listed.

(20 U.S.C. 1232g(b)(4)(a). Directory information consists of student’s name, local and permanent address, telephone number, date and place of birth, major field of study, classification, participation in officially recognized activities and sports, height and weight if a member of an athletic team, date of attendance, degrees, awards and honors received, enrollment status (part-time, full-time, undergraduate, graduate), the most recent educational institution attended and other information which would make the student’s identity easily traceable.

Students should carefully consider the consequences of a decision to withhold directory information as future requests from non-institutional persons and/or organizations will be refused. Filing a request to withhold information will also keep a student’s name from being listed for publication for honors such as the Dean’s or President’s Lists or in the graduation program. A request form to withhold directory information must be filed in the Office of the Registrar each semester the student is enrolled, no later than the 12th class day of the fall or spring semester or fourth class day of summer sessions.

Personal Information Changes

Students may initiate an official name change by presenting one of the following documents to the Office of the Registrar: birth certificate, court order, marriage license or divorce decree. Local or permanent address, phone or email updates should be done in person at the Office of the Registrar, through Buff Advisor or by accessing the website, www.wtamu.edu/registrar, and following
the instructions. A correction in social security number requires the student to bring the social security card to the Office of the Registrar for verification.

Photography and Recording of Students and Employees

West Texas A&M University reserves the right to photograph and record (through the use of still, video, audio or other medium) students and employees on campus and at University-sponsored functions and events. The University reserves the right to use, broadcast, distribute and/or publish any part of such images, likenesses, voices, appearances and/or performances for promotional, advertising, educational or other honorable purposes.

Grades

Grading System

The accompanying grade chart indicates grade symbols and their numerical equivalents for evaluating course work.

<table>
<thead>
<tr>
<th>Grade Symbol</th>
<th>Explanation</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>“A”</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>“B”</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>“C”</td>
<td>Average</td>
<td>2</td>
</tr>
<tr>
<td>“D”</td>
<td>Passing</td>
<td>1</td>
</tr>
<tr>
<td>“F”</td>
<td>Failing</td>
<td>0</td>
</tr>
<tr>
<td>“P”</td>
<td>Pass grade for developmental courses prior to 2002 fall semester</td>
<td></td>
</tr>
<tr>
<td>“U”</td>
<td>Fail grade for developmental courses prior to 2002 fall semester</td>
<td></td>
</tr>
<tr>
<td>“I”</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>“X”</td>
<td>Drop/withdraw prior to midterm (not calculated in GPA)</td>
<td></td>
</tr>
<tr>
<td>“XL”</td>
<td>Drop/withdraw passing after midterm (not calculated in GPA)</td>
<td></td>
</tr>
<tr>
<td>“S”</td>
<td>Pass in CLEP, SAT, ACT and other specially approved courses</td>
<td>0</td>
</tr>
<tr>
<td>“IP”</td>
<td>Thesis/Dissertation in progress</td>
<td></td>
</tr>
</tbody>
</table>

Incomplete Grade (‘I’)

A grade of “I” indicates a portion of required course work has not been completed and evaluated in the prescribed time period due to unforeseen, but fully justified (i.e. hospitalization, personal injury), reasons and that there is still a possibility of earning credit. It is the student’s responsibility to bring pertinent information to the instructor and request the incomplete option. Students electing the incomplete option must normally complete the required course work within the time designated by the instructor but not to exceed 12 months. If a student fails to complete the required course work within 12 months, the grade will be changed to an “F.” Once a grade of “I” is assigned by the instructor, the student cannot drop the course. Students who are given an incomplete do not re-enroll in the class to complete the “I.”

Grade Point Average (GPA)

The grade point average (GPA) is the average of end-of-term grades. A GPA can be figured for one term or, using the same method, a student can calculate the cumulative, or overall, GPA.

As an example, use the following grades for a semester:

- 3-hour English course .......... “C”
- 3-hour computer course .......... “B”
- 5-hour math course .......... “B”
- 3-hour business course .......... “A”

To figure the GPA for a semester, first multiply the number of credit hours for each course times the numerical value of the grade (“A”=4, “B”=3, “C”=2, “D”=1, “F”=0). This will give the quality points for each course (e.g., to determine the grade points for English, multiply 3 x 2).

