



Gift Agreement

Thank you for donating to the Cornette Library. We ask that you complete the form below so that we have a record of your gift for our donor files and so that we may acknowledge your gift. **Any gift received without a signed Gift Agreement will be considered an anonymous gift to the Cornette Library.**

If you wish to claim a tax deduction for this donation, you will need to coordinate the donation with the WTAMU Foundation Office (<http://wtamu.edu/campaign/default.aspx>) or call 806-651-2070.

Your signature on this Gift Agreement acknowledges that donated materials that are not added to collections will be disposed of at the Library's discretion.

Date _____

Donor Name _____

Received from (if different from donor) _____

Address _____

Phone _____ E-mail _____

Donor affiliation to West Texas A&M Univ. (alumni, retired faculty/staff, parent, etc.) _____

Donation summary – Please indicate approximate number and type of materials you are donating.

Quantity _____ General description of donated items _____

Your donation is accepted with our thanks and appreciation.

_____ I would like a letter from the library acknowledging my gift.

I hereby give and release unconditionally all of the items in this donation to the Cornette Library at West Texas A&M University. The Library accepts this gift without conditions that it be kept intact, that it be exhibited, either temporarily or permanently, or that the Library keeps it permanently. Further, I hereby give to the Cornette Library all rights of reproduction, publication, copyright, or other such rights of publication as may be desirable from the Library's ownership of these items.

Signature _____