### Need Help?
- Contact Carolyn Ottoson (651-2204) cottoson@wtamu.edu
- Nights & weekends: Govt. Docs. Desk and Ref. Desk (1st floor) can help you find books you request
- Online: Library homepage [http://www.wtam.edu/library/](http://www.wtam.edu/library/)

### Library Hours: Fall/Spring
<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Thursday</td>
<td>7:45 a.m. to 11:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>7:45 a.m. to 5:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>10:00 a.m. to 5:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>2:00 p.m. to 11:00 p.m.</td>
</tr>
</tbody>
</table>

### SuDoc Number
- Superintendent of Documents classification system (our “call #”)
- Used to shelve every document sent to library by the U.S. GPO (Government Printing Office)
- Arranges items by agency that created it—not by subject areas
- No decimals
- SuDoc numbers on front of item, not spine of item

### U.S.C. = United States Code
- (2nd floor)
- The U.S. Code does not include regulations issued by executive branch agencies, decisions of the Federal courts, treaties, or laws enacted by State or local governments. Regulations issued by executive branch agencies are available in the Code of Federal Regulations. Proposed and recently adopted regulations may be found in the Federal Register.
- Official version of the current laws of the United States
- Organized ("codified") into 51 broad subjects (called "titles")
- Much of Statutes at Large will be incorporated into the USC
- Portions of original law may be published in different sections, etc.
- Published every 6 years.
- Has annual cumulative supplements.
- Current edition is the 2006 edition (print and online)

### U.S.C.A. = United States Code Annotated
- (1st floor)
- USCA in Ref. Dept is an annotated version of USC. It is always more current and shows related case law, etc.
- Call number is KS 62 1927 . W45 Ref.

### Find an Act – “Popular Names Tables” (published in USC)
- Look in “Acts by Popular Names” - Alphabetical list of short names or nicknames of federal acts
  - Proper name of act
  - Public Law (P.L.) number
  - Date
  - Statutes at Large citation
  - (Sometimes) the U.S. Code (USC) citation
  - Information – can be 1 to 8 years old in the USC
- Sometimes have to update with the most recent cumulative bound supplement
- Supplement lists acts created since main edition published
- Even a supplement can be a few years out of date
- Can also use the Popular Name Table in USCA
  - Kept in Reference Dept, 1st floor. 62 1927. W45 Ref.
  - At most it would be a year out of date
- Table of Popular Names / Legal Information Institute
  - [www.law.cornell.edu/topn](http://www.law.cornell.edu/topn) (Cornell University Law School)

### What is a Citation: For Law or Regulation
- 1st: Volume number [or “Title” number]
- 2nd: Name of book (often abbreviated)
- 3rd: First page number [or “Section” number]

#### Examples:

<table>
<thead>
<tr>
<th>Volume / Name of Book / Page #:</th>
</tr>
</thead>
<tbody>
<tr>
<td>107 Stat. 112</td>
</tr>
<tr>
<td>70 FR 12710</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title / Name of Book / Section #:</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 CFR 261.31</td>
</tr>
<tr>
<td>30 TAC 335</td>
</tr>
<tr>
<td>42 USC 9601</td>
</tr>
</tbody>
</table>

### Regulations
- Why have regulations?
- Agencies administer/enforce the laws using rules and regulations
- Federal regulations are issued by various government agencies in response to Congressional laws.

### FR = Federal Register
- Daily publication for rules, proposed rules, and notices of federal agencies and organizations, as well as Executive Orders, etc.
- If adopted, certain changes are codified into the CFR.
- The preamble is not printed in the CFR.
- Shows background information.

#### Federal Register:
- No print
  - In micro: Gov Docs – US Microfiche [Federal Register cabinet]
  - Su Doc number: AE 2.106:
    - v.1 – v. 64 (3/14/1936 – 10/1/1999)
  - Online: via FDsys [www.gpo.gov/fdsys/]
    - Home page ➔ Federal Register
    - Can browse 1994 to date

### Federal Register: To Search in FDsys
- FDsys is from the Government Printing Office. It provides free online access to official federal government publications.
- Go to [http://www.gpo.gov/fdsys/](http://www.gpo.gov/fdsys/)
- Click on Advanced Search
- Highlight Available Collection title, such as Federal Register
- Click on the Add >> button
- Choose Search in option, such as Title
  - (ex: “endangered and threatened wildlife and plants”)
- TIP: search a phrase in “quotation marks”
- Sort by: choice, such as Date (New to Old), click Go