<table>
<thead>
<tr>
<th>Number of Credit Hours</th>
<th>Numerical Grade Value</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>5</td>
<td>3</td>
<td>15</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>14</td>
<td>42</td>
<td></td>
</tr>
</tbody>
</table>

Divide the total number of credit hours (14) into the total number of grade points (42) to calculate the GPA (3.0).

42 grade points ÷ 14 credit hours = 3.0 GPA

Repeating Course Work

It is the students’ responsibility to know what courses they have received credit for and to make sure they do not unintentionally repeat a course. If a student repeats a course at WTAMU, it is with the understanding that the last grade earned is the one to be counted toward fulfillment of requirements. To raise a grade, students may not repeat a course at another college or university, including a grade of “F,” received at WTAMU. The repeated work will not affect the grade point average (GPA) on the WTAMU transcript.

Students are charged a fee for any course attempted for a third or subsequent time at WTAMU other than a non-degree credit developmental course or exempted courses. For more information, refer to the course repeat fee in the “Fee, Expenses and Financial Assistance” section of this catalog.

Excess Undergraduate Credit Hours Rule

The state of Texas will not provide funds to state institutions of higher education for excess semester credit hours earned by a resident student. Because funding will not be provided by the state, and as permitted by state law, West Texas A&M University will charge tuition at the non-resident rate to all students who exceed the semester credit hour limit for their program. Excess semester credit hours are those which accrue after the student exceeds the allowable number of semester credit hours required for completion of the degree program in which the student is enrolled. Students may accumulate up to the allowable hours beyond the degree requirements and not exceed the limitation.

Allowable excess credit hours beyond degree requirements are:

- For students who began fall 1999 through summer 2006, 45 semester credit hours.
Procedures and Policies

• For students who began fall 2006 and after, 30 semester credit hours.

The semester credit hours counted toward the limitation include all hours attempted by the student except:
• Semester credit hours earned by the student before receiving a baccalaureate degree that has been previously awarded.
• Semester credit hours earned by the student by examination or other procedure by which credit is earned without registering for a course for which tuition is charged.
• Credit for developmental education courses, technical courses, work-force education courses funded according to contact hours, or other courses that do not count toward a degree program.
• Semester credit hours earned by the student at a private or an out-of-state institution.

Limitations on Number of Courses That May Be Dropped

Students who enroll as beginning freshmen (with or without previous college credit while in high school) at any Texas public institution of higher education beginning fall 2007 and later are subject to Texas Education Code 51.907, which was prompted by SB 1231 and passed by the 80th Legislature. An undergraduate student may not be permitted to drop a total of more than six courses, including any course a transfer student has dropped at another Texas public institution of higher education, after the institutional census date (usually 12th class day of fall and spring semesters and fourth class day of summer sessions).

Students may appeal a dropped course if they can provide documentation of extenuating circumstances related to the reasons for dropping the course (examples include severe illness or debilitating condition, death of a close family member, call to active duty). For more information about affected students, courses counted toward the drop limit and appeals, contact the Office of the Registrar in Old Main or at (806)651-4911.

President’s List and Dean’s List

Each fall semester and spring semester, undergraduate students are recognized for academic achievement if they earn a grade point average (GPA) of 3.50 or higher in at least 12 semester hours of residence credit for which standard letter grades (“A,” “B,” “C,” “D”) are given. To receive this recognition, a student must have no grade of “F,” “XF” or “I.”

President’s List—4.00 semester GPA
Dean’s List—3.50–3.99 semester GPA

Grade Point Deficiency

A student whose WTAMU cumulative grade point average (GPA) falls below the graduation requirements of “C” (“B” for graduate students) has a grade point deficiency. This alone does not result in suspension from the University, but the deficiency must be removed in order for a student to fulfill degree requirements.

Academic Probation and Suspension, Undergraduates (under review; please check with the Office of the Registrar)

Transcripts

Official transcripts (permanent academic record), as well as certificates of good standing, are available free of charge from the Office of the Registrar. Requests for transcripts must be in writing and include student’s name, social security number or WTAMU ID number, and signature.

