

# PROGRAM REVIEW COMMITTEE MEETING

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November 11, 2011

**Committee Members:** *Co-Chairs* – Dr. Wade Shaffer and Dr. Don Albrecht; *Faculty Representatives Appointed by Dean (6)* – Dr. Pam Lockwood-Cooke, Dr. Karyn Friske, Dr. Jim Calvi, Dr. Leigh Browning, Dr. Debbie Davenport, and Dr. Susan Nix; *Faculty Representatives Elected by Faculty (5)* – Dr. John Pipkin, Dr. Amjad Abdullat, Dr. Harry Hueston, Dr. Paul Clark, and Dr. Chuck Chase; *Staff Representatives (3)* – Jon Davis, Shawn Thomas, and Mark Hiner; *Student Representatives (4)* – Brandy Roberts, Nick Goettsche, Ciro Baldiviezo, and Leif Knippers; *President's Representative (1)* – Michael McBroom; *Faculty Senate's Representative (1)* – Dr. Gary Byrd; *Resource Support Non-Voting (4)* – Rick Johnson, Dr. Gary Kelley, Harvey Hudspeth, and Dr. James Rennie.

**Meeting Attendees:** Dr. Wade Shaffer; Dr. Don Albrecht; Michael McBroom; Dr. Debbie Davenport; Dr. Chuck Chase; Mark Hiner; Jon Davis; Brandy Roberts; Ciro Baldiviezo; Nick Goettsche; Leif Knippers; Dr. Leigh Browning; Dr. Paul Clark; Dr. Gary Byrd; Dr. Susan Nix; Harvey Hudspeth; Dr. Harry Hueston; Dr. James Rennie; Shawn Thomas; Dr. Gary Kelley; Dr. Karyn Friske; Dr. Pam Lockwood-Cooke; Dr. Amjad Abdullat; and Dr. Jim Calvi.

**Meeting Absent:** Dr. John Pipkin, Rick Johnson, and Harvey Hudspeth.

## ➤ COMMITTEE MEETING

- Albrecht informed the committee that Denese Skinner was replaced by Jon Davis because she will be focusing on Lean Six Sigma efforts.
- Albrecht discussed a company that will be providing financial feedback about the University budgets and recommended the committee members attend the meeting and be prepared with questions.
- Albrecht explained that the business office will be discussing the levels of reporting to the senior administration to categorize each unit. The committee discussed the time frame that would be needed for data.
- Shaffer asked each subcommittee chair to give the committee the status of their reporting efforts.
  - Calvi informed the committee that the intercollegiate athletics subcommittee report was complete.
  - Lockwood-Cooke informed the committee that the academic affairs/other report was in the final stages of completion. Lockwood-Cooke explained the other category included the first year experience, the advising center, library, continuing education, institutional research, TEES, study abroad, Attebury Honors, teaching excellence center, and academic programs that are external to the specific academic programs.
  - Hueston informed the committee that the enrollment management subcommittee report was complete.
  - Thomas informed the committee that the information technology subcommittee report was still in the process of reviewing information for their report.
  - Nix informed the committee that the institutional advancement subcommittee report was complete.
  - Friske informed the committee that the business and finance subcommittee report was still in the process of being completed.
  - Byrd informed the committee that the academic affairs subcommittee report was still in the process of being completed.
  - Browning informed the committee that the student affairs subcommittee report was complete.
  - Clark informed the committee that the Panhandle Plains Historical Museum subcommittee report was still in the process of being completed.
- The committee discussed clarification about funding sources when constructing the subcommittee reports.
- Shaffer explained the next step for each committee member would be to read each subcommittee report.

## ➤ FUTURE MEETING

- 12.02.11; 10:00 a.m.-12:00 p.m.; Board of Regents Room.