### CFR = Code of Federal Regulations
- Annual publication of current rules published by Federal executive departments and agencies. Includes Executive Orders, Arranged by 50 broad subjects called “Titles”. Supplemented by daily Federal Register.
  - (Reminder: Regulations allow agencies to implement laws/acts.)
- AUTHORITY: if there is a section for “Authority,” it will show the act, statute, etc. that authorized the regulation

#### Examples:

<table>
<thead>
<tr>
<th>In print: Current edition only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gov Docs – Reference Shelves</td>
</tr>
<tr>
<td>SuDoc number: AE 2.106/:</td>
</tr>
</tbody>
</table>

#### List of CFR Sections Affected (LSA):
- Go to FDsys ➔ Browse Collections ➔ List of CFR Sections Affected ➔ Monthly LSA
**Texas **

**Texas Register**
Weekly publication that includes proposed rules, etc. for state agencies in Texas. If adopted, changes are codified into the TAC.

- **In print:** Gov Docs – Documents/Abstracts Shelves
  
  KFT 1236 .S4 (LC call #, not SuDoc call #)
  
  v. 1 – 16 (1976-1991)

- **Online:**
  
  State of Texas site - can browse current 12 months
  
  http://www.sos.state.tx.us/texreg/index.shtml

  UNT site – can browse or search June 1991 to date
  
  http://texinfo.library.unt.edu/texasregister/

  Both sites – have annual index 1991 to date

**TAC = Texas Administrative Code**
Annual compilation of all state agency rules in Texas. Organized by broad subject areas called “Titles”.

- **No print**

- **No microfiche**

- **Online:**
  
  Google “Texas Administrative Code”
  
  http://info.sos.state.tx.us/pls/pub/readtac$ext.viewtac

  Can browse current edition

**Texas Legislature Online**
http://www.capitol.state.tx.us/

Useful for pending State of Texas legislation

**Texas Attorney General (AG) Reports and Opinions**

- **Written interpretations of existing Texas law.**

- **Numbered by Attorney General who wrote opinion.**

- **Example:** John Comyn, AG from 1999-2002, wrote JC-1 – JC-585

- **In print:**
  
  Gov Docs – Texas Documents Shelves
  
  Texas call number: A2400.6 OP3
  
  1991 – 2003

- **In micro:**
  
  U.S. Gov Docs Microfiche/Federal Register cabinet
  
  Su Doc number: A2004.6 OP3

  Microfilm: 1840 – 1970


- **Online:**
  
  Google: “Texas Attorney General Opinions”
  
  http://www.oag.state.tx.us/opin/opindex.shtml

  1939 – date. Can browse or search.

  Subject Index for 1990 to date

**Reminders for Worksheet**

**CFR = Code of Federal Regulations**

- **Tip:** Much easier to answer this question using the print set

- **In print:**
  
  Current edition only
  
  Gov Docs – Reference Shelves
  
  AE 2.106/3:

**FR = Federal Register**

When you use microfiche tonight, please leave it in grey box near the microfiche reader/printer when you are through using it.

**Please:** Never refile microfiche!!!!

- **Microfiche:**
  
  vol. 1 – vol. 64 (3/14/36 – 10/1/99)

  Gov Docs – US Docs Microform Cabinet (sign on top: “Federal Register”)

**USC = United States Code**

- **Print:**
  

  Updated with annual cumulative bound supplement volumes

  Gov Docs - Reference Shelves
  
  Y 1.2/5:

  Title of the Act = Name of the “Chapter” or “Subchapter”

**USC - Popular Names Tables** – 2006 edition (shelved after “Title 50”)

See section: “Acts Cited By Popular Name”

(Main volume contains laws signed though January 15, 2007)

(Update main volume with most recent cumulative supplement)

Gov Docs - Reference Shelves

Y 1.2/5:

**USCA – Popular Name Table**

Will be more up-to-date than USC (not older than a year)

Reference Dept. (1st floor)

KF 62 1927 .W45 – volumes 1 and 2