Students may request transcripts in person at the Office of the Registrar, located in Old Main, or write: Office of the Registrar, WTAMU Box 60877, Canyon, Texas 79016-0001. Requests may be faxed to (806)651-4949. Printable transcript request forms are available on the WTAMU website at www.wtamu.edu/registrar.
Degrees Conferred by West Texas A&M University

Ten bachelor’s degrees, eight master’s degrees and one doctoral degree are conferred by West Texas A&M University.

Bachelor’s Degrees
Bachelor of Applied Arts and Sciences (B.A.A.S.)
Bachelor of Arts (B.A.)
Bachelor of Business Administration (B.B.A.)
Bachelor of Business Administration/Master of Professional Accounting (B.B.A./M.P.A.)
Bachelor of Fine Arts (B.F.A.)
Bachelor of General Studies (B.G.S.)
Bachelor of Music (B.M.)
Bachelor of Science (B.S.)
Bachelor of Science in Medical Technology (B.S.M.T.)
Bachelor of Science in Nursing (B.S.N.)

Master’s Degrees
Master of Arts (M.A.)
Master of Business Administration (M.B.A.)
Master of Education (M.Ed.)
Master of Fine Arts (M.F.A.)
Master of Music (M.M.)
Master of Professional Accounting (M.P.A.)
    Bachelor of Business Administration/Master of Professional Accounting (B.B.A./M.P.A.)
Master of Science (M.S.)
Master of Science in Nursing (M.S.N.)

Doctoral Degree
• Doctor of Philosophy (Ph.D.)

Undergraduate Degree Programs
(B.A. or B.S., unless otherwise indicated) (61)

College of Agriculture, Science and Engineering

Department of Agricultural Sciences
    Agribusiness (B.S.)
    Agribusiness/Equine Industry and Business (B.S.)
    Agriculture (B.S.)
    Agriculture/Agricultural Business and Economics (B.S.)
    Agriculture/Animal Science (B.S.)
    Agriculture Media and Communication (B.S.)
    Agriculture/Plant, Soil and Environmental Science (B.S.)
    Agriculture—Teacher Certification
    Agriculture—Non-Teacher Certification

Department of Engineering and Computer Science
    Computer Science (B.S.)
    Engineering Technology (B.S.)
    Mechanical Engineering (B.S.)

Department of Life, Earth and Environmental Sciences
    Biology
    Biotechnology (B.S.)
    Environmental Science (B.S.)
    Geology

Medical Technology (B.S.M.T.)
Wildlife Biology

Department of Mathematics, Chemistry and Physics
    Chemistry
    Mathematics
    Physics

College of Business

Department of Accounting, Economics and Finance
    Accounting (B.B.A.)
    Economics (B.A., B.B.A., B.S.)
    Finance (B.B.A.)

Department of Information and Decision Management
    Computer Information Systems (B.B.A.)

Department of Management, Marketing and General Business
    General Business (B.B.A.)
    Management (B.B.A.)
    Marketing (B.B.A.)

College of Education and Social Sciences

Department of Education
    Interdisciplinary Studies (Elementary)
        Certification Programs:
            Elementary
                EC–6 Bilingual Generalist
                EC–6 ESL Generalist
                4–8 English Language Arts/Social Studies
                4–8 English Language Arts/Reading
                4–8 Generalist
                4–8 Mathematics
                4–8 Mathematics/Science
                4–8 Science
                4–8 Social Studies

    Secondary
        Agriculture
        Business
        Computer Science
        English Language Arts
        Journalism
        History
        Life Science (Biology)
        Mathematics
        Physical Science (Chemistry)
        Science
        Social Studies
        Spanish
        Speech

    All-Level
        Art
        Special Education
        Music (B.M.)
        Speech Communications—Theatre Arts
        Sports and Exercise Sciences
        Theatre
Degree and Program Offerings

Department of Political Science and Criminal Justice
- Applied Arts and Sciences/Emergency Management Administration (B.A.A.S.)
- Criminal Justice
- Political Science
- Public Administration
- Pre-Law Studies
- Social Sciences

Department of Psychology, Sociology and Social Work
- Psychology
- Social Work
- Sociology

**Sybil B. Harrington College of Fine Arts and Humanities**

Department of Art, Theatre and Dance
- Art
- Dance (B.F.A.)
- Graphic Design (B.F.A.)
- Musical Theatre (B.A.)
- Studio Art (B.F.A.)
- Theatre

Department of Communication
- Mass Communications—Advertising/Public Relations
- Mass Communications—Broadcasting
- Mass Communications—Print Media
- Speech Communication

Department of English, Philosophy and Modern Languages
- English (B.A.)
- Spanish (B.A.)

