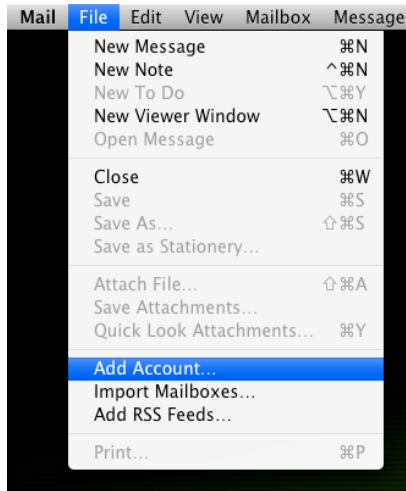


Apple Mail and Buffs Email Account

The following instructions will walk through setting up Buffs.wtamu.edu email on Apple Mail application.

Step 1:

Click on File -> Add Account



Step 2:

Enter the Incoming Mail Server information. Replace the username and password with your Buff Advisor username and password.



Step 3:

Enter the Outgoing Mail Server information.



The screenshot shows the 'Add Account' dialog box with the 'Outgoing Mail Server' section. The 'Description' field contains 'Live'. The 'Outgoing Mail Server' dropdown menu is set to 'smtp.live.com'. The 'Use only this server' checkbox is checked. The 'Use Authentication' checkbox is also checked. The 'User Name' field contains 'you@buffs.wtamu.edu' and the 'Password' field is masked with dots. At the bottom, there are buttons for '?', 'Cancel', 'Go Back', and 'Continue'.

Outgoing Mail Server

Description: Live

Outgoing Mail Server: smtp.live.com

Use only this server

Use Authentication

User Name: you@buffs.wtamu.edu

Password:

? Cancel Go Back Continue

Step 4:

Verify the information and click Finish.



The screenshot shows the 'Add Account' dialog box with the 'Account Summary' section. It displays the account details: 'Account Description: buffs', 'Full Name: @buffs.wtamu.edu', 'Email Address: @buffs.wtamu.edu', and 'User Name: @buffs.wtamu.edu'. It also shows the 'Incoming Mail Server: pop3.live.com' with 'SSL: on', and the 'Outgoing Mail Server: smtp.live.com' with 'SSL: on'. The 'Take account online' checkbox is checked. At the bottom, there are buttons for '?', 'Cancel', 'Go Back', and 'Create'.

Account Summary

Account Description: buffs

Full Name: @buffs.wtamu.edu

Email Address: @buffs.wtamu.edu

User Name: @buffs.wtamu.edu

Incoming Mail Server: pop3.live.com
SSL: on

Outgoing Mail Server: smtp.live.com
SSL: on

Take account online

? Cancel Go Back Create