Screenshot Tips

Where Are Books Located in the Cornette Library?

First, search for a book in the library collection. For example, you can start on the library home page [http://www.wtamu.edu/library/](http://www.wtamu.edu/library/) → Click on Selected Library Links → Cornette Library Catalog

You could search using one of these tabs:
- Basic Search
- Advanced Search
- Subject
- Author
Ideally you will find a list of relevant titles. Click on a book title that interests you, for example *Social and Communication Development in Autism Spectrum Disorders*.
The location for this book is Loan Shelves. The library will loan the books in the Loan Shelves to WTAMU students—you may check them out. Loan Shelves books are located on the 1st floor AND the 2nd floor of the library.

### Holdings Information

<table>
<thead>
<tr>
<th>Location:</th>
<th>Loan Shelves</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Number:</td>
<td>RJ506.A9 S628 2006</td>
</tr>
<tr>
<td>Status:</td>
<td>Available</td>
</tr>
</tbody>
</table>

Will the book be on the 1st floor or the 2nd floor? Look at the Call Number. Each book has a unique call number that serves as an address for the book. Look at the first letter to see where the book is located:

- A – L: Second Floor
- M – Z: First Floor

Since the first letter of the call number for this book is R, it is located on the 1st floor.

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No need to memorize this information. Just click on the link to Floorplans for a reminder.

When you click on Floorplans [http://www.wtamu.edu/library/help/maps.shtml] you will see a map of the 1st floor and 2nd floor. The 1st Floor map has Loan Collection M-Z. Click on map to enlarge it.

View of full-screen map for the 1st floor. [http://www.wtamu.edu/library/help/1stfloor.shtml]
Most of the books in the Cornette Library are arranged by the Library of Congress (LC) Classification System. An outline of LC call numbers is at http://www.loc.gov/catdir/cpso/lcco/

A short guide to understanding call numbers is at: http://www.easternct.edu/smithlibrary/documents/getting_started/Call_Numbers.pdf (images below)

**Reading Call Numbers**

Read call numbers line by line:
- Read the first line in alphabetical order: A, B, BF, C, D ... L, LA, LB, LC, M, ML ...
- Read the second line as a whole number: 1, 2, 3, 45, 100, 101, 1000, 2000, 2430 ...
- The third line is a combination of a letter and numbers. Read the letter alphabetically.
- Read the number as a decimal, e.g. .C65 = .65 .C724 = .724 (Some call numbers have more than one combination letter-number line.)

This is the year the book was published. Chronological order: 1985, 1987, 1991, 1992 ...

**Putting Call Numbers in Shelf Order**

To understand how call numbers are put in order in Library of Congress Classification, look at each section of the call number.
Call Numbers

So a Loan Shelves book with a call number that starts with R will be on the 1st floor of the library. When you see the call number in the online catalog, it will appear as one line of information, such as: RJ496.C67 W43 2004

When you find the book, the call number on the spine of the book will be:

RJ
496
.C67
W43
2004

When you go to the 1st floor Loan Shelves to search for the book:
- look first for the area with books that begin with the call number R
- the R books will be in order by the first line of the call number, such as R, then RC, then RJ
- when you browse the RJ books, look at the second line until you find the whole number: 496
- continue searching line by line until you find the book you want
- if you have problems, ask any library staff member for help

Call Numbers – Subject Areas

A call number is not only the address of a book, it also serves to arrange books by subject. For example, books with the call number RJ 496 .C67 are about communicative disorders in children. Books with the call number RJ 496 .A6 are about aphasia in children. When you find one good book, you can browse the shelf around it for other, similar books that might interest you.

Browsing Library Shelves

For example, if you browse the shelves for books that begin with the call number R, you may see some subject areas that interest you:

RC: Internal medicine. Practice of medicine
RC 321 – RC 571: Neurology and psychiatry
RC 423 – RC 429: Speech and language disorders
RC 424: Stuttering
RC 424.7: Articulation disorders
RC 425 - RC4 25.7: Aphasia
RC 815.2: Ingestion and Deglutition disorders
RF: Otorhinolaryngology
RF 286 – RF 320: Deafness
RF 510 - RF 540: Voice disorders
RJ: Pediatrics
RJ 496.A6: Aphasia, pediatric
RJ 496.S7: Speech disorders, pediatric
RJ 496.S8: Stuttering, pediatric
RT: Nursing