Department of History and Geography
- Geography
- History

Department of Music
- Music (B.M.)
  - All-Level Certification
  - Elective Studies in Business (B.M.)
- Composition (B.M.)
- Music Therapy (B.M.)
- Performance (B.M.)

**Office of General Majors**
- Bachelor of Applied Arts and Sciences (B.A.A.S.)
- Bachelor of General Studies (B.G.S.)

**College of Nursing and Health Sciences**

Department of Communication Disorders
- Communication Disorders (B.S.)

Department of Nursing
- Nursing (B.S.N.)

Department of Sports and Exercise Sciences
- Sports and Exercise Sciences
- Athletic Training

**Graduate Degree Programs**
*(44 Masters, 1 Doctoral)*

**College of Agriculture, Science and Engineering**

Department of Agricultural Sciences
- Agriculture (M.S., Ph.D.)
- Agriculture/Agricultural Business and Economics (M.S.)
- Agriculture/Animal Science (M.S.)
- Agriculture/Plant, Soil and Environmental Science (M.S.)

**Department of Engineering and Computer Science**
- Engineering Technology (M.S.)

**Department of Life, Earth and Environmental Sciences**
- Biology (M.S.)
- Environmental Science (M.S.)

**Department of Mathematics, Chemistry and Physics**
- Chemistry (M.S.)
- Mathematics (M.S.)

**College of Business**
- General Business (M.B.A.)
- General Business/Healthcare Management (M.B.A.)
- General Business/Management (M.B.A.)
- General Business/Marketing (M.B.A.)
- General Business/Agriculture (M.B.A.)
- General Business/Computer Information Systems (M.B.A.)

**Department of Accounting, Economics and Finance**
- Accounting (M.P.A.)
- Accounting (B.B.A./M.P.A.)
- Finance and Economics (M.S.)

**College of Education and Social Sciences**

Department of Education
- Administration (M.Ed.)
- Counseling (M.A.)
- Counseling (School) (M.Ed.)
- Curriculum and Instruction (M.Ed.)
- Educational Diagnostician (M.Ed.)
- Elementary Education (M.Ed.)
- Instructional Design and Technology (M.Ed.)
- Master of Arts in Teaching (M.A.T.)
- Reading Education (M.Ed.)
- Special Education (M.Ed.)

Department of Political Science and Criminal Justice
- Criminal Justice Studies (M.A.)
- Political Science (M.A.)

**Department of Psychology, Sociology and Social Work**
- Psychology (M.A.)

**Sybil B. Harrington College of Fine Arts and Humanities**

Department of Art, Theatre and Dance
- Art (M.A.)
- Studio Art (M.F.A.)

Department of Communication
- Communication (M.A.)
Degree and Program Offerings

Department of English, Philosophy and Modern Languages
  English (M.A.)

Department of History and Geography
  History (M.A.)

Department of Music
  Music (M.A.)
  Performance (M.M.)

University-wide Programs
  Interdisciplinary Studies (M.A., M.S.)

Harrington Certificate
  String Quartet Performance

College of Nursing and Health Sciences

Department of Communication Disorders
  Communication Disorders (M.S.)

Department of Nursing
  Nursing (B.S.N./M.S.N.)
  Nursing/Administration (M.S.N.)
  Nursing/Practitioner (M.S.N.)
  Nursing/Education (M.S.N.)

Department of Sports and Exercise Sciences
  Sports and Exercise Sciences (M.S.)

