

**15.01.01.W1/AA Administration of Sponsored Agreements – Research and Other**  
*Approved July 30, 2008*  
**Supplements System Regulation 15.01.01**

Facilities and administrative costs formerly known as indirect costs are those costs that are incurred for common or joint objectives and therefore cannot be identified readily and specifically with a particular sponsored project, and instructional activity or any other institutional activity. Examples are general administrative expenses, departmental administration, sponsored projects administration, equipment and building use allowances, and physical plant operation and maintenance.

**1. DISTRIBUTION OF FACILITIES AND ADMINISTRATIVE COST FUNDS**

**1.1 Research Grants and Contracts**

- (1) 50% of F&A costs retained by the University.
- (2) 50% of the F&A costs distributed to Academic Affairs for allocation.
  - (a) A portion of the percentage allocated to Dean of Research to fund Post-Award Specialist position.
  - (b) Remaining amount of F&A costs allocated as follows:
    - 25% to Principal Investigator(s)
    - 20% to Academic Department
    - 20% to College Dean
    - 20% to Dean of Research
    - 15% to Vice President for Academic Affairs

**1.2 University (non-research) Grants and Contracts**

- (1) 75% of F&A costs will be retained by the University.
- (2) 25% F&A costs allocated to Academic Affairs.
  - (a) The provost will negotiate the distribution of these funds with the authors and offices involved; there will be allocations of these funds to the offices involved.

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CONTACT FOR INTERPRETATION: Provost/Vice President for Academic Affairs

APPROVAL:   
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President/CEO

July 30, 2008  
Date