

Staff Council Meeting Minutes – June 14, 2018

Attendance – 1 meetings since June 2018
 Guests present: Nancy Hampton and Kim Kopke

2018-2019 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2018
Andersen, Rik	2019	EEO 3	Y	1
Bonilla, Harlee	2020	EEO 4	Y	1
Brown, Randy	2019	EEO 1	N	0
Buckelew, Vicky	2019	EEO 4	N	0
Bustos, Amber	2020	EEO 3	Y	1
DePue, Brooke	2020	EEO 3	Y	1
Ferrara, Barbara	2020	EEO 5-7	Y	1
Johnson, Brandon	2020	EEO 5-7	Y	1
Lawson, Amanda	2019	EEO 3	N	0
Lucero, Leroy	2020	SSC	Y	1
Mayo, Jeff	2020	EEO 4	N	0
McNeill, Walter	2019	SSC	Y	1
Neill, Kristi	2020	EEO 3	Y	1
Pacheco, Brandy	2020	EEO 4	Y	1
Palmer, Barbara	2019	EEO1	N	0
Reagan, Michael	2020	EEO 3	Y	1
Seymour, Max	2019	EEO 1	Y	1
Simmons, Shawna	2019	EEO 3	Y	1
Trevino, Nicole	2020	SSC	Y	1
Ward, Megan	2018	Ex Officio	Y	1
Wilson, David	2020	EEO 3	Y	1

1. **Call to Order** – Megan called the meeting to order at 2:03pm
2. **Review/Approval of Minutes from previous meeting, May 10, 2018**
 - a. Max moved for approval and motion seconded by Walter
 - i. Minutes approved
3. **Treasurer’s Report** (May 11, 2018 to June 14, 2018) – (Nancy)
 - a. Rik moved to approve and Shawna seconded his motion
 - i. Motion passed and report approved
4. **Old Business**
 - a. Reminder that Staff Council members must attend 75% of scheduled meetings
 - i. Better to step down if unable to meet the commitment
5. **Updates from Staff Council Subcommittees**
 - a. Employee of the Month

- i. Juan Gallardo is Employee of the Month for June 2018 and his reception is scheduled for 2pm June 26th at the Board of Regents Hallway
 - 1. Calendar invite sent
 - b. Scholarship & Tuition Assistance – No report
 - c. Election Committee (Chair – Megan Ward)
 - i. Filling Randy Brown’s seat on Staff Council
 - d. Homecoming
 - i. University Homecoming Committee and Volunteers are still needed if you would like to join that committee reach out to Becky Stogner in Alumni
 - e. Staff Development – No report
- 6. **New Business**
 - a. Election of 18/19 Officers
 - i. President: Max Seymour
 - ii. Vice President: Rik Andersen
 - iii. Treasurer: Kristi Neill
 - iv. Secretary: Amber Bustos
 - b. Subcommittee signup sheet
 - i. Passed around for each member to sign up for a committee
 - c. Chairman and Office Transition meeting scheduled for 3pm today
- 7. **Announcements**
 - a. July 25, 2018 from 3-5pm is Employee of the Year Reception. Calendar invite was sent
 - b. Earlier this week a survey went out for voting for the Employee of the Year and if you haven’t already, please take time to vote.
 - i. Tell your colleagues as well
- 8. **Adjournment** – 2:16pm
 - a. David moved for adjournment and Rik seconded his motion
 - b. Passed unanimously

Next meeting is scheduled for July 12, 2018 at 2pm in Buff Branding Room 12.

Respectfully submitted by Secretary, Kim Kopke