Preprofessional Programs

Department of Agricultural Sciences
  Pre-Veterinary Medicine

Department of Life, Earth and Environmental Sciences
  Pre-Dental
  Premedical
  Pre-Occupational Therapy
  Pre-Optometry Therapy
  Pre-Pharmacy
  Pre-Physical Therapy

Department of Engineering and Computer Science
  Pre-Engineering

Department of Political Science and Criminal Justice
  Pre-Law

Special Certificate Programs

College of Education and Social Sciences
  Administrator (Principal)
  Administrator (Superintendent)
  Bilingual Education*
  Counseling and School Counseling
  Educational Diagnostician
  English as a Second Language*
  Special Education*
  Reading Specialist
  Technology Applications (8–12)

*supplemental certificate
First-year success programs are designed to build a foundation for student achievement. The West Texas A&M University first-year success programs welcome and introduce all prospective and entering students and their families to the University’s student-centered learning community. These programs help students new to WTAMU make the transition from their previous environments to the academic, intellectual and social cultures of the University.

**Discover WT**

Students considering attending West Texas A&M University participate in these energy-filled events where the quality educational, social and cultural experiences available at WTAMU are showcased. The event is often the first exposure prospective students have to academic programs and campus organizations offered by the University.

**New Student Orientation**

New Student Orientation (NSO) is an academic orientation program offered during the summer and beginning of each long semester for students new to the West Texas A&M University. During the event, entering freshman and transfer students begin to learn skills to be successful at WTAMU, as well as register for classes. Students will develop a network of support and understand the differences between high school and college so that they may make a successful transition into university life.

Students unable to attend one of the summer orientations must attend the NSO offered the beginning of the long semester of entry. Any student registering during a NSO held after the priority registration deadline will be charged a late fee.

**Buff Branding**

Buff Branding is a first-year success program designed to help first-year students get the most out of their college experience by learning about the West Texas A&M University campus culture and traditions. The program, a campus tradition for more than 25 years, takes place the weekend prior to the first class day.

**Readership WT**

Readership WT is a program that provides new students with a shared connective educational experience that sets the expectation for a culture of learning through the reading of a common book.

**Convocation**

The convocation ceremony is the traditional culminating orientation event tied to the Readership WT initiative that inspires first-year students to embrace the culture of learning. All new freshmen, as well as the WTAMU community, will be invited to participate in this academic tradition. The ceremony is a special event where faculty dress in their academic regalia in order to welcome new students, reinforce traditions of the University, encourage students to become engaged members of the student body and provide suggestions for academic success.

**IDS 1071**

This Interdisciplinary Studies course teaches first-year students the skills necessary for academic, personal and professional success. The course is taught by engaging instructors who have been hand selected to inspire and motivate students.

**Student Success Center**

The Student Success Center (SSC) provides students with support programs and assistance in establishing, planning and accomplishing their academic, personal and career goals. The SSC is located on the first floor of the Classroom Center.

Services and programs within the SSC include:

- Advising—STARR Center, Room 110.
- Career Center—Student Employment Services, Room 113.
- Counseling Services—Room 116.
- Educational Services (testing, tutoring, supplemental instruction)—Room 106.
- First-Year Experience (New Student Orientation, Learning Communities)—Room 115.
- Life Services—Room 106.
- Nationally Competitive Scholarships—Room 115.
- Student Disability Services—Room 106.
- Student Support Services (TRIO)—Room 108.
- Study Abroad—Room 115.
- Transfer Center—Room 112.
- Writing Lab—Room 107.

Students are welcome to come to the Student Success Center and explore the programs and services offered to make their collegiate experience the most successful it can be.
Mission
The William H. and Joyce Attebury Honors Program endeavors to cultivate an academically challenging, student-centered learning environment for exceptional students. Engagement in Honors programs connects students to the intellectual and social networks as well as experiences which support full development of each student’s intellectual, social and professional potential. The Attebury Honors Program seeks to ensure that graduates leave WTAMU and the Honors Program as civic minded, engaged adults ready to meet the challenges of a complex world.

Goals
The Attebury Honors Program:
• Seeks to recruit, retain and develop exceptional students with high academic ability who will graduate as life-long learners who are socially responsible, civic-minded citizens ready to engage in a complex world.
• Encourages and provides support for Honors students’ participation in scholarly and/or creative pursuits and activities, internships and study abroad.
• Enriches and enhances the Honors students’ academic, personal and professional development.
• Endeavors to strengthen relationships between the program faculty and leadership with Honors alumni and families of current students.

Standard Honors Admission Requirements
Applicants also must submit an essay which is reviewed by the Attebury Honors Program Admissions Committee.

Incoming Freshman (High School Graduates)
• ACT Composite Score of 26 or better
or
• SAT Score (math + critical thinking) of 1200 or better.

Community College Transfer Students
• 3.5 or better overall GPA on transfer hours.

West Texas A&M University Students
• 3.5 or better overall GPA on 15 hours or more taken at WTAMU.

Variance from these requirements may be granted by the director of the Attebury Honors Program.

To Graduate with Distinction as an ‘Attebury Honors Scholar’
• Three hours in Honors I, (required first fall semester for incoming freshmen).
• Six to nine hours of foreign language or core courses in the Honors format.
• Six hours of Honors Seminar.
• Completion of an Honors Senior Thesis/Capstone (requires completion of a contract with adviser and Honors Program office prior to beginning project).
• Attend at least one Honors Colloquia per semester (enrollment in HNRS 2073 required each semester).

For More Information
Contact
Attebury Honors Program
Killgore Research Center, Room 119
WTAMU Box 60247
Canyon, Texas 79016
(806)651-2734 or 2736
Email: honors.program@wtamu.edu
Website: www.wtamu.edu/honors
University core curriculum requirements apply to all baccalaureate degrees. They are intended to provide students with the basis for establishing broad and multiple perspectives of the individual in relation to the larger society and world in which he or she lives. They are predicated on the belief that basic intellectual competence in reading, writing, speaking, listening and critical thinking is essential to the learning process in any discipline. The West Texas A&M University core curriculum has been approved by the Texas Higher Education Coordinating Board and satisfies exemplary educational objectives specified for component areas mandated by the state of Texas.

Students transferring to WTAMU from another state-supported university or community college in Texas shall receive core-curriculum credit for each course successfully completed in the core curriculum of the sending institution. Following receipt of credit for these courses, a student will be required to satisfy the remaining course requirements in WTAMU’s core.

NOTE: Students should be aware that some majors specify particular courses to meet core requirements when options are available. See special information in the academic department section of this catalog in which the major is offered. Students should consult their academic adviser often, at least once a semester. Ideally, these courses should be completed by the end of the sophomore year.

### West Texas A&M University Core Curriculum

<table>
<thead>
<tr>
<th>Component Area</th>
<th>Code</th>
<th>WTAMU Core Curriculum</th>
<th>Chart 1 Hours</th>
<th>Chart 2 Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>10</td>
<td>ENGL 1301; 1302 or 2311&lt;br&gt;SCOM 1315, 1318, or 1321</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>20</td>
<td>MATH 1314, 1324, 1332, 2412; 2413 or a mathematics course for which one of these courses is prerequisite</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>30</td>
<td>Two courses: PSES 1301, 1307; ANSC 1319; BIOL 1406, 1407, 1408, 1409, 1411, 1413; CHEM 1405, 1411, 1412; GEOL 1401 or 1403, 1402, 1404; GEOL 1402, 1404; PHYS 1401, 1402, 1411, 1412, 2425, 2426. Six hours of appropriate science credit by examination may be used to satisfy the natural sciences requirement. May not receive degree credit for both GEOL 1401 and 1403. May not receive degree credit for both BIOL 1406 and 1408, or 1407 and 1409.</td>
<td>6 (2)</td>
<td></td>
</tr>
<tr>
<td>Humanities</td>
<td>40–41</td>
<td>ENGL 2321, 2326, 2331, 2341, 2343; HIST 2311, 2372; MCOM 1307; PHIL 1301, 2374; or SPAN 2312 [an equivalent course (second year, second semester) in French or German]</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Visual and Performing Arts</td>
<td>50</td>
<td>HUMA 1315; ARTS 1303; 1304; DANC 2303; MUSI 1306, or 1208 and 1209; or THRE 1310</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>60</td>
<td>HIST 1301; 1302; 2301 [choose two]</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>70</td>
<td>POSC 2305 or 2370; 2306</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>80</td>
<td>AGBE 2317; ANTH 2351; CRJU 1301; ECON 2301, 2302, 2371; GEOG 1302; PSYC 2301; SCOM 2377; SOOW 2361; or SOCI 1301</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Institutionally Designated Option</td>
<td>90</td>
<td>Choose from: ANSC 2370; IDM 1105, 1301, 1315, 2345; IDS 1071; PHIL 2303.</td>
<td>(1–3)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Core Curriculum Requirements</strong></td>
<td></td>
<td></td>
<td>36</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>42</strong></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Code numbers refer to components of the state-mandated core curriculum. If students take the extra two hours in natural sciences Code 30 (two four-hour courses), then they take one hour in Code 90; if not, then three hours in Code 90 to total 42 semester credit hours of core curriculum.
Bachelor’s Degree Requirements

Every bachelor’s degree awarded by West Texas A&M University requires:

- A minimum of 120 semester hours of credit.
- Completion of West Texas A&M University core curriculum (general education curriculum).
- At least 39 hours of advanced work (3000- or 4000-level courses) for which tuition is paid must be earned at WTAMU.
- 30 of the final 36 hours counted toward the degree must be earned at WTAMU.
- Achievement of at least a “C” (2.0) average in all WTAMU course work offered toward a degree; at least a “C” grade in major requirements listed in degree plans and at least a “C” grade in all hours in the student’s major subject.

Additional Requirements for Bachelor of Arts (B.A.) and Bachelor of Science (B.S.) Degrees

For the bachelor of arts (B.A.) degree, the student must complete, in addition to the core curriculum, a minimum of 12 hours as follows:

- Six hours of foreign language.
- Six hours chosen from art, English, history, modern languages, music, philosophy and theatre.

For the bachelor of science (B.S.) degree, the student must complete, in addition to the core curriculum, a minimum of 12 hours as follows:

- Six hours chosen from biology, chemistry, geology, geosciences, mathematics, physics and natural sciences.
- Six hours chosen from agricultural business and economics; agriculture; animal science; anthropology; biology; biotechnology; chemistry; computer information systems; computer science; economics; engineering; engineering technology; environmental science; geography; geology; geosciences; history; integrated pest management; mass communications; mathematics; mathematics and physical science; mechanical engineering; physics; plant, soil and environmental science; political science; psychology; sociology; speech; and sports and exercise sciences.

Bachelor of General Studies (B.G.S.) Degree

For the bachelor of general studies degree, the student must complete, in addition to the core curriculum, a minimum of 78 hours of electives, including at least 39 hours at the advanced level. A maximum of 36 hours in one academic discipline can count toward this degree. An academic discipline is designated by a course prefix, as ENGL for English or POSC for political science. Music courses, whether MUSI (music) or MUAP (applied music), are counted as one academic discipline. No major or minor is required for the B.G.S. degree.

For details about the B.G.S. degree, contact the adviser of the Office of General Majors.

Bachelor of Applied Arts and Sciences (B.A.A.S.) Degree

This degree assumes completion of an associate of applied science degree at a community college or completion of an appropriate occupational certificate prior to starting work on the B.A.A.S. degree at WTAMU. Included in this credit must be a block transfer of technical-vocational credits, up to a maximum of 48 hours. Additionally, hours of academic credit may be transferred along with the block.

Also required are completion of the core curriculum (42 hours) and fulfillment of other University requirements, including 39 advanced hours, 30 in residence at WTAMU, for a total of 120 semester hours with a minimum grade point average of 2.0. This degree includes a professional development core of 18–24 semester hours, specified through advisement and listed on the individual student’s degree plan. At least 12 of these hours must be 3000- and 4000-level courses. The degree plan should be requested as soon as a student enters the B.A.A.S. program.

Contact the adviser of the Office of General Majors for details about the B.A.A.S. degree.

Additional Requirements and Regulations for Baccalaureate Degrees

Degree Plans

A student should request an official degree plan in the office of the appropriate dean after completion of 30 hours of course work.

Maximum Discipline Hours

No more than 60 semester hours in any single discipline can be counted toward a degree except 80 semester hours in music for a bachelor of music degree, 70 semester hours in nursing for a bachelor of science in nursing degree and 84 semester hours in art for a bachelor of fine arts degree.

A maximum of six semester hours in religion and a maximum of six semester hours in physical education (PHED) courses can count toward a baccalaureate degree.

Transferred Credits

Credits may be transferred to West Texas A&M University to be counted toward a degree in accordance with degree program requirements as outlined in the catalog. No grade of “D” in the program’s major requirements or major subject or for an upper-division course can transfer for credit in any degree program offered at West Texas A&M University.

Applicable Catalog Requirements

An undergraduate student may graduate under curricular requirements of the University catalog in effect at the time that person enters a post-secondary school program or those of any subsequent year provided graduation requirements are completed.
Requirements for Baccalaureate Degrees

within six calendar years. For example, a student who chooses to graduate under requirements of the 2003–2004 catalog must complete all requirements for the degree under that catalog by August 2009. All other requirements are those of the current catalog. Exceptions must be approved by the student’s academic dean.

This provision is subject to the restriction that the University still offers programs and required curricula described in the earlier catalog. Changes in requirements made necessary by altered or discontinued courses or programs or imposed by external accrediting or certification agencies become effective for degree plan purposes no sooner than the beginning of the academic year immediately following public notification of those changes. Whenever possible, new requirements are implemented with a beginning class or upon expiration of the appropriate time limit.

NOTE: Students do not have to be continuously enrolled provided they complete degree requirements within six calendar years of initial entry into college.

Double or Second Major

While completing a baccalaureate degree at WTAMU, a student may fulfill requirements for two majors if both majors are offered within one degree (for example, bachelor of arts degree with majors in English and Spanish, or bachelor of science degree with majors in chemistry and physics).

Academic Minors

For all bachelor of arts/bachelor of science/bachelor of business administration degrees other than majors in education, a student may request a minor, which consists of 18 semester hours, nine of which are advanced, and three hours in residence.

Application for Degree

Undergraduate students must make application for degree with the office of the appropriate academic dean by the following dates:

• March 1 for spring commencement.
• July 1 for summer commencement.
• Oct. 1 for fall commencement.

Combined Degrees—Liberal Arts and Dentistry, Liberal Arts and Medicine

A student who, prior to admission to a professional school, completes 90 semester hours will be eligible to receive the appropriate bachelor’s degree from WTAMU, providing the following requirements are met:

• Completion of core curriculum.
• Completion of at least 32 hours in residence at WTAMU.
• Achievement of a “C” average for all work completed at the University.
• Certification of successful completion of the first year at an approved professional school.

Second Bachelor’s Degree

A student must have a first degree before applying for a second degree. A student who desires a second bachelor’s degree must complete a minimum of 30 hours at WTAMU in addition to the first bachelor’s degree. The 30 hours must include 24 advanced hours in residence, 12 in the student’s major. Students must have met the component area of the University core curriculum and have satisfied the legislatively mandated courses (history and political science) in the first bachelor’s degree. If not, courses must be taken to meet these requirements. All other University requirements must be met for the second degree. (See the last paragraph of the following section, “Graduation with High Grade Point Average.”)

Graduation with High Grade Point Averages

Bachelor’s degree candidates who graduate with high grade point averages (GPA) based on all college work attempted at WTAMU will have an honors notation on their diplomas and transcripts.

<table>
<thead>
<tr>
<th>GPA</th>
<th>Honors Notation</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.90–4.0</td>
<td>Summa Cum Laude</td>
</tr>
<tr>
<td>3.75–3.89</td>
<td>Magna Cum Laude</td>
</tr>
<tr>
<td>3.50–3.74</td>
<td>Cum Laude</td>
</tr>
</tbody>
</table>

Students must have at least a 3.5 grade point average for all work completed at WTAMU (minimum of 60 hours in residence to be eligible). For the most part, these will be courses for which grade points are assigned; however, to satisfy the 60 hours requirement, a maximum of six hours of residence course work for which pass/fail grades are given may be counted, though these hours are not part of the GPA calculation.

A student who is earning a second bachelor’s degree must have completed at WTAMU at least 60 hours of course work for which grade points are assigned. For such a student, calculation of grade point average will include all WTAMU course work.